

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

Regular Meeting Minutes

December 12, 2007

OPENING PROCEDURES

1.0 Board President *Easton*, called the meeting to order at 5:49 p.m. Janet Bernard, Asst. Supt. Curr. & Inst., led the audience in the Pledge of Allegiance.

Members Present: Annette Easton, President of the Board
Janet Lamborghini, Clerk of the Board
Linda Crawford, Steven McDowell, Katherine White

Members Absent: None.

Staff:

Thomas F. Bishop, Superintendent
Janet Bernard, Asst. Supt., Curr. & Instr.
Rodger Smith, Director of HR/Facilities
Trish Snider, Director of Pupil Services
Dena Whittington, Asst. Supt., Business Serv.
Todd Boteler, District Webmaster
Randy Wheaton, Maintenance Supervisor
David Skinner, 4th gr. teacher, Carmel Del Mar, DMCTA President
Wendy Wardlow, Principal, Del Mar Heights School
Donna Kuriyama, School Psychologist, Del Mar Heights School
Peg LaRose, Principal, Sage Canyon School
Bill Porter, Teacher, Carmel Del Mar
Emily Disney, Principal, Sycamore Ridge School
David Jones, Principal, Carmel Del Mar School
Gary Wilson, Principal, Ocean Air School
Robbie Elliott, Instructional Aide, Del Mar Heights School
Shirley Bales, Program Assistant, Curr. & Inst.
Cathy Birks, Business Services Specialist
Leslie Johnson, 3rd Grade Teacher, Sycamore Ridge School
Marium Gorgas, Speech Language Pathologist

Others In Attendance:

James Kerr, Martha Sutton, Ginny Merrifield, Tim Blazer, Lisa Blazer, Williams Ettouati, Bernardo Ferdman, Kamal Haddad, Corinne Nareau, Matthew Brown, Dr. Michael Gorgas, Sharon Feierabend, Noelle Jue, Michele Smith, Julieta Querol, Shannon Kinney, Jen Charat, Diane Koczur, Cheryl Ward, Raffi Simonian, Jill Seidenverg, Parissa Roshan, Raymond Hung, Mataneh Tahrini, Nicole Baril, Kevin Baril, Leena Patidar, Joanne Fogel, Richard Yuan, Lisa Shao, Xiaohong Chen, Pichuan Hung, Melinda Johnson, Jennifer

McDowell, John Logan, Lesley Chang, Bob Gans, Roman Koenig, Jennifer McDowell, Carolyn Wu

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Pres. Easton reported that Closed Session lasted from 4:45 to 5:40 p.m.

1.1 Public Employment: Employment Evaluation. (G.C. 54957)

Title: Superintendent. After completion of the December 12 meeting agenda, the Board will return to closed session to discuss Item 1.1

1.2 Conference with Legal Counsel – Existing Litigation. (G.C. 54956.9(b))

Name of Case: Significant Exposure to Litigation: One case
Parents of student filed a special education due process hearing matter with the Office of Administrative Hearings against the District. The District and parents have settled this matter.

1.3 Conference with Legal Counsel – Existing Litigation. (G.C. 54956.9(a))

Name of Case: City of Del Mar vs. DMUSD

1.4 Conference with Labor Negotiator. (G.C. 54957.6)

Agency Designated Representatives: Thomas Bishop, Superintendent, and Rodger Smith, Director of Personnel and Facilities; Employee Organization DMCTA. No action was taken on Item 1.4.

2.0 STUDENT RECOGNITION – DEL MAR HEIGHTS

Principal Wendy Wardlow presented to the Board on the Del Mar Heights Understanding Differences Program.

3.0 ORGANIZATIONAL MEETING WAS CALLED TO ORDER AT 6:05 P.M.

3.0.1 Election of President of the Board of Trustees

Board Member White nominated Member Easton to be President of the Board for 2008. Seconded by Member McDowell, Member Easton was unanimously approved as President of the Board for 2008.

3.0.2 Election of Clerk of the Board of Trustees

Board Member Easton nominated Member White to be Clerk of the Board for 2008. Seconded by Member McDowell, Member White was unanimously approved as Clerk of the Board for 2008.

3.0.3 Appointments of Board Members

- **Secretary to the Board of Trustees - District Superintendent**
Nomination: Thomas F. Bishop
- **Member as Representative to the North Coastal Consortium for Special Education (NCCSE) for 2008**
Nomination: Member Lamborghini nominated Member White
- **Member as Representative to the North City West School Facilities Finance Authority / CFD No. 1 for 2008**
Nomination: Member Lamborghini nominated Member McDowell

- **Member as ex officio Representative to the Del Mar Schools Education Foundation for 2008**

Nomination: Member McDowell nominated Member Lamborghini

- **Member as Representative to the Legislative Action Network (LAN) for 2008**

Nomination: Member White nominated Member Crawford

On Motion by Member McDowell, seconded by Member Lamborghini, the Board unanimously voted to approve the above Board Member appointments for 2008.

3.0.4 Adoption of Dates, Time and Place of Regular Board of Trustees Meetings for the period of January 1, 2008 through November 30, 2008

On Motion by Member White, seconded by Member McDowell, the Board unanimously approved the Dates, Time and Place of Regular Board of Trustee Meetings for the period of January 1, 2008, through November 30, 2008.

3.0.5 ADJOURNMENT, ORGANIZATIONAL MEETING

On Motion by Member White, seconded by Member McDowell, the Board voted unanimously to adjourn the 2008 Organizational Meeting at 6:09 p.m.

3.1 Approval of the Agenda

On Motion by Member Lamborghini, seconded by Member Crawford, the Board approved the Agenda 4-0-1. Ayes: Members Easton, Crawford, Lamborghini and McDowell. Nay: Member White.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

4. CORRESPONDENCE/COMMUNICATIONS

This section of the agenda is provided for the public to address any item which lies within the governing board's jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.

4.1 Correspondence:

- None

Public Comments :

- Corinne Hackbart submitted a speaker slip to the Board, which was read aloud by President Easton.

4.2 Public Input

- None

5. REPORTS, RECOGNITIONS and HEARINGS

5.1 Report, DMCTA Report:

David Skinner, DMCTA President and Carmel Del Mar 4th grade teacher, thanked the Board for their work in the past year. The DMCTA is looking forward to a new year and wished the Board happy holidays.

5.2 Report DMSEF Report:

Bob Gans, DMSEF President, provided a report on DMSEF activities, as follows: At Del Mar Hills this morning 30 parents attended Del Mar Hills DMSEF first annual pledge day, to be held at each school with 20-30 parents serving donuts and coffee urging parents to contribute to the Foundation and to build parent support. Del Mar Hills received about \$9,000 in new pledges this morning. Sage Canyon held a pledge day before Thanksgiving and received about \$15,000.

The DMSEF annual appeal has received \$306,000 to date, about 17% behind last year at this time. Mr. Gans gave a brief overview of DMSEF's Strategic Planning on November 4. DMSEF has cancelled its December Board meeting to focus on committee work and implementing the strategic plan. DMSEF plans to distribute a working strategic plan document in January. Highlights of the strategic plan are a new vision and mission statement. DMSEF plans to increase revenues by expanding from two streams of income (the Annual Appeal and Spring event), to corporate giving, building an endowment, and grant writing. DMSEF is also examining its website, newsletters, Bylaws, and staffing, and is committed to keeping the organization as lean as possible. Club Del Mar is scheduled for Friday, March 28, at the Belly Up Tavern. The next Board meeting is January 8 at Sycamore Ridge. Mr. Gans thanked Member McDowell for everything he has done in the past year, and he welcomed Member Lamborghini back as the Board rep to the DMSEF.

5.3 Report, Board Report/ Comments:

Annette Easton: Pres. Easton informed the audience that every year the Board tours each school site. This year the Board is visiting Wednesday PLC programs to see how PLC training has impacted education at each site. She also announced that there is a new superintendent search at SDUHSD, and Supt. Bishop has contact information if any Board member wishes to provide input to the SDUHSD Board of Trustees. Pres. Easton wished everyone a happy holiday break.

Linda Crawford: Member Crawford announced that she recently attended the CSBA conference and learned of new laws affecting school boards. One new law that will be effective in July 2008 is that if any packet of information is handed out to Board members, the same packet must also be available for participants at the sign-in table as the public has the right to see all material the board reviews.

Janet Lamborghini: Member Lamborghini thanked Sage Canyon Principal Peg LaRose for the board PLC visitation to Sage this month. She stated that the Board participated in a very enjoyable and creative PLC exercise and saw strong interaction among grade level teachers working to improve language arts learning, and also between grade levels to see how teachers help each other to help the students. Member Lamborghini thinks PLC is a great addition to DMUSD, and she thanked Asst. Supt. Bernard and Supt. Bishop for providing PLC training for teachers.

Steven McDowell: Member McDowell attended the recent CSBA conference and attended sessions on financial items and data gathering. He is still putting together names for the Board Budget Committee and will have a list of nominees in January. Along with Supt. Bishop and Member Lamborghini, he met with City Councilman Scott Peters in November to encourage that the Ocean Air park be built on an early time frame. Member McDowell thanked DMSEF, it was a privilege to work with the Foundation and he still plans to still participate in all events, but in a more fun role.

Katherine White: Member White recently attended a symposium at CSBA on Special Ed, and was inspired to work with NCSSE. She stated that things are really moving as far as inclusion, and she is eager to put her knowledge to work as she continues to represent our district at NCSSE along with Supt. Bishop and Director Snider. Member White thanked Webmaster Todd Boteler for the paperless Wednesday packet at Del Mar Heights, and she is very excited to see support for environmental ideas. She reported that the Board Personnel Committee, which the Board voted to create several months ago, has meet twice. The committee has had several interesting discussions, but no recommendation yet. The Committee plans to meet again in January before the Board meeting to formulate a recommendation regarding organization of the Special Ed and Technology leadership.

5.4 **Report, Superintendent's Report:**

Superintendent Tom Bishop:

- Supt. Bishop thanked Shirley Bales and Lisa Furnas for their work filling in for Sherry Forte. He further thanked everyone who attended Joe Graciano's retirement party, including Members McDowell, Lamborghini, and Crawford.
- Supt. Bishop informed the Board that the results of the June audit will be an action item on January 23. Any Board questions should be directed to Asst. Supt. Whittington, and he congratulated Ms. Whittington on no audit findings.
- A North Coastal legislative action network with 7 school districts from Oceanside to Del Mar has been created. Given the current state financial situation, the LAN action teams plan to get to work right away.
- On Thursday, a website front page story will be posted about the new "three in one" safety drills—fire, lockdown, and evacuation drills. These drills are scheduled for early January with representatives from the police and fire departments along with SDCOE to provide feedback from the drills. Parents might see a fire truck or police car in front of the schools on the day of the drill.
- There is scheduled a District sponsored program on Monday, January 14, on child nutrition presented by a medical doctor.
- Supt. Bishop thanked Board members for attending CSBA, a valuable forum. He wished all a wonderful holiday.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

6.1 Approval of the Minutes

- Minutes of Regular Board Meeting of November 14, 2007

On Motion by Member White, seconded by Member McDowell, the Board approved the Minutes of the Regular Board Meeting of November 14, 2007, 4-1-0. Ayes: Members Easton, Lamborghini, McDowell, and White. Abstain: Member Crawford. Nays: None.

6.2 Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group.

The following item was pulled from Consent: Item 10.2

On Motion by Member White, seconded by Member Lamborghini, the Board unanimously approved the following consent items.

Consent Items:

- *10.1 Board Approval and Acceptance of Donations to the Del Mar Union School District
- *10.2 ~~Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements (Pulled from Consent)~~
- *10.4 Employee Benefits Consulting Services Agreement Between Del Mar Union School District and Keenan & Associates
- *10.5 Board Approval of Agreement Between Namvar's Landscape Services and the Del Mar Union School District for Landscape Maintenance at Del Mar Heights School, Del Mar Hills School, Carmel Del Mar School and Ocean Air School in the Amount of \$16,800.00 for the Second Half of the 2007-2008 Fiscal Year
- *10.6 Board Approval of Public Works Contract Between J.D.L. Development, Inc. and the Del Mar Union School District to Remedy Drainage Problem at Del Mar Hills School in the Amount of \$4,500.00
- *10.7 Board Approval of Public Works Contract Between J.D.L. Development, Inc. and the Del Mar Union School District to Repair Tactile Paving for Visually Impaired at Sycamore Ridge School in the Amount of \$3,000.00
- *10.8 Board Consideration of Standard Business Mileage Rate of 50.5 Cents Per Mile, Effective January 1, 2008
- *10.9 Board Approval of Performance Agreement Between the Del Mar Union School District and Rosalind Richards for Flute Coaching at Sage Canyon School in the Amount of \$2,000.00
- *11.1 Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

7. CURRICULUM AND INSTRUCTION

7.1 Report: Academic Learning Program 2006/2007

Asst. Supt., Curric. & Inst., Janet Bernard reported on the results of the 06-07 Academic Learning Program (ALP), DMUSD's third year for the program. The ALP is as an alternative to summer school for those students below proficient and only 20 points above proficient in reading/language arts and/or mathematics as identified by STAR testing. ALP teachers work with grade level PLC teams with math block and language arts blocks. DMUSD is making progress, but still has a way to go to meet the NCLB mission to have all students in district proficient by the 2013-14 school year.

Pres. Easton asked about the STAR test data: Looking at the column of students who maintained their performance level, is the District able to see whether or not those students made some improvement? Pres. Easton requested that the ALP report next year show more information on the maintained category to better analyze if students are merely maintaining or if they might be making some improvement within their performance band.

Member White commented that the English/Language Arts chart showed Grade 4 scores increasing dramatically. Member White questioned Mrs. Bernard if DMUSD teaching is not up to par at Grade 3, or if the test is not reflecting something.

Mrs. Bernard responded that DMUSD has always seen a jump at Grade 4, thus this may be a testing issue. Mrs. Bernard informed the Board that DMUSD has expressed concerns about Grade 3 STAR testing to SDCOE, and SDCOE has communicated those concerns to the State; hopefully, those entities making revisions for 2008 STAR tests will take that into consideration.

7.2 **08/09 Spanish Immersion Location**

As a result of the Parent Forum held at Sycamore Ridge on November 28, Supt. Bishop informed the Board that staff is not comfortable with recommending a Spanish Immersion Program at Sycamore Ridge at this time due to negativity and development of factions at the school.

Pres. Easton informed the Board that she had 29 speaker slips on this item.

On Motion by Member White, seconded by Member Crawford, the Board voted unanimously to extend the 30-minute time limit for public speakers.

Public Input:

Tim Blazer, 5508 Carriage Court, San Diego, 92130, spoke in favor of this item.

Williams Ettouati, 5483 Coach Lane, San Diego, 92130, spoke against this item.

Bernardo Ferdman, 12886 Seabreeze Farms Dr., San Diego, 92130, spoke in favor of this item.

Kamal Haddad, 5548 Mill Creek Rd., San Diego, CA 92130, spoke against this item.

Corinne Nareu, 12764 Chandon Ct., San Diego, CA 92130, spoke against this item.

Matthew Brown, 935 Oldham Court, Encinitas, CA 92024, spoke in favor of this item.

Dr. Michael Gorgas, 725 San Mario Drive, Solana Beach, CA 92075, spoke in favor of this item.

Noelle Jue, 13048 Chambord Way, San Diego, CA 92130, spoke in favor of this item.

Michele Smith, 12860 Braircrest, San Diego, CA 92130, spoke in favor of this item.

Ginny Merrifield, 5191 Seagrove Place, San Diego, CA 92130, spoke against this item.

Julieta Querol, 13062 Deer Park Way, San Diego, CA 92130, spoke in favor of this item.

Shannon Kinney, 1052 Passiflora, Encinitas, CA 92024, spoke in favor of this item.

Jen Charat, 4901 Sandshore, San Diego, CA 92130, spoke in favor of this item.

Marium Gorgas, 725 San Mario Drive, Solana Beach, CA 92075, spoke in favor of this item.

Diana Koczur, 5360 Winter Hunt Ln., San Diego, CA 92130, spoke in favor of this item.

Cheryl Ward, 4922 Hidden Dune Ct., San Diego, 92130, spoke in favor of this item.

Raffi Simonian, 5034 Caminito Vista Lujo, San Diego, 92130, spoke against this item.

Jill Seidenverg, 13132 Chambord Way, San Diego, 92130, spoke in favor of this item.

Lisa Blazer, 5508 Carriage Ct., San Diego, 92130, spoke in favor of this item.

Parissa Roshan, 6745 Rancho Toyon Pl., San Diego, 92130, spoke against this item.

Raymond Hung, 12915 Flintwood Way, San Diego, 92130, spoke against this item.

Mataneh Tahriri, 12931 Flintwood Way, San Diego, 92130, spoke against this item.

Nicole Baril, 13068 Dressage Ln., San Diego, 92130, spoke against this item.

Kevin Baril, 13068 Dressage Ln., San Diego, 92130, spoke against this item.

The following persons turned in slips but did not speak.

Sharon Feierabend, 626 Zuni Drive, Del Mar, CA 92014, turned in a speaker slip with no preference indicated.

Leena Patidar, 13039 Sandown Way, San Diego, 92130, turned in a speaker slip in favor of this item.

Joanne Fogel, 5032 Willowmere Ln., San Diego, 92130, turned in a speaker slip in favor of this item.

Richard Yuan, 5531 Mill Creek Rd., San Diego, 92130, turned in a speaker slip against this item.

Lisa Shao, 12911 Flintwood Way, San Diego, 92130, turned in a speaker slip against this item.

Xiaohong Chen, 12935 Flintwood Way, San Diego, 92130, turned in a speaker slip against this item.

Pichuan Hung, 12915 Flintwood Way, San Diego, 92130, turned in a speaker slip against this item.

Pres. Easton remarked that in listening to all comments, nobody has spoken against foreign language, but have spoken against this particular Spanish Immersion Program. The Board is in favor of foreign language and voted for it. She realized the way this played out in the community did not encourage good information; the community is presently divided, and it is not wise to undertake the program at this time.

Pres. Easton asked Principal Disney if the All Call notification sent to parents canceling the November 29 forum stated the Spanish Immersion Program was not moving forward.

Prin. Disney responded that the All Call informed parents that the recommendation from the Supt. would be that the Spanish Immersion Program be tabled and was likely not to move forward.

Member White apologized to parent audience members that this program was not communicated well and did not allow enough parent input, resulting in many seeing the program from the top down not from the groundswell of the Sycamore Ridge community. She apologized that the November 29 meeting was canceled and many parents did not get an opportunity for input; she had also planned to attend that meeting. Member White thanked the people who worked hard on this—Mrs. Bernard as well as and the Action Teams and Task Force. This is not a program that came about without a lot of research-based academic information, but she concurs with Pres. Easton that they have created factions at Sycamore Ridge. Instead of throwing out the entire concept of foreign language, Member White recommended staff take the next 6-8 months to work with Prin. Disney and Sycamore Ridge constituents to take care of the issues and see if consensus might be reached for a viable language program for 2009/10. Member White stated she is currently involved in a process at Del Mar Heights which came about because the community has had a chance to work together. The Del Mar Heights plan is not an immersion program, but another language program. Member White commended Prin. Disney for the position she was put in, how she learned about this program by sitting at a Board meeting, and that is not the way staff should learn about something.

Member McDowell concurred with Member White about the way things panned out. He had wanted an opportunity to visit schools with successful immersion programs, but unfortunately that did not work out. At CSBA conferences he learned that many schools with immersion programs took about a year after approving the program before implementing the program. DMUSD needs to move forward and get the parties involved--staff, parents, and experienced teachers--and we need to wait.

Member Crawford stated it is not the right time for immersion at Sycamore Ridge; program needs a groundswell of support from school. The Board included foreign language in its goals and objectives, but did not decide until this fall that it be immersion or that it be Spanish. Member Crawford stated the word is out about Spanish immersion, in the days ahead there may a school to be a part of Spanish immersion. Member Crawford believes this is a wonderful program, all agree that learning a second language benefits all in society, although now is not the right time to move forward.

Member Lamborghini encouraged those parents present to promote the Spanish immersion program. She could vote tonight with clear conscience to have Spanish immersion at Sycamore Ridge. There may be many critics now, but those critics would change their minds once they see how well it would be run. Member Lamborghini encouraged those parents to keep fighting, it is very important when people want a program to keep up, otherwise the naysayers get their way. Keep the community aware, write letters to paper, whatever it takes.

Member McDowell moved that the Board not implement a Spanish language immersion program at Sycamore Ridge in 2008-09, but that foreign language program options to implement in 2009-10 return to the Board in the spring of 2008. Seconded by Member Easton, the Board approved the motion 3-0-2. Ayes: Members Easton, McDowell, and Crawford. Abstain: None. Nays: Members White and Lamborghini.

Member White moved that any foreign language program option returned to the Board in spring 2008 include input from parents, including parent forums and site-based forums. Seconded by Member Easton, the Board approved the Motion 4-0-1. Ayes: Members Crawford, Easton, McDowell, and White. Abstain: None. Nays: Member Lamborghini.

President Easton directed that when Mrs. Bernard returns with any foreign language proposal, it includes community input. Member McDowell recommended that staff start with the Harris data as to which schools have indicated a language program is important to them.

7.3 Communication Regarding Staff Development

Supt. Bishop presented to the Board a form to be used by all staff members attending any travel and conference. Beginning in January 2008, the Board will be presented with the first monthly report on Staff Development.

7.4 **Del Mar Heights Foreign Language Program**

Principal Wardlow presented information to the Board on the upcoming Spanish Foreign Language program proposed for Del Mar Heights School. Further details on this program will be presented at the January Board Meeting.

Public Input:

Melinda Johnson, 12754 Via Grimaldi, Del Mar, CA 92014, spoke in favor of this item.

Jennifer McDowell, 1605 Forest Way, Del Mar, CA 92014, spoke in favor of this item.

Robbie Elliott, instructional aide at Del Mar Heights School, 12818 Caminito En Flor, Del Mar, CA 92014, did not speak but turned in a speaker slip in favor of this program.

8. ADMINISTRATION AND POLICY

8.1 **Possible CSBA Delegate Assembly Nomination**

Member Crawford nominated Member McDowell as the CSBA Delegate Assembly nominee. Seconded by Member Lamborghini, the Board unanimously voted to appoint Member McDowell as the CSBA Delegate Assembly Nominee.

8.2 **2nd Reading and Approval of the 2008/2009 DMUSD Master School Calendars**

On motion by Member Lamborghini, seconded by Member McDowell, the Board unanimously voted to approve the 2008/2009 DMUSD Master School Calendar.

The Board directed staff to return the calendar to SDHUSD and ask them to provide DMUSD with notification ASAP of any changes in their calendar.

8.3 **2008/2009 Enrollment Calendar**

Dir. Trish Snider informed the Board that the 2008/2009 Enrollment Calendar has been seen by DMUSD Leadership, Cabinet, Principals, as well as site Administrative Assistants. The Calendar is an in-house document utilized to keep enrollment components in place in a timely manner.

The Board directed staff that one thing the Board voted on is an Intradistrict Transfer done before school is out, and the Board would like to see this calendar returned with a line item indicating a June date for intradistrict transfers.

8.4 **Board Approval, New Board Bylaw 9400 – Board Self Evaluation**

Member McDowell informed the Board that although all questions might not be pertinent, it was best to bring the self-review in its entirety for approval by the Board.

Member Crawford suggested that the Board vote on the policy, the CSBA version, and that the Indiana questionnaire need not be voted on at this time as the questionnaire is simply an instrument.

Pres. Easton stated that the first time the Board conducts a self-evaluation, the Board would create the goals and objectives against which they would evaluate themselves, and then evaluate themselves.

Board members will communicate with each other to set a date in January for a Special Board Meeting to set goals and objectives and conduct a self-evaluation.

On Motion by Member White, seconded by Member Easton, the Board voted unanimously to approve Board Bylaw 9400 — Board Self Evaluation.

The Board directed staff to check on permission to use the Indiana self-evaluation survey and inform the Board.

8.5 Board Approval, BP/AR 5141

Member White thanked Trish for checking into what other school districts have done. Member White wondered about legal liability of covering students but how the District is not required to cover staff and other adults.

Dir. Special Ed/Pupil Services Trish Snider responded that in the back of the manual is AB 2041, known as the Good Samaritan law, which covers the legality of adults and parents.

On Motion by Member Lamborghini, seconded by Member Crawford, the Board voted unanimously to approve Board Policy/Administrative Regulation 5141.

8.6 Reminder of Upcoming Events (Presented for information only.)

The Board direct staff to e-mail corrected reminder of upcoming events and schedules to board member and post corrected dates.

9. OPERATIONS AND FACILITIES

9.1 Facilities Report (Presented for information only.)

Dir. of HS/Facilities Rodger Smith made a correction to his Facilities Report: There is a leak in the roofing at Ocean Air, at a seismic joint which runs through the computer lab. This leak will be corrected on warranty, otherwise no other leaks at Ocean Air.

9.2 Board Approval of the Selection of Westburg + White to Conduct Preliminary Planning for New District Office Facility

Member McDowell questioned Dir. Smith if staff intends to bring a written contract back for board approval. Dir. Smith responded that a written contract would return to the Board in January. The Board directed staff that the contract include the scope of work, and also address legal issues involved if DMUSD might place an office on existing land and facilities.

On Motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve Westburg + White to conduct preliminary planning for new district office facility.

10. BUSINESS AND FINANCE

10.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements (Moved From Consent Items)

Supt. Bishop apologized for a clerical error in his office which omitted the backup documentation to 10.2 from the Board packet.

Member White questioned an \$80,000 Debt Service item to Energy Resources Con. Asst. Supt. Whittington informed the Board that was yearly payment on an energy retrofit done on all sites several years ago. Supt. Whittington will e-mail information to the Board on how much longer the obligation will be repaid. This item is included in the audit report handed out to the Board.

On Motion by Member McDowell, seconded by Member Crawford, the Board voted to approve item 10.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements, 4-1-0. Ayes: Crawford, Easton, Lamborghini and McDowell. Abstain: Member White. Nays: None.

10.3 2007/2008 Monthly Budget Update (Presented for information only.)

As of November 30 actuals, the adopted budget has been updated to include last week when the interim budget was adopted. For next month, Member McDowell will work with Asst. Supt. Whittington to add a couple of items to the monthly budget updates for next year.

11. PERSONNEL

11.2 Board Approval, Board Personnel Committee Members

Board Members briefly discussed obtaining copies parent applications.

Member White informed the Board that the committee has met twice and has no written recommendation yet. Member White envisions that a recommendation will come out of the January meeting, which is open to community members and staff.

On Motion by Member Easton, seconded by Member McDowell, the Board voted to approve the Board Personnel Committee Members with the removal of Jennifer Foley and J. J. Mokiao, 3-2-0. Ayes: Easton, McDowell, and White. Abstain: None. Nays: Members Crawford and Lamborghini.

12. ITEMS FOR JANUARY 2008 BOARD MEETING:

- Update: 2008/2009 State Budget (January 9, 2008)
- Possible Davis Demographics Report – 2008/2009 Enrollment Projections and 08/09 Attendance Policies
- Board Review and Acceptance of the Annual Audit Report for the 2007/2008 Fiscal Year Prepared by Wilkinson & Hadley, LLP Certified Public Accountants
- Board Approval, Revised BP-AR 1325, Community Relations
- Board Approval, BP 6000 Revision
- Board Review, Administrative Regulation 5030 Student Wellness
- Facilities Report

- Board Approval, Resolution 2007-____ of the Board of Trustees of the Del Mar Union School District Approving the Annual Five-Year Report for Fiscal Year 2007/2008, In Compliance with Government Code Sections 66006 and 66001
- Monthly Budget Update
- Action Team Members
- 2008/2009 Enrichment
- Top Ten Vendor List
- Technology Director, Job Description
- Board Consideration, Coordinator of State and Federal Projects
- Del Mar Heights foreign language program
- 1st Draft 08-09 Attendance Policies
- Informational Report from Staff on Which Things To Discuss On CFD And Which to Discuss on Regular Board Agenda
- 2008/09 Enrollment Calendar
- Board Approval of Contract with Westburg + White to Conduct Preliminary Planning for New District Office Facility

14. ADJOURNMENT

After completion of the December 12 meeting agenda, the Board returned to closed session to discuss Item 1.1. No action was taken in closed session.

On motion by Member McDowell, seconded by Member White, the Board unanimously voted to adjourn the December 12, 2007, Board meeting at 11:05 p.m.

Katherine White, Clerk of the Board of Trustees

Thomas F. Bishop, Superintendent

Date

Date