

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

Regular Meeting Minutes

February 27, 2008

OPENING PROCEDURES

Board President Easton, called the meeting to order at 3:30 p.m.

Members Present: Annette Easton, President of the Board
 Katherine White, Clerk of the Board
 Linda Crawford
 Janet Lamborghini
 Steven McDowell

Members Absent: None.

A. Board President Calls for Blue Speaker Slips

B. Public Input Concerning Items on the Closed Session Agenda:

- Joe Sullivan, spoke in favor of extending the escrow as requested by the Campaign for Del Mar Shores fundraising group.
- John Logan, spoke regarding the recent sale of commercial property in Carmel Valley and urged the Board to assess the real value of the property.
- Corrine Hackbart, stated that the real value of the property must be assessed using the current public facilities zoning. She spoke in favor of extending the escrow.
- Kim Filanc, spoke in favor of a sale to the City of Del Mar, which would preserve the quality of life in our community.
- Mike Peterson, spoke in favor of extending the escrow.

The Board adjourned to Closed Session

Closed Session Agenda:

- 1.1 Conference with Real Property Negotiator (G.C. 54956.8)—Property: 225 9th Street, Del Mar, California 92014—Agency Negotiators: Thomas F. Bishop, Superintendent/Rodger Smith, Director of Facilities/Personnel—Negotiating Parties: DMUSD and the City of Del Mar—Under Negotiation: Sale/Lease Terms Between the City of Del Mar and the DMUSD.
- 1.2 Public Employee Discipline/Dismissal/Release pursuant to Government Code 54957

The Board Reconvened to Open Session and Board President Easton called the Regular Board meeting to order at 5:58 p.m.

1.0 Trish Snider, Director of Pupil Services, led the audience in the Pledge of Allegiance.

Members Present: Annette Easton, President of the Board
Katherine White, Clerk of the Board
Linda Crawford
Janet Lamborghini
Steven McDowell

Members Absent: None.

Staff:

Janet Bernard, Assistant Superintendent, Curriculum & Instruction
Rodger Smith, Director of HR/Facilities
Trish Snider, Director of Pupil Services (retiring)
Sheila Weinberg, New Director of Pupil Services
Dena Whittington, Assistant Superintendent, Business Services
Todd Boteler, District Webmaster
Randy Wheaton, Maintenance Supervisor
David Skinner, 4th gr. teacher, Carmel Del Mar, DMCTA President
Wendy Wardlow, Principal, Del Mar Heights
Yvonne Sansom, 4th gr. teacher, Ocean Air
Karen Holty, School Administrative Assistant, Ocean Air
Erik Bienke, 2nd gr. teacher, Del Mar hills
Katrina Graupmann, 5th gr. teacher, Ocean Air
Lisa Sheperd, Kdg. teacher, Sage Canyon
Peg LaRose, Principal, Sage Canyon
Carol Sharpe, 3rd gr. teacher, Ocean Air
Emily Disney, Principal, Sycamore Ridge
Mary Ann Loes, 6th gr. teacher, Ashley Falls
Joan Wilson, Kdg. teacher, Ashley Falls
Tracy Berger, Health Tech., Del Mar Heights
Hayley Kantner, 3rd gr. teacher, Ocean Air
Jodi Neilson, Music teacher, Ocean Air

Others In Attendance:

Jim Kerr – *Del Mar Times*; Bob Gans, R. Paul Allen, Bonnie Bertolaet, Audrey Jackel, Comischell Rodriguez, Karen Johnson, Kelli Politoski, Mary Taylor, Christina Mendelsohn, Lisa Perlmutter, Dean Adams, John Logan, Jennifer McDowell, Kerry Traylor, Arlene Dutchek, Walter Bays, Bree Smith, Joseph Igrassia, Bret Johnson and Alice Shlesier

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Easton reported no action was taken on Item 1.1, (Conference with Real Property Negotiator (G.C. 54956.8)—Property: 225 9th Street, Del Mar, California 92014—Agency Negotiators: Thomas F. Bishop, Superintendent/Rodger Smith, Director of Facilities/Personnel—Negotiating Parties: DMUSD and the City of Del Mar—Under Negotiation: Sale/Lease Terms Between the City of Del Mar and the DMUSD.), and there was no discussion on Item 1.2, (Public Employee Discipline/Dismissal/Release pursuant to Government Code 54957.)

2.0 Student Recognition – Ocean Air

Under the direction of Ms. Jodi Neilson, Ocean Air Music teacher, the Ocean Air School Chorus consisting of fourth, fifth, and sixth grade students sang songs from Ocean Air’s Martin Luther King Holiday performance and the Character Counts curriculum.

3.0 Approval of the Agenda

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Agenda.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

4. CORRESPONDENCE/COMMUNICATIONS
This section of the agenda is provided for the public to address any item which lies within the governing board’s jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.

4.1 Correspondence:

- None

Public Comments :

- None

4.2 Public Input

- John Logan, 12445 Cavallo Street, San Diego, 92130, asked the Board to explore a merge of the Del Mar Union School District with the Solana Beach School Union District.

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5. REPORTS, RECOGNITIONS and HEARINGS

5.1 Recognition

Board President Easton thanked Jakes Del Mar for its continued support of the DMUSD employee of the month program by donating gift certificates for the honorees. Employees of the Month for February 2008:

After School Child Care:

Michael Anderson
Delcie Strahan
Andy Impens
Carrie Johnson
Dustin Webster
Leslie Yanagahira
Eddie Moon

Employee Child Care:

Tram Nguyen

5.2 Report, DMCTA Report:

David Skinner, DMCTA President, 4th gr. teacher at Carmel Del Mar, expressed the importance of Parent/Teacher Conference Week and that, although the days are long, the teachers are appreciative for the opportunity to meet with the parents of each of their students. Mr. Skinner thanked the Board for their willingness and professionalism when listening to the teachers who spoke at the February 26 Special Board Meeting.

Mr. Skinner expressed hope that the monthly Professional Relations Committee meetings continue with the interim/future superintendent as it provides an opportunity for the DMCTA representatives to bring questions and concerns to the administration. He further stated, "Accurate information is really critical and inaccurate information that is not corrected is very difficult to get a hold on." The DMCTA is hopeful that the interim superintendent and the future superintendent will see the value in these meetings that have been scheduled and continue with them. DMCTA would appreciate continuing the process without having to wait for the selection of the superintendent

5.3 Report, DMSEF Report:

Bob Gans, DMSEF President, reported the launching of the new separately hosted website @ www.delmarkkids.org. He thanked the entire DMSEF board for the work put into it, particularly John Logan, Chair of Communication Committee.

Mr. Gans stated that the parent appeal has generated approximately \$455,000 to date and while this is approximately 15% behind last year, it does not include funds raised at schools that are earmarked for enrichment. The total including the funds raised at the schools is closer to \$550,000. The DMSEF Spring fundraiser event is on Friday, March 28 at the Belly Up.

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Mr. Gans reported several initiatives are underway to meet the \$1.2 million goal before May 1.

Mr. Gans stated that the DMSEF takes no position on the action item before the Board to accept the resignation of Thomas F. Bishop.

Mr. Gans stated that the DMSEF is receiving questions from the community regarding the impact of the resignation and feels there is almost no hope of achieving the Foundation's goal with unanswered questions. He offered the Foundation's help in any way to get the message out.

Mr. Gans announced the next DMSEF Board meeting is scheduled for Tuesday, March 4 at 7:00 p.m. at Sycamore Ridge School.

Lastly, Mr. Gans thanked Director of Pupil Services, Trish Snider, for all she has done for the district and he wished her good luck.

Timed for 6:30 p.m.

5.4 Report, Annual Demographics Report from Davis Demographics: Scott Torlucci, Davis Demographics

Director of Personnel/Facilities, Rodger Smith presented for information only. Board Member White thanked the group for adding the data requested last year and the demographic data for the district, which was a new feature this year. Director Smith reported, in summary, that the district growth is minimal over the next 7 years.

5.5 Report, North Coast LAN

Presented for information only. Director of Pupil Services, Trish Snider, was available to answer questions. There were no questions from the Board.

5.6 Report, Monthly Staff Development, Travel & Conference Update

Presented for information only. There were no questions from the board.

5.7 Report, Board Report/ Comments:

- Annette Easton thanked Ocean Air School for the wonderful performance by the chorus comprised of 4th, 5th & 6th grade students. She also announced that tonight is Director of Pupil Services, Trish Snider's last board meeting as she is retiring from the district. President Easton expressed appreciation for all the work she has done since joining the district in 1998.

Trish Snider introduced Sheila Weinberg the new Director of Pupil Services. Ms. Weinberg comes from the San Diego Unified School District with tremendous experience and background in Special Education.

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- Katherine White expressed her appreciation and thanked Director of Pupil Services, Trish Snider, for touching the lives of children.

She congratulated the Ashley Falls community for being selected for a validation visit, which is the next step in the California Distinguished School Award application process. She thanked Principal, Shelley Peterson, for the visit to Ashley Falls and for the Board's opportunity to view PLC teams on a variety of different grade levels. Member White expressed her appreciation to the teachers for allowing the Board to intrude on this special time.

She also thanked Del Mar Hills Academy Principal, Laurie Francis; Assistant Superintendent, Curriculum/Instruction, Janet Bernard; Ashley Falls Principal, Shelley Peterson; Ocean Air Principal, Gary Wilson and Torrey Hills Principal, Susan Paul for spending some one-on-one time with her. She very much appreciates it.

Member White reported she attended a League of Women Voters luncheon where she heard San Diego County of Education Superintendent, Randy Ward and former Senator Dede Alpert speak and reported it was a good opportunity to hear them speak on current budget and legislative items relating to education.

- Linda Crawford expressed that Board members have received emails from staff and community members regarding the comments made by Member White concerning employee conduct, which were printed in the paper. Member Crawford feels this violates Board Bylaws. She stated she had been approached and is, therefore, requesting that the violation of inappropriate remarks and possible censorship be on the March Board meeting agenda.
- Steven McDowell reported having the honor of attending the Science Olympiad at Earl Warren Middle School. Member McDowell congratulated 5th & 6th grade Torrey Hills' students who finished in 9th place right behind 8th place Earl Warren. He stated Torrey Hills was the only elementary school among 27 other competing groups. Member McDowell thanked Principal, Susan Paul, for giving these students the opportunity to compete.
- Janet Lamborghini expressed a sad farewell to Director of Pupil Services, Trish Snider and thanked her for the many years of service to the DMUSD. Further, she expressed her appreciation for the many tours through the Special Education classes and how much she enjoyed watching Trish Snider show off the progress of "her" children.

5.8 Report, Superintendent's Report:
None.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

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6.1 **Approval of the Minutes**

- Minutes of Special Board Meeting of November 7, 2007
- Minutes of Special School Visitation/Board Meeting of January 16, 2008
- Minutes of Regular Board Meeting of January 23, 2008
- Minutes of Special Board Meeting of January 30, 2008
- Minutes of Special School Visitation Meeting of February 6, 2008
- Minutes of Special Board Meeting of February 6, 2008

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes as listed above and as amended in the Minutes of January 23, 2008.

6.2 **Approval of Consent Items**

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group.

On motion by Member McDowell seconded by Member White the Board voted unanimously to approve Consent Items.

Consent Items:

- *7.4 Board Ratification of One Additional Professional Service Agreement for the Del Mar Union School District After School Enrichment Program
- *8.6 Board Approval, Resolution 2008-04, Opposing Suspension of Proposition 98
- *10.1 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *10.3 Board Approval of Site Performance Agreements
- *10.4 Board Approval of Agreement Between Green Leaf Tree Care, Inc. and the Del Mar Union School District in the Amount of \$2,000.00
- *10.5 Board Approval of Agreement Between Grassroots Landcare and the Del Mar Union School District in the Amount of \$14,850.00
- *10.6 Board Approval of Lease Agreement Between Xerox and the Del Mar Union School District.
- *11.1 Board Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status
- *7.4 Board Ratification of One Additional Professional Service Agreement for the Del Mar Union School District After School Enrichment Program

7. CURRICULUM AND INSTRUCTION

7.1 Board Approval, Del Mar Heights Foreign Language Program, 2007/2008

Del Mar Heights Principal, Wendy Wardlow, requested approval to initiate a five-week program, Conversational Spanish for All, beginning on May 12 through the

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end of the school year. The five-week program will be funded by various grants and the Del Mar Heights PTA.

On motion by Member McDowell, seconded by Member White, the Board unanimously approved a five-week program, Conversational Spanish for All, at Del Mar Heights beginning May 12, 2008 until the end of the school year which program will have no fiscal impact on the DMUSD budget.

7.2 **Report on District Staff Development Days**

Assistant Superintendent, Janet Bernard, highlighted the various presentations offered on staff development days. Asst. Supt. Bernard thanked Randy Wheaton and his custodial staff, the principals and the Technology Department for their assistance and leadership in making these days possible. She also thanked the District Office staff for their assistance.

Board President Easton extended the Board's appreciation to Asst. Supt. Bernard and her Administrative Assistant, Shirley Bales, for all the work in organizing the Staff Development Days.

7.3 **2007/2008 Consolidated Application, Part II, For Funding Categorical Aid Programs.**

Assistant Superintendent, Janet Bernard, presented for information only. The District expects to receive \$195,536 in Categorical Funding for the 2007-08 School Year.

8. **ADMINISTRATION AND POLICY**

8.1 **2008/2009 Spanish Program at Del Mar Heights, Update**

Assistant Superintendent, Janet Bernard, presented for information only.

8.2 **Board Approval, 2008 CSBA Delegate Assembly Nominees**

On motion by Member Crawford, seconded by Member White, the Board unanimously voted to elect the following nominees to represent Region 17 in the 2008 CSBA Delegate Assembly: Barbara Groth, Jeff Kover, Steve Lilly and Steven McDowell.

8.3 **1st Reading, 2008/2009 Site/Grade Level Caps**

Director of Personnel/Facilities, Rodger Smith, presented for information only. Board Members White and McDowell asked questions regarding the current caps at Sage. Director Smith and Principal LaRose fielded questions.

8.4 **2nd Reading and Approval, Board Bylaw 9325, Public Access**

On motion by Member Crawford, seconded by Member Lamborghini, the Board unanimously approved Board Bylaw 9325, Public Access.

8.5 **Update on the Identified Strategic Planning Action Teams, 2007-08**

Assistant Superintendent, Curriculum/Instruction, Janet Bernard, presented for information only. Janet Bernard presented an updated list of action team

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members. There are slots that still need to be filled. The Action Teams are moving forward and it is Asst. Supt. Bernard's hope to have the greater part of the work accomplished before the end of the school year. The current plan is to bring back the larger Strategic Planning Group Team early in the Fall in order to reconvene and share the work done with the community.

Time estimated for 6:50 p.m.

8.7 2nd Reading and Approval, 2008/2009 Attendance Policies, AR 5116; BP/AR 5116.1

Director of Pupil Services, Trish Snider, presented the revised AR 5116 and BP/AR 5116.1 to the Board for approval, which clarified concerns raised at the January 30, 2008 Regular Board meeting.

Public Comment:

- Comischell Rodriguez, 5427 Foxhound Way, San Diego, 92130 spoke against this item.
- Lisa Perlmutter, 3110 Caminito Mendiola, San Diego, 92130, spoke in favor of this item.
- Joseph Ingrassia, 12899 Harwick Lane, San Diego, 92130 spoke with a neutral position on this item.
- Alice Shlesier, spoke with a neutral position on this item.
- Bret Johnson, 5109 Meadows Del Mar, San Diego, 92130 spoke against this item.

The Board discussed the various options and directed questions to Director Snider and attorney Mr. Dean Adams. Board Member White thanked Director Snider for her work in creating this last minute option, which balanced the parental and student concerns with the legal requirements.

On motion by Member Easton, seconded by Member White, the Board unanimously approved the revised AR 5116 and BP/AR 5116.1 presented by Director of Pupil Services, Trish Snider, as amended and incorporating Option 1 as presented in BP/AR 5116.1.

8.8 1st Reading, Board Bylaw 9323, Meeting Conduct

Assistant Superintendent, Curriculum/Instruction, Janet Bernard, presented for information only.

8.9 First Reading, Proposed Modification to Attendance Area Boundary for Sage Canyon and Ocean Air Schools

Director of Personnel/Facilities, Rodger Smith, presented for information only. The Board directed Director Smith to publish the proposed change on the DMUSD website as well as the Sage Canyon and Ocean Air websites. The Board also directed staff to ensure both communities are fully aware of this

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proposed change even though Director Smith indicated there were currently no homes in the area being considered. The Board further directed a report on all feedback with the next reading of this boundary change.

8.10 Possible New Board Policy 7132 Regarding Site-Based Capital Facility Projects

Presented for information only. The Board gave approval to proceed with producing a new board policy to include both a dollar amount and a size limit for projects under consideration.

8.11 Request for Special Board Meeting on March 10, 2008

Director of Personnel/Facilities, Rodger Smith, requested the Board to schedule a Special Board Meeting to consider teacher layoff notices.

Public input:

- David Skinner, DMCTA President, spoke against teacher layoff notices.
- Bob Gans, DMSEF President spoke with a neutral position on this item but believes it is important for parents to know that fundraising for enrichment positions continues until May 1 even though the layoff notices have a legal deadline of March 15.

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to schedule a meeting on a day and time to be determined.

8.12 2nd Reading and Board Approval, Board Bylaw 9320 Meetings and Notices

On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve Board Bylaw 9320 Meetings and Notices.

8.13 Reminder of Upcoming Events

Presented for information only.

9. OPERATIONS AND FACILITIES

9.1 Facilities Report

Director of Personnel/Facilities, Rodger Smith, presented for information only.

9.2 Meeting with the City of San Diego re Ocean Air Park

Director of Personnel/Facilities, Rodger Smith, suggested the meeting with the City of San Diego be postponed. It is his understanding that a ground breaking for the park will occur in the very near future.

10. BUSINESS AND FINANCE

10.7 2008/2009 DMUSD Budget Calendar and Budget Assumptions

The Board listened to a detailed presentation by Assistant Superintendent, Business Services, Dena Whittington, who fielded several questions afterwards. The Board discussed several key assumptions.

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On motion by Member Crawford, seconded by Member Lamborghini, the Board voted unanimously to approve the 2008/2009 DMUSD Budget Calendar and Budget Assumptions amended by the insertion of a note stating the \$500,000 from DMSEF is an initial estimate and is subject to revision after confirmation with the DMSEF.

10.8 Infinite Campus Student Information System, Update

Assistant Superintendent, Business Services, Dena Whittington, presented an update on the lack of progress and failures in the trials on this county-wide system. Another update will be presented at the March Regular Board Meeting.

10.9 Board Approval, 2007/2008 2nd Interim Financial Report, Cash Flow Report, and Multiyear Projection Report

Assistant Superintendent, Business Services, Dena Whittington, offered an analysis of the 2nd Interim Reports through the usage of a power point presentation and fielded Board questions and requests. The Board thanked Ms. Whittington for the additional back-up information presented to the Board.

On motion by Member McDowell, seconded by Member Lamborghini, the Board voted unanimously to approve the 2007/2008 2nd Interim Financial Report, Cash Flow Report and Multiyear Projection Report amended to reflect a \$346,564 decrease to the combined General Fund ending balance of the district since First Interim.

10.10 2008-2009 Implementation of GASB 45 Other Post Employment Benefits, Update

Assistant Superintendent, Business Services, Dena Whittington presented for information only. She fielded Board questions and offered data of what other districts in the area are doing.

10.11 Board Discussion, DMUSD Cell Phone Procedures

Assistant Superintendent, Business Services, Dena Whittington, presented information on the current cell phone procedure. She stated the goal of the procedure is to meet the IRS Regulations and be in compliance. Possible options to cell phone usage will be discussed by directors and brought back to the board.

10.12 2007/2008 Monthly Budget, Update

For information only.

11. PERSONNEL

11.2 Board Personnel Committee Report, Katherine White, Board Clerk

Board Member White stated that the Board Personnel Committee met to discuss curriculum and instruction with Assistant Superintendent, Janet Bernard. Unfortunately, Janet Bernard was not able to attend the meeting and, therefore, no conclusions were reached regarding the Coordinator of State and

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Federal Projects position. The Board Personnel Committee looks forward to a discussion with Asst. Supt. Bernard at its next meeting on March 13. Member White stated the committee would still like to have input on this position and their request would be for the Board to wait on this position but they would understand if the Board was unable to wait. Director of Personnel/Facilities, Rodger Smith, recommended a decision be postponed until the committee has had an opportunity to receive input from Asst. Supt. Janet Bernard. He feels a draft for approval will be ready for the regular March Board meeting.

11.3 **Board Approval, Coordinator of State and Federal Projects Position**

Director of Personnel/Facilities, Rodger Smith, proposed the Board wait for approval of the Coordinator of State and Federal Projects Position thereby giving the Board Personnel Committee an opportunity to discuss the position with Janet Bernard. A draft for approval should be ready for the March Regular Board meeting.

Member Crawford requested to have the record reflect that this position was first brought to the Board's attention in November 2007. She expressed concern due to the risk faced each day of being out of compliance of the legal requirements.

Board President Easton suggested that, if necessary, the Board could meet prior to the March Board meeting.

11.4 **Board Approval, Revised Job Description, Director of Technology**

On motion by Member White, seconded by Member Crawford, the Board voted unanimously to approve the Revised Job Description, Director of Technology.

On motion by Member Lamborghini, seconded by Member White, the Board voted 3-2-0 to extend the Regular Board Meeting of February 27, 2008 an additional 30 minutes. Ayes: Members Easton, Lamborghini, White; Nays: Members Crawford and Mc Dowell; Abstain: -0-

12. **ITEMS FOR MARCH 2008 BOARD MEETING:**

- 2nd Reading and Approval, 2008/2009 Site and Grade Level Caps
- Energy & Water Management Policy, First Reading (Storm Water Requirements)
- Clarification, CFD Governance
- Board Bylaw regarding censorship to include statements in print and email
- 2nd Reading & Approval Revised BP 9325
- Infant/Toddler Child Care center at Shores to be moved temporarily to another facility sooner than waiting for the permanent facility. Discussion re options to explore.
- Study for developer fee - Dolinka.

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13. ADJOURNMENT

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to adjourn the February 27, 2008 Board meeting at 10:38 p.m.

Katherine White, Clerk of the Board of Trustees

Janet Bernard, Interim Superintendent

Date

Date

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