

To: Members of the Board  
From: Tom Bishop  
Subject: September 5 Special Board Meeting Agenda Item G – Technology Leadership Study  
Date: August 31, 2007

The impending retirement of Director of Technology, Tom Hauseur, on September 28, 2007 will create an opportunity to look at several different ways to meet the technology leadership needs of the DMUSD (ADA: 4100) in the years ahead.

By reviewing technology leadership practices/strategies/trends in San Diego County school districts during the next three months, the DMUSD will be able to analyze the technology leadership **SKILLS, KNOWLEDGE, EXPERIENCE, and LEADERSHIP CAPABILITIES** that will be necessary for the DMUSD technology program to accomplish its many vital functions in the future. Among these vital functions are:

- Maintain and upgrade the Wide Area Network throughout the District
- Maintain and upgrade Local Area Networks at all sites
- Support the technology instruction centers (labs) at all sites
- Maintain wireless internet access at all sites
- Support the District's Voice-mail and E-Mail systems for all employees
- Support video production capability at all sites
- Maintain and upgrade 400 new I-Macs that were acquired in the last 12 months and 400 older I-Macs throughout the District
- Install and maintain new routers at all sites
- Support the use of document cameras in many classrooms
- Provide for integration of technology throughout all areas of the curriculum
- Establish and maintain active District and site web pages
- Implement Voice-over internet protocol technology that will support the District's telephone system needs
- Provide Training and coordination of the efforts of eight technology "teachers" who assist in the integration of the California content standards into technology
- Provide for training and technical support for classroom teachers
- Participation in state/federal E-Rate programs
- Direct and support three technology specialist classified employees, including web master, repair specialist; and telephone specialist)
- Implementation of the new "First Class" software program
- Writing, updating and implementing the DMUSD Technology plan

- Administration of the Technology Department budget including large scale purchasing and evaluating hardware and software applications for possible purchase

The administration is proposing that the District study the technology leadership practices in neighboring districts of similar size. We also plan to study several San Diego County school districts that are implementing state-of-the-art technology practices.

As a result of the proposed technology study, District staff will provide three items for Board consideration at the December 2007 meeting of the Board of Trustees. These items will be:

- A report on technology leadership practices
- A revised Director of Technology job description
- A timeline to complete the hiring process for the new Director of Technology

Between now and the completion of the hiring process for the new Director of Technology position, the administration proposes that the leadership for the Technology Department be provided by an interim SPECIAL PROJECT TEACHER position; this individual will direct and coordinate the efforts of the district's technology team.

District staff plans to post the SPECIAL PROJECT TEACHER position for five days starting on Thursday September 6. The deadline for certificated employees to apply for the position will be Friday September 14. Interviews will be held during the week of September 17. The administration hopes to announce the name of the top candidate by September 20<sup>th</sup> so that the finalist candidate can meet with the retiring Director of Technology, Tom Hauseur, during the week of September 24. The name of the top candidate will be forwarded to the Board of Trustees for approval on September 26.