

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

Regular Meeting Minutes

September 26, 2007

OPENING PROCEDURES

1. Board President *Easton*, called the meeting to order at 6:00 p.m. Tom Hauseur, Director of Technology, led the audience in the Pledge of Allegiance.

Members Present: Annette Easton, President of the Board
Janet Lamborghini, Clerk of the Board
Linda Crawford, Steven McDowell, Katherine White

Staff:

Thomas F. Bishop, Superintendent
Sherry Forte, Exec. Assist. to the Superintendent
Janet Bernard, Assist. Superintendent, Curriculum & Instruction
Tom Hauseur, Director of Technology
Rodger Smith, Director of HR/Facilities
Trish Snider, Director of Pupil Services
Dena Whittington, Assist. Superintendent Business Services
Todd Boteler, District Webmaster
Randy Wheaton, Maintenance Supervisor
Grace Hauseur, Teacher on Special Assignment
David Skinner, 4th gr. teacher, Carmel Del Mar, DMCTA President

Others In Attendance:

Jim Kerr – *Del Mar Times*,

REPORT OF ACTION TAKEN IN CLOSED SESSION:

No Closed Session was held on September 26, 2007

2.0 Approval of the Agenda

Board members asked for the following amendments to the Agenda:

Item 5.1 follow 7.2

Items 6.2, 9.1, 9.4 and 9.5 be pulled off consent

On motion by Member White seconded by Member Lamborghini the Board voted unanimously to approve the Agenda as amended.

Board Meeting Agenda – September 26, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

3. CORRESPONDENCE/COMMUNICATIONS

This section of the agenda is provided for the public to address any item which lies within the governing board's jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.

3.1 Correspondence:

- None

3.2 Public Input

- None

4. REPORTS, RECOGNITIONS and HEARINGS**4.1 Recognition: Employees of the Month for September 2007:**

*Ashley Falls – Pam Kyle, 6th Grade Teacher
Carmel Del Mar – Sandra Nelson, 5th Grade Teacher
Del Mar Heights Jeff Thaden, School Plant Manager
Del Mar Hills – Linda Mettling, School Administrative Assistant
Ocean Air – Karen Holty, School Administrative Assistant
Sage Canyon – Marian Rubino, School Office Assistant
Sycamore Ridge – Lesa House, School Administrative Assistant
Torrey Hills – Carlos Vasquez, School Plant Manager*

4.2 Recognition: Proclamation Honoring Tom and Grace Hauseur.

On motion by Member Lamborghini, seconded by Member Crawford, the board unanimously voted to approve the Proclamation of the Board of Trustees of the Del Mar Union School District, September 26, 2007.

4.3 Report, DMCTA Report:

On behalf of the DMCTA Leslie Johnson, DMCTA Vice President and Sycamore Ridge teacher, extended congratulations and best wishes to Tom & Grace Hauseur. Ms. Johnson stated the DMCTA is looking forward to Strategic Planning and participating on the personnel committee. On behalf of the DMCTA Ms. Johnson thanked Supt. Bishop meeting monthly and problem solving with the DMCTA representatives.

4.4 Report DMSEF Report:

Bob Gans, DMSEF President, thanked Board Members Crawford, Easton and McDowell for attending the DMSEF public forum. Mr. Gans stated the DMSEF is working to eliminate the confusion that still exists within the community as to the district's interest in the DMSEF raising funds. He stated that although the DMSEF is approximately 20% behind last year in its fundraising, the DMSEF has raised \$150,000, to date. Mr. Gans reminded the board of the DMSEF golf tournament on October 15 at Lomas Santa Fe Country Club.

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

4.5 Report: School Enrollment

Presented for information.

Superintendent, Thomas Bishop, presented the 2007/2008 enrollment report. District enrollment exceeded the Davis Demographics projection.

4.6 Report : Opening of School, Site Reports 2007

Presented for information.

No oral presentation was given. The reports as written summarized the opening day in the DMUSD.

4.7 Report Accountability Progress Report: 2007 Academic Performance Index (API) Report • Adequate Yearly Progress (AYP) Report: Janet Bernard, Asst. Supt. of Curriculum & Instruction

Assist. Supt., Curriculum and Instruction, Janet Bernard, presented a report on the API and AYP including an explanation of the State benchmarks and the percentage of growth within the DMUSD. Based on current State benchmarks all students should reach proficiency in Language Arts and Math by 2013-2014. The Board thanked the superintendent, directors and staff for their leadership, foresight, planning and hard work resulting in student growth and high standards.

4.8 Report: Results of the 2007 STAR Testing

Assist. Superintendent, Curriculum & Instruction, Janet Bernard, reviewed 2007 STAR test data and answered Board questions.

4.9 Report, Board Report/ Comments:

Member Easton attended the DMSEF public forum and stated she appreciates the DMSEF effort with DMSEF's strategic planning and communication. Dr. Easton thanked Supt. Bishop and Assist. Supt. Bernard for their work planning and developing the upcoming strategic planning.

Member McDowell stated that he is looking forward to the DMSEF Golf Tournament on October 15. Mr. McDowell thanked the DMSEF for diligently working with the DMSEF consultant during the summer and focusing "on the governance of the Board not the fundraising and how to go forward on the fundraising." Member McDowell complimented the DMSEF for taking the more safe course and not taking risks by moving more aggressively.

Member White thanked Carmel Del Mar PTA President, Alison King, for inviting Bob Gans and herself to the PTA meeting. Ms. White stated she is accepting applications to serve on the Personnel Committee. Ms. White commented about some vandalism at Del Mar Heights that occurred while an outside organization was using the Heights' fields. Ms. White stated that she appreciates that they are claiming ownership and will rectify the vandalism damage.

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

4.10 Report, Superintendent's Report:

Superintendent Tom Bishop thanked the Board for supporting strategic planning. Supt. Bishop reminded the audience that the dedication ceremony of Ocean Air School is scheduled for, Friday, September 28 at 3:15 p.m. and former State Senator Dede Alpert is the guest speaker. Supt. Bishop congratulated the Board for the balanced instructional programs

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

5.1 Approval of the Minutes

- Minutes of Regular Board Meeting of July 25, 2007
On motion by Member McDowell, seconded by Member Crawford, the Board unanimously voted to approve the Minutes of the Regular Board Meeting of July 25, 2007, as amended.

- Minutes of Special Board Meeting of August 22, 2007
On motion by Member White, seconded by Member McDowell, the Board voted 4-0-1 to approve the Minutes of the Special Board Meeting of August 22, 2007. Ayes: Members Crawford, Easton, McDowell, White. Noes: -0-; Abstain: Member Lamborghini because she was not in attendance.

- Welcome Back Social of August 22, 2007
This notice was for the purpose of Board members attending a Welcome Back event for DMUSD staff. No business was conducted and, therefore, no Minutes are necessary.

- Minutes of Regular Board Meeting of August 29, 2007
On motion by Member Lamborghini, seconded by Member McDowell, the Board unanimously voted to approve the Minutes of the Regular Board Meeting of August 29, 2007,

- Minutes of Closed Session Board Meeting of September 5, 2007
The Minutes of September 5, 2007 were tabled until October 24, 2007

- Minutes of Special Board Meeting of September 12, 2007
On motion by Member McDowell, seconded by Member Easton, the Board unanimously voted to approve the Minutes of the Special Board Meeting of September 12, 2007.

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

5.2 **Approval of Consent Items**

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group.

On motion by Member McDowell, seconded by Member Lamborghini, the Board unanimously approved to approve the following consent items as amended.

Consent Items:

- *6.1 Board Approval, Resolution 2007-15 of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 15-19, 2007
- *6.2 *Pulled from consent*
~~Board Approval, Resolution 2007-16 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 3, 2007~~
- *9.1 *Pulled from consent*
~~Board Approval and Acceptance of Donations to the Del Mar Union School District~~
- *9.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *9.3 Board Approval of the 2007-2008 K-3 Class Size Reduction Operations Application and Resolution 2007-13, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds
- *9.4 *Pulled from consent*
~~Board Approval of Interdistrict Agreement Between the Del Mar Union School District and Encinitas Union School District To Arrange for Certificated Substitutes for the 2007-2008 School Year~~
- *9.5 *Pulled from consent*
~~Board Ratification of Change Order to Agreement Between the Del Mar Union School District and Gould Electric, Inc. For Additional Wiring Needed to Support New Computer Lab at Sage Canyon School in the Amount of \$1,000.00~~
- *9.6 Board Approval of Performance Agreement Between the Del Mar Union School District and Rosalind Richards for Clarinet and Flute Coaching at Ocean Air School in the Amount of \$1,920.00

- *9.7 Board Approval of Performance Agreement Between the Del Mar Union School District and Phyllis Quan for Consulting Services at Del Mar Heights School in the Amount of \$1,050.00
- *10.1 Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

6. CURRICULUM AND INSTRUCTION

6.2 Board Approval, Resolution 2007-16 of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 3, 2007

Member McDowell shared communication received from a community member in support of International Walk to School Day.

On motion by Member McDowell, seconded by Member White, the board voted unanimously to approve Resolution 2007-16 supporting International Walk to School Day on October 3, 2007.

7. ADMINISTRATION AND POLICY

7.1 Board Discussion of Foreign Language Immersion Program

Presented for information.

Assist. Supt., Curriculum & Instruction, Janet Bernard, presented options for structuring a foreign future language immersion program. Board requested information on the number of DMUSD staff currently credentialed to teach a language and the possible impact on test scores.

Public Input:

Cheryl Ward, 4922 Hidden Dune Court, San Diego, 92130; Mrs. Ward spoke in favor of a Foreign Language Immersion Program. She expressed that her language preference is Spanish.

7.2 Board Discussion of Board Policy 9324, Minutes and Recordings (Presented for information only.)

Board directed staff to revise the public speaker slip to include a statement giving notification of the board meeting being recorded and to include a space for the speaker to state if their position is for or against the topic. Board directed staff to add a statement on the Minutes notifying the public that detailed information on all items is available in the monthly meeting Board packet. Board summarized for staff the Board's preference for the Minutes to be concise, to include reported information not contained in the board packet, to follow the agreed upon protocol of the Minutes being prepared and forwarded to the Board within one week of the board meeting for review, and the Board to send revisions, deletions, etc. to staff within one week of receiving the Minutes from staff. Revisions received by staff from Board members, and verified by staff will be incorporated into the Minutes. The revised Minutes will be forwarded to Board members together with a listing of revision requests that are not verified by the audio recording. Relative to a member of the public addressing the Board, Board directed staff to include the

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

agenda item and whether they are speaking “for” or “against” the topic in the Minutes.

On motion by Member Easton, seconded by Member Lamborghini, the board voted unanimously to delete “p” under number 2, Content, in Policy 9324

7.3 2nd Reading and Board Approval of Board Bylaw 9010, Public Statements; and Board Bylaw 9323, Meeting Conduct

On motion by Member McDowell, seconded by Member Crawford, the Board voted unanimously to approve Board Bylaw 9010, Public Statements as amended.

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve Board Bylaw 9323, Meeting Conduct.

Board members agreed that it is not mandatory for each Board member to create a blog.

7.4 1st Reading of new Board Bylaw 9400, Board Self Evaluation

(Presented for information only.)

Superintendent, Thomas Bishop, thanked Board Members Crawford and McDowell for working to produce new BB 9400. Board members discussed the content and intent of the Bylaw and made suggested revisions. BB 9400 will be presented for a 2nd Reading at the October 24, 2007 board meeting.

7.5 Board Discussion of School Recognition as an Item on the DMUSD Board Meeting Agenda. (Presented for information only.)

Board Member White volunteered *to work with Supt. Bishop* to create a plan for recognizing individual schools at Board meetings and to bring the plan back to the Board for discussion.

7.6 Board Approval of Community Advisory Committee Representative, North Coastal Consortium for Special Education (NCCSE)

On motion by Member Lamborghini, seconded by Member White, the Board voted unanimously to Community Advisory Committee Representative, North Coastal Consortium for Special Education (NCCSE)

7.7 Reminder of Upcoming Events

(Presented for information only.)

Board directed staff to revise the start time of the monthly Board meeting in “Upcoming Events” to 5:45 p.m., as approved by the Board at the August 29, 2007 meeting.

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

8. OPERATIONS AND FACILITIES

8.1 Facilities Report

(Presented for information only.)

Director of Facilities/HR, Rodger Smith, presented the monthly Facilities Report. Mr. Smith reported that pending the approval of the final change orders being presented for approval, the construction of Ocean Air is complete.

8.2 Update: Shores Escrow

(Presented for information only.)

Superintendent, Thomas Bishop, stated in reference to the Shores escrow, "it is all good news." The report as written outlines the recent activity.

8.3 Board Discussion of Calendar for Future Capital Facilities Needs

(Presented for information only.)

Board requested to have future capital facility needs placed on the October agenda as well as the agenda for DMUSD Strategic Planning. Board requested that the priorities for capital facilities include the possibility of "banking" some funds for future facility needs.

8.4 Board Approval, Change Orders

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve Change Order #8 in the construction of Ocean Air School in the amount of \$21,932.00

8.5 Board Approval, Notices of Completion

On motion by Member White, seconded by Member Crawford, the Board voted unanimously to approve Notices of Completion for Sierra Pacific West, Inc., Murray Cabinets, Inc., and ISEC, Inc. for the construction of Ocean Air School.

8.6 Board Approval of an Agreement with the Dolinka Group to Update the Del Mar Union School District's School Fee Justification Studies

On motion by Member McDowell, seconded by Member Crawford, the Board voted 4-1-0 to approve the agreement with the Dolinka Group. Ayes: Members Easton, Crawford, Lamborghini, McDowell; Noe: Member White; Abstain: -0-

9. BUSINESS AND FINANCE

9.1 Board Approval and Acceptance of Donations to the Del Mar Union School District

No action taken. Board directed staff to not include the Approval and Acceptance of Donations on the board meeting agenda unless donations have been received.

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

9.4 Board Approval of Interdistrict Agreement Between the Del Mar Union School District and Encinitas Union School District To Arrange for Certificated Substitutes for the 2007-2008 School Year

On motion my Member Crawford, seconded by Member McDowell, the board voted unanimously to approve the Interdistrict Agreement between the Del Mar Union School District and Encinitas Union School District

9.5 Board Ratification of Change Order to Agreement Between the Del Mar Union School District and Gould Electric, Inc. For Additional Wiring Needed to Support New Computer Lab at Sage Canyon School in the Amount of \$1,000.00.

Assist. Supt., Business, Dena Whittington, advised the board that no action was required due to Gould Electric donating their time and materials for the installation of additional wiring in the Sage Canyon computer lab. No action taken.

9.8 Recommendation Regarding the Fee Charged for the Use of Fields by Profit vs Non-profit Organizations

Director of Facilities/HR, Rodger Smith, reported that he is continuing to work with district's legal counsel on the definition of what type of organization would constitute the need to charge the commercial rate. Mr. Smith expects to have the information available for the October board meeting. If it is determined that a revision to the fee structure is necessary, Board directed staff to take into consideration the field being used to benefit K-6th gr. children versus benefiting adults.

9.9 Board Approval of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program

On motion by Member White, seconded by Member Easton, the Board voted unanimously to approve the professional service agreements for the Del Mar Union School District After School Enrichment Program.

9.10 2006/2007 Monthly Budget Update (Presented for information only.)

Assist. Supt., Business, Dena Whittington, presented the monthly update and reported the DMUSD was reimbursed by the CFD for computers purchase for Ocean Air School.

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.

10. PERSONNEL

10.2 Board Approval of Agreements for Certificated Substitute Services Between the Del Mar Union School District, Lynnette Carlson and Nancy Bonnafoux

On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve the agreements for certificated substitute services between the Del Mar Union School District, Lynnette Carlson and Nancy Bonnafoux.

10.3 Board Approval of Emergency Services for Speech and Language Pathologists

On motion by Member White, seconded by Member Crawford, the Board voted unanimously to approve emergency services for speech and language pathologists with the understanding the vacancy will be filled by a temporary employee.

12. ITEMS FOR OCTOBER 2007 BOARD MEETING:

- Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status Board Approval, 2007/2006 SIP Budgets
- Review, Administrative Regulation 5030 Student Wellness
- Board Approval, Williams Quarterly Report Monthly Budget Report
- Facilities Report
- ~~1st Reading, 6000 series Board Policies Agenda item on Minutes~~
- Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- Board Approval and Acceptance of Donations to the Del Mar Union School District
- Monthly Budget Report
- Strategic Planning update
- World language immersion
- Facilities
- Review of Board Policy on travel
- Remainder of 9000 bylaws

13. ADJOURNMENT

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to adjourn the September 26, 2007 Board meeting at 10:18 p.m.

Janet Lamborghini, Clerk of the Board of Trustees

Thomas F. Bishop, Superintendent

Date

Date

Board Meeting Minutes – August 29, 2007

A detailed description of all agenda items is available in the board packet at www.dmusd.org. Go to Board of Trustees - Board Meetings - view Board Packet.