



Charter of the Board Personnel Committee *Chartered on April 25, 2007*

The Board of Trustees creates a Personnel Committee of the Board chaired by Katherine White.

The primary responsibility of the committee is to provide a global, strategic look at staffing across the district. In carrying out this responsibility, the primary tasks of the committee will be to:

- Review the School Services Report of Staffing
- Review current staffing and job descriptions
- Provide advice on staffing levels, staffing needs, and areas for further job analysis.

The Committee will provide input to the Budget Committee for the 2008/2009 budget process and as appropriate the Director of Human Resources will bring recommendations for changes to the District Cabinet for further discussion and possible action by the Board.

The Committee composition will be as follows:

- One Board Member serving as committee chair
- One Principal
- One to Three Parents
- One to Five Teachers (some long term and others new to the District)
- Two Classified staff (One school site, One District Administration)
- Director of Human Resources

In the selection of members, the committee will include a geographic diversity of members across district sites.

The committee will meet in accordance with state and open meeting laws.