

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

MINUTES

Regular Meeting

August 29, 2007

OPENING PROCEDURES

1. Board President *Easton*, called the meeting to order at 6:00 p.m. Grace Hauseur, Teacher on Special Assignment, led the audience in the Pledge of Allegiance.

Members Present: Annette Easton, President of the Board
Janet Lamborghini, Clerk of the Board
Linda Crawford, Steven McDowell, Katherine White

Members Absent: None.

Staff:

Thomas F. Bishop, Superintendent
Sherry Forte, Exec. Asst. to the Supt.
Janet Bernard, Asst. Supt., Curr. & Instr.
Tom Hauseur, Director of Technology
Rodger Smith, Director of HR/Facilities
Trish Snider, Director of Pupil Services
Dena Whittington, Asst. Supt., Business Serv.
Todd Boteler, District Webmaster
Randy Wheaton, Maintenance Supervisor
Grace Hauseur, Teacher on Special Assignment
Dina Irwin, Speech/Language, Ashley Falls
Bill Porter, 2nd gr. teacher, Carmel Del mar
David Jones, Principal, Carmel Del Mar
Wendy Wardlow, Principal, Del Mar Heights
David Skinner, 4th gr. teacher, Carmel Del Mar, DMCTA President

Others In Attendance:

Jim Kerr – *Del Mar Times*, Bob Gans, Alison King

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Easton announced that the Board met in Closed Session from 3:41 p.m. to 5:38 p.m. The Board agreed to have a Special Board meeting on September 5, 2007 regarding Employee Exception.

2.0 Approval of the Agenda

Board Members requested the following amendments to the Agenda:

- Member Easton requested to move Item 10.6 to occur after Item 10.2 and to move all of Section 10 to occur after Section 4.

- Member White requested to move Items 9.6, 9.7, 9.8 off of the Consent Agenda.

On motion by Member White, seconded by Member Lamborghini the Board voted unanimously to approve the Agenda as amended.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

3. CORRESPONDENCE/COMMUNICATIONS

This section of the agenda is provided for the public to address any item which lies within the governing board's jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.

3.1 Correspondence:

- None.

3.2 Public Input

- None

4. REPORTS, RECOGNITIONS and HEARINGS

4.2 Report, DMCTA Report: David Skinner, DMCTA President, Carmel Del Mar Teacher

David Skinner, DMCTA President, Carmel Del Mar Teacher provided a report for the Board.

- He stated that on behalf of the DMCTA everyone is thrilled to be back to a new school year.
- He thanked Randy Wheaton, Maintenance Supervisor, and his staff for the wonderful job of moving teachers to their new sites and rooms and for the great cleaning job at all the sites.
- He expressed how nice it is for the teachers to start the school year with a new agreement between DMCTA and DMUSD. He thanked the district for the training on the interest based bargaining model and feels it is a good fit for the district. He stated that the DMCTA is pleased with the agreement. In addition, he thanked Dena Whittington, Assist. Supt., Business Services, and Rodger Smith, Director HR/Facilities, for working out the difficult issues regarding health care.
- He stated that the DMCTA would like to be a part of any on-going work relative to the health care benefits.
- He thanked Assist. Supt. Janet Bernard and her Admin. Assist., Shirley Bales for the PLC training sessions. He felt they were very useful and productive. Those in attendance were grateful for the opportunity to work with grade level teachers across the district.

4.3 Report DMSEF Report

Bob Gans, DMSEF President provided a report for the Board on DMSEF activities.

- He welcomed everyone back and stated that the DMSEF has been working over the summer and is looking forward to a new year.

- The DMSEF's major summer work was the completion of the DMSEF organizational assessment. The Task Force report was posted on the DMSEF website the end of July.
- The DMSEF has been successful in raising large amounts of money over a short period of time and is experiencing "growing pains", which they are working hard to address.
- Mr. Gans stated the next step in the DMSEF strategic planning process is a Public Forum to discuss the report and hear the peoples' view of the future direction of the DMSEF. The forum is scheduled for September 28 at 7:00 p.m. in the PAC at Del Mar Hills Academy.
- DMSEF distributed a letter in the 1st day packet explaining the work of the DMSEF over the summer together with a survey, which was revamped to be more user friendly.
- DMSEF's current fund raising efforts began over the summer by working with individual schools and PTA representatives to set goals for each school.
- A districtwide goal has been instituted for this year of \$1.2 million.
- He plugged the DMSEF golf tournament to be held Monday, October 15, 12:00 noon at the Lomas Santa Fe Country Club. He thanked Barnhart Construction for once again being the title sponsor.
- The next DMSEF Board meeting is September 11 at 7:00 p.m. at Sycamore Ridge.

4.6 Report, Board Report/ Comments

- *Annette Easton* welcomed everyone back and acknowledged the article in the San Diego magazine regarding outstanding elementary schools. It spoke highly of the DMUSD and its achievements. It also contained a feature article on Sage Canyon. Member Easton extended her congratulations to Peg LaRose, principal.
- *Linda Crawford* commented that on August 8 she, Member McDowell and Supt. Bishop attended a meeting with Congressman Brian Bilbray to discuss NCLB, which congress is set to vote to reauthorize. Congressman Bilbray wanted to talk to districts regarding the issues that districts are facing with implementing NCLB. They also discussed IDEA (Individuals with Disabilities Education Act) regarding the lack of federal funding for Special Education mandates. She believes it was very beneficial. Member Crawford also congratulated Supt. Bishop and his staff for the Welcome Back to School Breakfast. She felt it was very successful, informative and a great way to start the school year.
- *Janet Lamborghini* thanked everyone for a wonderful start of the school year. She reported with sadness that Tom and Grace Hauseur, long-time employees in the district, are retiring at the end of September 2007. She thanked them for their creativity, diligence and intelligence they put into their work for the DMUSD.
- *Steven McDowell*: He stated he also felt the meeting with Congressman Bilbray was great. He felt Congressman Bilbray was also looking for

words to help "put into his mouth" regarding the concerns of the districts. He stated that the conflicts between NCLB and IDEA were discussed including the struggles faced in trying to be compliant. Member McDowell thanked the principals for allowing him to be part of their Friday orientations and tours. He stated he read a book on Chartered Schools and saw that some have a process similar to our PLC. He is donating the book to the district's professional library.

- *Katherine White* welcomed everybody back. She expressed her appreciation for all the hard work during the summer that lead to a great start to the school year. She is enthusiastic to see how each of the schools is building upon what they've done in the past, what they may change, what they keep and how they move forward. She thanked Randy Wheaton, Maintenance Supervisor, for spending time with her this summer. She expressed her feeling that the DMSEF is in a better position this year than last and thanked Bob Gans and the DMSEF for the hard work being done within the DMSEF.

4.7 Report, Superintendent's Report

Superintendent Tom Bishop thanked everyone for all they do. He felt the start of the school year was the smoothest to date. He stated that Keenan and Associates, the district's health benefits broker, sponsored the Welcome Back Breakfast. He was pleased to report that the start-up of Ocean Air was extremely smooth and that Douglas Barnhart, Inc. is generously giving a gift of a piano to Ocean Air School.

BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

5.1 Approval of the Minutes

- Minutes of Special Closed Session Board Meeting of July 19, 2007
On motion by Member McDowell, seconded by Member White, the Board voted unanimously to approve the Minutes of the Special Closed Session Board Meeting of July 19, 2007.
- Minutes of Regular Board Meeting of July 25, 2007
Member McDowell pointed out that the 3-2-0 vote as recorded in Item 9.2 was correct, however, the names recorded for the votes was incorrect. The correct record should state Ayes: Members Easton, McDowell and White; Noes: Members Crawford and Lamborghini.

Member McDowell and Member White expressed their feelings on the content and how the Minutes of Board meetings should be recorded.

Member Easton suggested the Minutes of the Regular Board Meeting of July 25, 2007 be tabled to the September meeting. Board members were directed to send an email to Sherry Forte with their request for further revisions.

- Minutes of Closed Session Board Meeting of July 25, 2007

On motion by Member Crawford, seconded by Member White the Board voted unanimously to approve the Minutes of the Closed Session Board Meeting of July 25, 2007.

5.2 Approval of Consent Items

Agenda items preceded by an asterisk (*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group.

As recorded in the Approval of the Agenda, Board Member White requested to have the following items pulled from Consent: Items 9.6, 9.7, 9.8.

On motion by Member Lamborghini, seconded by Member Crawford, the Board unanimously approved Consent Items as amended.

Consent Items:

- *6.1 Board Approval, Increased Funding for the Early Intervention for School Success Grant from \$30,000 to \$50,000
- *7.3 Board Approval, Interdistrict Attendance Agreement Between the Del Mar Union School District and other school districts for the 2007/2008 school year
- *9.1 Board Approval of Contract Between the Del Mar Union School District and Melissa Haider, MPT., PT for Physical Therapy Services in the 2007/2008 School Year in the Amount of \$40,000.00
- *9.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
- *9.3 Board Approval of Agreement Between the Del Mar Union School District and NvLS Professional Services, LLC. For Filing and Reviewing E-rate Program Applications and Claims in an Amount \$1,550.00
- *9.4 Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)
- *9.5 Board Approval of Advertising for Bids for Custodial Supplies
- *9.6 *Pulled from consent.*
~~Board Approval to Renew Agreement Between the Del Mar Union School District and Rancho Santa Fe Protective Services for Night Time School Patrols Between October, 2007 and September, 2008 in an Amount Not to Exceed \$12,000.00~~
- *9.7 *Pulled from consent.*
~~Board Approval of Agreement Between the Del Mar Union School District and COSCO Fire Protection For Inspection Repair of Fire Alarm Sprinkler System Per Inspection in July, 2007, in the Amount of \$6,527.00~~
- *9.8 *Pulled from consent.*
~~Board Approval of Agreement Between the Del Mar Union School District and Gould Electric, Inc. For Additional Wiring Needed to Support New Computer Lab at Sage Canyon School in the Amount of \$6,005.00~~
- *10.1 Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

6. CURRICULUM AND INSTRUCTION

6.2 Report on the Development of the DMUSD Essential Standards for Academic Learning. (Presented for information only.)

Asst. Supt., Curriculum, Janet Bernard reported on the districtwide professional learning community initiative. K-6 grade level reps from all eight schools in the district met for four full days in August. The Essential Standards Development Team was charged with identifying the DMUSD essential academic standards in reading, writing and mathematics. The identification of the essential standards will help teachers to better plan their instructional program for the year. A draft of the essential standards will be distributed to teachers in mid-September to be used on a pilot basis throughout the 2007/08 school year.

6.3 Board Approval, YMCA Playground Partners, Sage Canyon

On motion by Member Lamborghini, seconded by Member Crawford, the Board voted unanimously to approve YMCA Playground Partners at Sage Canyon School.

7. ADMINISTRATION AND POLICY

7.1 Board Approval, Resolution No. 2007-12 of the Board of Trustees of the Del Mar Union School District Supporting Legislation, No Child Left Behind Improvements Act of 2007, H.R., 648

Board members asked for deletions of "now therefore, be it" in the last sentence of the eighth paragraph and "and be it further" in the last sentence of the ninth paragraph.

On motion by Member Crawford, seconded by Member McDowell, the Board voted unanimously to approve Resolution No. 2007-12 of the Board of Trustees of the Del Mar Union School District Supporting Legislation, No Child Left Behind Improvements Act of 2007, H.R., 648 as amended.

7.2 Board Approval, Prioritized 2007/2008 Goals & Objectives

On motion by Member Crawford, seconded by Member Easton, the Board voted unanimously to approve the prioritized 2007/2008 Goals and Objectives.

7.4 Board Approval, Contract between the Del Mar Union School District and Davis Demographics & Planning, Inc. for Updating Enrollment Projections and Report Development for Fall 2007-2008 in the Amount of \$12,160.00

Board Member White asked that Davis Demographics include a matrix of projections versus actuals for the last 5 to 7 years; omit in Section 4 a summary commenting on the DMUSD capacity; give a quote for performing the duty every other year. Member White also requested to have Davis Demographics address their ability to handle "permanent" transfers, in page 4 of section 1.

On motion by Member McDowell, seconded by Member Lamborghini, the Board voted unanimously to approve the Contract between the Del Mar Union School District and Davis Demographics & Planning, Inc. for Updating Enrollment Projections and Report Development for Fall 2007-2008 in the Amount of \$12,160.00

- 7.5 Progress Report on Board Bylaws: AR 9010, BB 9124, BB 9140, BB 9320, BB 9323, BB 9326** (Presented for information only.)

Supt. Bishop will be attempting to schedule meetings with Board member teams to discuss the remaining 9000 Board policies.

- 7.6 Update: Shores Escrow** (Presented for information only.)

Supt. Bishop was pleased to inform the Board that the escrow on the Shores property was formally opened on August 8, 2007 and it is progressing on schedule.

- 7.7 Review, Administrative Regulation 5030 Student Wellness** (Presented for information only.)

Board Member White requested the Wellness Committee look into milk being offered to Kindergarten at recess as well as for lunch; the milk being offered to be lowfat and fat free; having chocolate milk offered only once a week and to revisit the snack list. She also requested the Wellness Committee review the lunch menus from an "outside perspective" and consider making a list of activities, i.e. jog-a-thon, to be an exception to the Wellness policy such as 6th grade promotion. Member White requested the Wellness Committee consider revising Section J, under Celebrations that reads "Schools should limit celebrations that involve food during the school day to no more than one party per class per month" to "Schools should limit celebrations that involve food, that does not meet the nutritional standards, during the school day to no more than one party per class per month."

There being no comments from other Board members, Board President Easton confirmed the Board's desire for the Wellness Committee to review AR 5030 taking into consideration the above mentioned concerns.

- 7.8 Board Discussion, 2007/2008 Student Recognition Presentation at the Monthly Regular Board Meeting.** (Presented for information only.)

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to continue with student recognition at the Regular Monthly Board Meetings with the presentation to be at the principal's discretion and be held to a maximum of 15 minutes.

On motion by Member Crawford, seconded by Member Lamborghini, the Board voted unanimously to change the start time of the Regular Board Meetings to 5:45 p.m. with Student Recognition being placed at the top of the

Agenda.

7.9 Consultant from Harris Interactive

Supt. Bishop reported the consultant from Harris Interactive is available to conduct a training of data analysis on September 12, 2007.

On motion by Member Lamborghini, seconded by Member White, and amended with the understanding that the contract will be funded under the Superintendent's Budget – Other Contracts, the Board voted unanimously to approve a consultant contract for \$4,500 with Harris Interactive to bring an Harris Interactive "expert" to explain the survey methodology, including their reliance on regression analysis.

7.10 Reminder of Upcoming Events (Presented for information only.)

8. OPERATIONS AND FACILITIES

8.1 Facilities Report (Presented for information only.)

Rodger Smith, Director HR/Facilities, reported that Ocean Air School was ready for the first day of school and district legal counsel has begun work on settlement agreements for two of the three contractors involved in the repair of the window systems at Torrey Hills.

8.2 Calendar for Capital Facilities Needs (Presented for information only.)

Supt. Bishop reported that when the Shores escrow closes, the District will have up to 36 months to vacate the property and relocate the Employee Child Care program, the Maintenance and Operations program and the District's Administrative Offices to a new location. In addition, the Board may want to consider construction of a central kitchen facility to provide for the District's food service program.

Board Member Crawford expressed the urgency for the formation of the 15-member advisory committee, as mentioned in the 2007/2008 Goals and Objectives--District Office, and a proposed timeline be an item on the September Board meeting Agenda. Member White requested that a variety of options regarding relocation of district facilities be included in the September Board item so that all options can be discussed on how to achieve the district needs.

8.3 Update on 07/08 Student Enrollment, Intradistrict Transfers, and Certificated Staffing (Presented for information only.)

Trish Snider, Director of Pupil Services, presented updated enrollment numbers to the Board. The most recent 07/08 enrollment was reported to be 4,095 students. Member White requested feedback in 5 to 7 months from staff, parents and students regarding combo classrooms.

8.4 Board Approval of Change Order #7 in the Construction of Ocean Air School in the Amount of \$48,451.00

On motion by Member McDowell, seconded by Member Crawford, the Board voted unanimously to approve Change Order #7 in the construction of Ocean Air School in the amount of \$48,451.00.

8.5 Board Approval, Notices of Completion for the Construction of Ocean Air School

On motion by Member Crawford, seconded by Member McDowell, the Board voted unanimously to approve the Notices of Completion for the construction of Ocean Air School.

9. BUSINESS AND FINANCE

9.6 Board Approval to Renew Agreement Between the Del Mar Union School District and Rancho Santa Fe Protective Services for Night Time School Patrols Between October, 2007 and September, 2008 in an Amount Not to Exceed \$12,000.00

On motion by Member Lamborghini, seconded by Member White, the Board voted unanimously to renew the agreement between the Del Mar Union School District and Rancho Santa Fe Protective Services for nighttime school patrols between October, 2007 and September, 2008 in an amount not to exceed \$12,000.00.

9.7 Board Approval of Agreement Between the Del Mar Union School District and COSCO Fire Protection For Inspection Repair of Fire Alarm Sprinkler System Per Inspection in July, 2007, in the Amount of \$6,527.00

On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the agreement between the Del Mar Union School District and COSCO Fire Protection for inspection repair of Fire Alarm Sprinkler System per inspection in July 2007, in the amount of \$6,527.00.

9.8 Board Approval of Agreement Between the Del Mar Union School District and Gould Electric, Inc. For Additional Wiring Needed to Support New Computer Lab at Sage Canyon School in the Amount of \$6,005.00

On motion by Member Crawford, seconded by Member McDowell, the

Board voted unanimously to the agreement between the Del Mar Union School District and Gould Electric, Inc. for additional wiring needed to support new computer lab at Sage Canyon School in the amount of \$6,005.00.

9.9 2006/2007 Unaudited Actuals – Special Board Meeting, September 12

(Presented for information only.)

This will be action item on the Special Board Meeting scheduled for September 12, 2007.

9.10 Comparison of Grounds Maintenance (Presented for information only.)

Assist. Supt., Business Services, Dena Whittington, and Maintenance Supervisor, Randy Wheaton, presented a cost comparison of ground maintenance performed by DMUSD employees vs ground maintenance performed by a landscape service.

9.11 2006/2007 Monthly Budget Update (Presented for information only.)

Assist. Supt. Business Services, Dena Whittington, provided the monthly update of remaining budget balances for each fund individually.

10. PERSONNEL

10.2 Board Approval of Disclosure of Collective Bargaining Agreement for Fiscal Year 2007/2008

On motion by Member Crawford, seconded by Member McDowell, the Board voted unanimously to approve the Disclosure of Collective Bargaining Agreement for Fiscal Year 2007/2008.

10.3 Approval of an Agreement for Substitute Teaching Services Between Julanne Bergstrom and the Del Mar Union School District

On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to approve the Agreement for Substitute Teaching Services Between Julanne Bergstrom and the Del Mar Union School District.

10.4 Board Approval of 2007/2008 Salary Schedules: Regular Classified, Certificated Administrators Principal, Certificated Management, Certificated Director, Classified Management

On motion by Member Crawford, seconded by Member White, the Board voted unanimously to approve the 2007/2008 Salary Schedules: Regular Classified, Certificated Administrators Principal, Certificated Management, Certificated Director, Classified Management.

10.5 Board Approval of Resolution 2007-11 of the Board of Trustees of the Del Mar Union School District to Utilize Temporary Assignment Options for Departmentalized Classes

On motion by Member Lamborghini, seconded by Member White, the Board voted unanimously to approve Resolution 2007-11 of the Board of Trustees of the Del Mar Union School District to Utilize Temporary Assignment Options for Departmentalized Classes.

(Board directed staff to bring this item before the board for approval prior to the start of future school years. For the year 2008/2009 this item shall be presented at the July meeting.)

10.6 Ratification, 2007/2008 DMCTA Re-Opener Negotiations, including Wages and Health Benefits

On motion by Member Lamborghini, seconded by Member White, the Board voted unanimously to ratify 2007/2008 DMCTA Re-Opener Negotiations, including Wages and Health Benefits

12. ITEMS FOR _____ 2007 BOARD MEETING:

- Report on Results of Spring 2007 Standardized Testing
 - Accountability Progress Report: Preliminary Academic Performance Index (API) Report • Adequate Yearly Progress (AYP) Report: *Janet Bernard, Asst. Supt. of Curriculum & Instruction*
 - Board Approval, Resolution 2007-__ of the Board of Trustees of the Del Mar Union School District Proclamation Supporting International Walk to School Day on October 3, 2007
 - Board Approval, Resolution _____ of the Board of Trustees of the Del Mar Union School District Proclamation Endorsing Red Ribbon Week, October 15-19, 2007
 - Report: Opening of School – Site Reports 2007
 - Report: Opening of School Enrollment Report 2007
 - Board Approval of Contracting for Special Education Services for 2007-2008 school year
 - Board Approval of the 2007/2008 K-3 Class Size Reduction Operations Application and Resolution _____, Resolution of the Board of Trustees of the Del Mar Union School District Relative to Conditions For and Receiving Class Size Reduction Program Funds
 - Board Approval of Student Teaching Agreement with San Diego State University for the 2007/2008 Term
 - Recommendation Regarding the Fee Charged for the Use of Fields by Profit vs Non-profit Organizations
 - Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status
 - Board Approval of the North Coastal Consortium for Special Education (NCCSE) Community Advisory Committee Representatives
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- Public Hearing To Review Resolution No. 2007-13 Regarding the Sufficiency of Instructional Materials for the 2007/2008 School Year, as Required by Education Code Section 60119
 - Approval of Statement of Assurance, State Instructional Materials Funding for the 2006/2007 Fiscal Year

- School Recognition on the DMUSD Board agenda.
- Monthly Budget Report
- Facilities Report
- Minutes- Regular Board Meeting July 25
- Agenda item on Minutes
- Capital facilities

13. ADJOURNMENT

On motion by Member Crawford, seconded by Member McDowell, the Board voted unanimously to adjourn the August 29, 2007 Board meeting at 8:52 p.m.

Unapproved w/Revisions