

August 29, 2007

To: Board Members

From: Tom Bishop

Subject: Board Approval, Resolution No. 2007-12 of the Board of Trustees of the Del Mar Union School District Supporting Legislation, *No Child Left Behind Improvements Act of 2007, H.R. 648*

Recently Board Members Crawford and McDowell met with U.S. Congressman Brian Bilbray to provide Mr. Bilbray with information about the five-year old *No Child Left Behind Act*. Mr. Bilbray's staff invited San Diego County superintendents and school board members to meet with him to discuss local school district opinion of the *No Child Left Behind Act*.

The San Diego County School Boards Association distributed a NSBA Resolution supporting H.R. 648 and asked local school boards to pass the attached resolution.

RECOMMENDED: Superintendent recommends the Board approve Resolution 2007-12 which supports H.R. 648, the *No Child Left Behind Improvement Act of 2007*.

7.1

DEL MAR UNION SCHOOL DISTRICT
RESOLUTION 2007-12
BOARD OF TRUSTEES SUPPORTS
NO CHILD LEFT BEHIND IMPROVEMENTS ACT OF 2007, H.R. 648

WHEREAS, on January 8, 2002, President Bush signed into law the *No Child Left Behind (NCLB) Act of 2001*, which applies to all school districts and schools within states that accept federal Title I dollars; and

WHEREAS, the Del Mar Union School District (DMUSD) supports the goals of NCLB of raising student achievement; closing the achievement gap; and ensuring that each child has a highly qualified teacher; and

WHEREAS, the DMUSD continues to welcome the accountability for improving student and school performance; and

WHEREAS, the DMUSD has had five years of operational experience in implementing NCLB; and

WHEREAS, the DMUSD has identified improvements that could be made to NCLB that would eliminate barriers to full implementation of the federal law; and

WHEREAS, the National School Boards Association (NSBA) developed draft legislation based on input from local school boards across the nation that would address the concerns of local school boards, and improve the implementation of NCLB; and

WHEREAS, in April 2006 the NSBA Delegate Assembly re-affirmed its support of federal legislation that is consistent with the NSBA draft legislation; and

WHEREAS, in January 2007 Representative Don Young (R-AK-AL) introduced legislation, the *No Child Left Behind Improvements Act of 2007, H.R. 648*, that is consistent with the NSBA draft legislation, and has strong bipartisan support from the bill's co-sponsors: Representatives Mike Ross (D-AR-4), Thaddeus McCotter (R-MI-11), Charlie Melancon (D-LA-3), Todd Platts (R-PA-19), Steven Rothman (D-NJ-9), and Jo Bonner (R-AL-1); now therefore, be it

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Del Mar Union School District, that the DMUSD urges Congressman Brian Bilbray to fully support H.R. 648 by becoming a co-sponsor of the bill, and be it further

AND FURTHERMORE, be it resolved by the Board of Trustees of the Del Mar Union School District, that the DMUSD seek the support of local community and civic leaders and appropriate members of the California State Assembly and State Senate in encouraging Congressman Bilbray to become a co-sponsor of H.R. 648, and be it finally

RESOLVED, that copies of this resolution be sent to members of the California U.S. congressional delegation, the governor, the members of the State Assembly and State Senate, local public governing officials, and State Superintendent of Public Instruction, Jack O'Connell.

PASSED AND ADOPTED by the members of the Governing Board of the Del Mar Union School District this 29th day of August, 2007 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

STATE OF CALIFORNIA)
)
 COUNTY OF SAN DIEGO)

I, Thomas F. Bishop, Secretary of the Governing Board of the Del Mar Union School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Thomas F. Bishop, Secretary of the Governing Board

August 29, 2007

To: Board Members
From: Tom Bishop
Subject: Approval, 2007/2008 Goals and Objectives

On August 22, the Board of Trustees held a special board meeting to discuss the establishment of priorities for each of the 2007/2008 Objectives that are contained in the 2007/2008 DMUSD Goals and Objectives.

Attached are the prioritized 2007/2008 Goals and Objectives, including new objectives 20.3.1 and 30.

RECOMMENDATION: Superintendent recommends that the Board approve the prioritized 2007/2008 Goals and Objectives.

7.2

**2007/2008 GOALS AND OBJECTIVES
DEL MAR UNION SCHOOL DISTRICT**

**GOAL: IMPROVE DISTRICT EDUCATIONAL PROGRAM FOR STUDENTS
AND PROVIDE STAFF DEVELOPMENT**

<u>Objective</u>	<u>Priority</u>	<u>Timeline</u>
<p>1. <i>Develop a timeline and strategy that will result in a Board adoption of a new long range Strategic Plan that will further enhance the educational programs for students over the next five years.</i></p> <p>1.1 Share the June 2007 Harris Interactive Survey results with all DMUSD stakeholders.</p>	<i>1st</i>	May '08
<p>2. <i>Support and deepen the Professional Learning Community philosophy and practices in order to maximize student learning and achievement of the state academic standards.</i></p> <p>2.1 Begin a District K-6 vertical team process for identifying the essential standards in the core subject areas of English/Language Arts, History/Social Science, Mathematics and Science.</p> <p>2.2 Develop PLC orientation plan for all new certificated staff members.</p> <p>2.3 Develop PLC information for parents that will be posted on the DMUSD web site.</p> <p>2.4 Working with DMCTA, develop an alternative evaluation process for tenured teachers that promotes PLC practices and strategy.</p> <p>2.5 Restructure Board site visitations to include a PLC component and dialogue with staff.</p> <p>2.6 Use the January 2008 District staff development days to strengthen knowledge of PLC formative assessments and intervention strategies.</p> <p>2.7 On a voluntary basis, pair grade level teams from different sites to work collaborating on selected PLC Wednesdays.</p> <p>2.8 Implement research-based learning strategies that will support PLC.</p>	<i>1st</i>	<p>Aug. '07-June '08</p> <p>October</p> <p>August</p> <p>October</p> <p>By June '08</p> <p>Oct.</p> <p>Oct. '07 -Jan. '08</p> <p>Oct. '07 -May '08</p> <p>October</p>

<u>Objective</u>	<u>Priority</u>	<u>Timeline</u>
2.9 Study effectiveness of ALP and consider funding ALP in 07/08.		By June '08
3. <i>Implement a world language immersion program at one or two sites that will commence in August 2008.</i>	<i>1st</i>	
3.1 Establish a planning timeline for the Board of Trustees regarding the establishment of a 2008/2009 world language immersion program by January 15, 2008.		By January '08
3.2 Recruit and hire certificated teachers who are fluent in the world language selected by the Board of Trustees.		By January '08
4. <i>Study possible allocations for the remaining 06/07 state block grant funds, with particular emphasis on Physical Education.</i>	<i>2nd</i>	
5. <i>Improve the DMUSD English Language Development program to strengthen compliance with state mandates and guidelines.</i>	<i>2nd</i>	By June '08
5.1 Budget funds to adopt new English language Development materials.		
5.2 Provide ELD training to certificated teachers.		
5.3 Research different staffing methods to provide ELD leadership districtwide.		
6. <i>Gather data from SDUHSD regarding historical performance of DMUSD students in grade 7 to improve articulation between the two districts.</i>	<i>2nd</i>	By January '08

GOAL: IMPROVE DISTRICT FACILITIES

7. <i>Complete the construction of Ocean Air School.</i>	<i>2nd</i>	
7.1 Work with the Construction Manager to create "punch list" of items that need to contractor attention after the construction is complete.		August/Sept.
7.2 Assign DMUSD staff to complete all required paperwork (DSA, etc) and begin project close-out.		September
7.3 Schedule Dedication ceremony.		September
7.4 Conduct a post-occupancy survey of Ocean Air staff to identify staff satisfaction with the Ocean Air facility.		January '08
7.5 Secure reimbursement from City of San Diego for access to City of San Diego water supply.		September

<u>Objective</u>	<u>Priority</u>	<u>Timeline</u>
<p>8. <i>Complete the move-in and occupancy planning process at Ocean Air School so that students and staff experience success on a daily basis throughout the 2007/2008 school year.</i></p>	<p><i>Completed</i></p>	
<p>8.1 Order the classroom and office furniture for Ocean Air School.</p>		<p>July</p>
<p>8.2 Create a plan to move existing furniture, supplies, and equipment from Torrey Hills (and other District locations) to Ocean Air School.</p>		<p>July</p>
<p>8.3 Design August 2007 custodial schedule so that Ocean Air furniture, supplies, and equipment is delivered in a timely manner.</p>		<p>July</p>
<p>9. <i>Identify the permanent location for a merged DMUSD pre-school program that includes the Employee Child Care program (currently housed at 215 9th Street, Del Mar) and the state mandated Special Education Pre-School (currently housed at Sycamore Ridge School).</i></p>	<p><i>1st</i></p>	
<p>9.1 Identify funding source that can be used for facility improvements that may be necessary for the merged Pre-School programs.</p>		<p>November</p>
<p>9.2 Establish DMUSD pre-school construction timeline that complies with local, state, and federal licensing requirements.</p>		<p>December (?)</p>
<p>10. <i>Complete Shores property disposition</i></p>	<p><i>1st</i></p>	<p>July '07-June '08</p>
<p>10.1 Conduct Complete real estate transaction with the City of Del Mar.</p>		<p>July</p>
<p>10.2 If real estate conversations with public benefit corporation are not successful, schedule a real estate auction date to dispose of Shores property, and establish minimum auction price.</p>		<p>No date set</p>
<p>10.2.1 Auction Shores property to highest qualified bidder that meets minimum price, as per legal statutes.</p>		<p>No date set</p>
<p>10.3 Study asset exchange proposals to determine if an asset exchange may provide a long-term benefit to DMUSD students.</p>		<p>No date set</p>
<p>10.3.1 Possibly complete an asset exchange, in compliance with state law.</p>	<p>No date set</p>	

<u>Objective</u>	<u>Priority</u>	<u>Timeline</u>
<p>11. Identify possible future permanent or interim locations for the District administration center.</p> <p>11.1 Board identifies funding source for construction or modernization of District Administration center.</p> <p>11.1.1 Complete the analysis to determine the square footage necessary for District Administration Center that effectively meets the needs of staff and students in Business Services, Personnel, Special Education, Superintendent/Board, Technology, Child Care, Maintenance, Custodial, and Food Service.</p> <p>11.1.2 Board appoints 15-member "District Administration Center Advisory Committee" to study potential locations for the District Administration Center and make an advisory recommendation to the Board of Trustees.</p>	1st	September (?) October (?) November (?)
12. Apply for Deferred Maintenance funds from the State Allocation Board.	2nd	May, '08
13. Inspect all DMUSD facilities for regular and deferred maintenance needs.	2nd	June, '08
GOAL: INFUSE TECHNOLOGY THROUGHOUT THE DISTRICT		
14. Provide Ocean Air School with the same data and phone connectivity as other schools; integrate the Ocean Air School servers with all DMUSD technology programs.	Completed	July/August
15. In order to continue with E-Rate discounts, update the 2002/2003 DMUSD Technology Plan and submit it to DMUSD Board for approval.	1st	January
16. Complete software program and database that will be used to complete the 2008/2009 student enrollment process in a timely and efficient manner.	1st	October
17. Develop a five-year budget and schedule that provides for regular replacement of DMUSD servers and technology equipment, including computers in technology labs, classrooms, and offices.	1st	January '08
18. Implement the "Infinite Campus" software programs that were piloted by the SDCOE and six SD County school districts (including DMUSD) during 2006/2007.	1st	September

<u>Objective</u>	<u>Priority</u>	<u>Timeline</u>
19. <i>Continue with DMUSD technology practices (repair, replacement, training, badges, telephones, web site maintenance) that promote communication and student achievement.</i>	2nd	July '07-June '08
OTHER GOALS: INCLUDING BUSINESS SERVICES, SAFETY, AND PERSONNEL		
20. <i>Review and update the current DMUSD Emergency Preparedness program at all eight sites</i>	1st	Sept./Oct.
20.1 Consult with SDCOE emergency preparedness experts and have the SDCOE experts review current DMUSD disaster preparedness programs		Sept./Oct.
20.2 Using expertise from SDCOE emergency preparedness experts, complete the revision of the DMUSD emergency preparedness manual.		Sept./Oct.
20.2.1 Distribute revised DMUSD emergency preparedness manuals in late August 2007.		Sept./Oct.
20.3 Conduct emergency preparedness drills at all seven sites with representatives from San Diego Police and Fire Departments providing input to sites and the District.		By June '08
20.3.1 Communicate emergency preparedness program with students, staff and parents.		
21. <i>Implement the Board Personnel Committee, chaired by Board member Katherine White.</i>	1st	October
21.1 Form the Board Personnel Committee.		September
21.2 Convene the first meeting of the Board Personnel Committee.		October
22. <i>Establish a timeline and process to determine if the Board will continue the practice of allowing sites to purchase additional enrichment staffing for the 2009/2010 school year.</i>	1st	October
22.1 Seek input from the DMSEF and PTA leadership regarding DMSEF and PTA fundraising timelines and impact for the 2009/2010 school year.		November
22.2 Schedule a special board meeting with DMUSD principals so the Board can get direct input from principals regarding impact of fundraising on site instructional programs.		November

22.3 Seek input from DMCTA on the purchasing of additional enrichment staff.		
<u>Objective</u>	<u>Priority</u>	<u>Timeline</u>
23. <i>Schedule a Board item during the summer of 2007 to provide the Board with GASB 45 information and requirements.</i> 23.1 Build the Board's knowledge of its GASB 45 options during 2007/2008 so that the Board complies with GASB 45 requirements during the 08/09 fiscal year	2nd	July By June '08
24. <i>Implement the Board Budget Committee, chaired by Board Member Steven McDowell.</i> 24.1 Form the Board Budget Committee. 24.2 Convene the first meeting of the Board Budget Committee.	1st	October September October
25. <i>Implement position control improvements designed during 06/07 that provide for effective internal communication between the Business Services Department and Personnel Department.</i>	Completed	September
26. <i>Study the cost and benefit of providing parents with "on line" payment options for Food Service purchases.</i>	Completed	October
27. <i>Work with DMCTA to develop an alternative evaluation process for tenured teachers that promotes PLC practices and strategy.</i>	1st	By June 2008
28. <i>Develop and recommend a multiple year Intradistrict transfer policy.</i>	1st	By March 2008
29. <i>Support legislation, committees, and boards that involve education funding.</i> 29.1 Establish 2007/2008 timeline for DMUSD Legislative Action Network meetings 29.2 Provide leadership to Schools for Sound Finance (SF2) (Basic Aid Coalition) so that the local property taxes remain in the community that pays local property taxes	2nd	September July '07 – July '08 (Continuous)
30. <i>Complete State required financial reports including:</i> <ul style="list-style-type: none"> ▪ <i>Unaudited Actuals, prior year</i> ▪ <i>First Interim, current year</i> ▪ <i>2nd Interim, current year</i> ▪ <i>Adoption of DMUSD budget</i> 	1st	

August 22, 2007

To: Board Members
From: Trish Snider
Through: Tom Bishop
Subject: Approval of Interdistrict Attendance Agreement Between the Del Mar Union School District and the Districts Listed Below

Interdistrict Attendance Agreements must be approved by the Board of Trustees in order for students residing in the Del Mar district to attend schools in other districts, and for students residing in other districts to attend Del Mar schools. This is a routine countywide procedure. The District administration is asking for Board approval of Interdistrict Attendance Agreements between the Del Mar Union School District and the following school districts for the 2007/2008 school year.

- Cardiff School District
- Carlsbad Unified School District
- Encinitas Union School District
- Escondido School District
- Jamul-Dulzura School District
- La Mesa-Spring Valley School District
- Oceanside Unified School District
- Poway Unified School District
- San Diego Unified School District
- San Marcos Unified
- Santee School District
- Solana Beach School District
- Vista Unified School District

FISCAL IMPACT: There will be no fiscal impact.

RECOMMENDED: The Superintendent Recommends Approval of the School year 2007-2008 Interdistrict Attendance Agreement Between School Districts.

*7.3

August 22, 2007

To: Board Members

From: Rodger Smith

Through: Tom Bishop

Subject: Board Approval of a Contract between the Del Mar Union School District and Davis Demographics & Planning, Inc. for Updating Enrollment Projections and Report Development for Fall 2007-2008 in the Amount of \$12,160.

The District has contracted with Davis Demographics & Planning, Inc. for a number of years to provide vital yearly enrollment projection reports for use by the District. Davis Demographics works with local developers to be knowledgeable about development plans for residential construction within the District. Each year, Davis Demographics calculates enrollment projections for seven years into the future in order to assist the District in facilities planning.

The District has been very satisfied with the quality and accuracy of past projections by Davis Demographics. In the fall of 2004, Davis projected enrollment of 3756 for the fall of 2005; actual enrollment was 3731. In the fall of 2005, Davis projected enrollment of 3800 for the fall of 2006; actual enrollment was 3855. Davis has also assisted the district in planning school attendance boundaries in order to prevent overcrowding at any of the District's sites. Without exception, District staff has found the work done by Davis to be very beneficial in determining school facility and staffing needs.

FISCAL IMPACT: The fee for providing the services outlined in the accompanying proposal is \$12,160. Half of this amount will be paid by the North City West JPA and the other half of this amount will be split between CFD 95-1 and CFD 99-1.

RECOMMENDED: The Superintendent Recommends Board Approval of a Contract between the Del Mar Union School District and Davis Demographics & Planning, Inc. for Updating Enrollment Projections and Report Development for Fall 2007-2008 in the Amount of \$12,160.

7.4



DAVIS DEMOGRAPHICS & PLANNING, INC.
Educational Facility Planning – Demographic Research – GIS Mapping

July 16, 2007

Mr. Rodger Smith
Del Mar Union School District
225 Ninth St.
Del Mar, CA 92014

Subject: Demographic Services Update Proposal – Fall 2007/2008

Dear Rodger:

We appreciate your continued use of our services and trust that the demographic data and services provided have been useful to the District. As is customary this time of year, we at DDP normally try to anticipate our client's needs for the upcoming school year and have therefore enclosed a proposal for updating your data this fall. It is very important to provide continuity in the planning process and to annually update the data that is a part of this process.

In anticipation of what services the District may need this fall, I have prepared a proposal for updating enrollment projections and report development for this upcoming school year (Fall 2007)

As always, we are interested in providing your district with the most essential services at the present time. If you are aware of issues other than what we have proposed please let me know so we can accommodate your needs. Feel free to give me a call if you have any questions.

Again, thanks for your consideration and we look forward to assisting you again this year in whatever capacity you deem appropriate.

Sincerely,

A handwritten signature in black ink, appearing to read 'Scott J. Torlucci', with a long horizontal line extending to the right.

Scott J. Torlucci
GIS Project Manager, Director of Technology
DAVIS DEMOGRAPHICS & PLANNING, INC.

Encl.

Del Mar Union School District
FEE ESTIMATE FOR DATA UPDATE AND FALL 2007/2008 PROJECTIONS:
 July 16, 2007

I. Base Street Map Updating	
Street updates, continued address corrections and verification	\$560
Est. 4 hours X \$140/hr	
II. Study Area/Attendance Boundary/School Updates	
Verification of all existing Attendance Boundaries/ Study Area splits as required	
1 hours X \$140/hr	\$140
III. Student File Address-Matching	
Downloading all districts data, matching, processing/correction of rejects	
Est. 20 hours x \$140/hr	\$2,800
IV. Proposed Residential Subdivisions	
Review and entry of development data and consultation with planning agencies for additional information as necessary	
Est. 20 hours X \$140/hr	\$2,800
V. Preparation of Seven-Year Enrollment Projections:	
Research birth trends, review historical enrollment (using CBEDS Reports), area development, calculate seven-year K-6 projections by study area and existing attendance zones. Create attendance matrices.	
Estimated at 20 hours X \$140/hour:	\$2,800
Report Preparation	\$1,800
VI. Meetings (1 meetings w/prep @ 8hrs X \$140/hr)	\$1,120
VIII. Updated Street Directory	
Update Street Directory for District use.	
Est. 1 hours X \$140/hr:	\$140

Total Estimate for Update of Planning Data / Projections	\$12,160
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The above fee proposal includes 5 copies of the report, 1 meeting/presentation with school district officials and 8-1/2" X 11" maps as appropriate/required for report preparation. Other District requested meetings or maps can be made at additional cost and each job is quoted on a time and materials basis.

PROPOSAL NOTES:

The above scope of work includes a brief summary projection outline report with updated development schedules and other demographic factors, updated attendance/residence matrices, newly matched Fall student data and revised projections by existing school attendance zones and study areas. This study will not include revised student yield factors. These are usually accomplished every two-three years.

DDP's current compensation rate is \$140.00 per hour for all services inclusive of travel time to attend any meetings. The tasks outlined in this proposal and their costs are for estimate purposes only within the total scope of the proposal—task fees are not individual maximum fees—DDP retains the right to shift fees between the tasks in order to complete the overall scope of work outlined in the proposal. Any additional services or meetings not specifically outlined in this proposal shall be invoiced on a time-and-materials basis at DDP's current hourly rate. Travel costs shall include reimbursable airfare and \$200 per diem travel expenses. Reimbursable data fees may include a 15% administrative charge.

Any software quoted in this proposal may require a separate signed software license agreement. The cost of any software option is included as outlined in the proposal.

The performance of the services in this Agreement may require DDP to execute a separate end user license agreement directly with a third party vendor for the use of certain mapping and other data. This allows DDP to provide the services outlined in the proposal. Additional District access to this data may require an extra license agreement and payment by the District.

This proposal is valid for consideration through **8/31/2007** with contract and initiation of work commencing no later than **9/30/2007**. Acceptance of this proposal after the noted dates may require additional fees due to altered scheduling of DDP staffing.

August 29, 2007

To: Board Members

From: Tom Bishop

Subject: Progress Report on Board Bylaws: AR 9010, BB 9124, BB 9140, BB 9320, BB 9323, and BB 9326

Vacation schedules, collective bargaining sessions, board packet construction, and start up activities for the 2007/2008 school year have delayed meetings that should finish the Board discussion on the 9000 series, Board Bylaws that were carried over at the June and July Board meetings.

Board members McDowell and Crawford are scheduled to meet with the Superintendent on August 30 to discuss BB 9326—Board self evaluation.

During the next several days, the Superintendent will be attempting to schedule meetings with Board member teams to discuss the remaining 9000 Board policies. In advance, thank you for finding time to complete this important work.

FISCAL IMPACT: N/A

RECOMMENDED: For Information Only

7.5

Regular Board Meeting of July 25, 2007

July 25, 2007

To: Board Members

From: Tom Bishop

Subject: Progress Report on Board Bylaws: AR 9010, Blogs; BB 9124, Attorney; BB 9140, Board Representatives; BB 9320, Meetings and Notices; BB 9323, Meeting Conduct; BB 9326, Board Self-Evaluation.

Vacation schedules since the June 27 Board meeting have impacted efforts to finish work on the 9000 Series Board Bylaws that were carried over from the June 27 board meeting. Hopefully work will be completed on the 9000 series Board Bylaws by the August 29 board meeting.

Various board members have volunteered to work with staff regarding the 9000 series Board Bylaws. Board Members Crawford and White are working with the superintendent on BB 9010. The superintendent will be contacting Board Members Crawford and White in the next few days to arrange a meeting time.

Board President Easton has volunteered to work with Supt. Bishop and Executive Assistant Sherry Forte on BB 9323.

Supt. Bishop is surveying other school districts regarding BB 9124.

Board Members Crawford and McDowell have volunteered to work with Supt. Bishop on BB 9326, Board Self-Evaluation.

The superintendent is asking two board members to work with the superintendent to revise BB 9140, Board Representatives.

FISCAL IMPACT: N/A

RECOMMENDED: For information only,

Regular Board Meeting of July 25, 2007

August 22, 2007

To: Members of the Board
From: Thomas Bishop
Subject: Update-Shores Escrow

District staff is pleased to inform the Board and the community that the escrow on the Shores real estate transaction was formally opened on August 8, 2007. According to the terms of the Purchase and Sale Agreement between the City of Del Mar and the DMUSD, the City was required to deposit \$100,000 into the escrow fund within three business days after the escrow opened. District staff is pleased to inform the Board and the community that the City of Del Mar has deposited \$100,000 into the escrow fund as per the Purchase and Sale Agreement.

The District staff is also pleased to inform the Board and the community that City of Del Mar personnel and consultants began the "Due Diligence" process almost immediately after the Mayor and Board President signed the Purchase and Sale Agreement on July 30. The City has until August 29th to complete its due diligence and inspections.

According to the July 30 Purchase and Sale Agreement, the City will need to deposit an additional \$150,000 into escrow within one day prior to the expiration of the Due Diligence period unless the City has cancelled the Escrow. As of the date this Board item was written, the DMUSD has not received notification from the City that the City has cancelled the Escrow.

Staff will check with Escrow on August 30 to determine if the City has increased its initial deposit of \$100,000 to \$250,000, as per the July 30 Purchase and Sale Agreement.

Assuming the City of Del Mar increases its initial deposit to \$250,000 by the close of the due diligence period (August 29, unless the City notifies the DMUSD otherwise), the initial deposit of \$250,000 becomes non-refundable.

Assuming that the Due Diligence process is uneventful, the City has until October 31, 2007 to deposit an additional \$2,800,000 into escrow. The July 30 Purchase and Sale Agreement requires the City to deposit an additional \$1,450,000 into escrow on or before January 15, 2008. The balance of funds (\$4,500,000) must be deposited by the close of escrow on or before February 28, 2008.

At next month's meeting, staff will update the Board and the community on the escrow developments during September.

August 29, 2007

To: Board Members

From: Tom Bishop

Subject: Review, Administrative Regulation 5030 Student Wellness

In May 2006 Board Member White asked that the Board bring back AR 5030 for review in July or August.

Attached is a copy of the BP/AR 5030 for Board review/discussion.

7.7

**DEL MAR UNION SCHOOL DISTRICT
STUDENTS**

BOARD POLICY 5030: STUDENT WELLNESS

Recognizing the link between student health and learning, the Governing Board is committed to providing school environments that promote and protect students' health, well being, and ability to learn by supporting healthy eating and regular physical activity.

The Superintendent/designee shall appoint a wellness committee comprised of parents, food service administrators, school administrators, board members, teachers, health professionals, and school psychologists to support the work of school wellness by developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.

All students in grades K-6 will have opportunities and will be encouraged to participate in regular physical activity as outlined in Board Policy 6142.7.

Foods and beverages sold or served at school will meet the nutrition guidelines specified in law and administrative regulations as outlined in Board Policy 3550.

Schools shall provide research based nutrition education and physical education as part of the health education program in grades K-6 consistent with the expectations established in the state's curriculum frameworks and integrated into core curriculum subjects, as appropriate.

The Superintendent/designee shall monitor compliance with district child nutrition and physical education policies and administrative regulations and annually receive a report from the Wellness Committee regarding the status of its work.

Legal Reference:

EDUCATION CODE

49430-49436 *Pupil Nutrition, Health, and Achievement Act of 2001*

49490-49493 *School breakfast and lunch programs*

49500-49505 *School meals*

49510-49520 *Nutrition*

49530-49536 *Child Nutrition Act*

49540-49546 *Child care food program*

49547-49548.3 *Comprehensive nutrition services*

49550-49560 *Meals for needy students*

49570 *National School Lunch Act*

51222 *Physical education*

51223 *Physical education, elementary schools*

Legal Reference: (continued on next page)

Board Policy 5030: Approved by the Board of Trustees: July 24, 2006; Presented to the Board of Trustees for 2nd read with revisions on May 23, 2007.

Legal Reference: (continued)

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations

15510 Mandatory meals for needy students

CODE OF REGULATIONS, TITLE 5 (continued)

15530-15535 Nutrition education

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:

1751 Note Local wellness policy

1771-1791 Child Nutrition Act, including:

1773 School Breakfast Program

1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

DEL MAR UNION SCHOOL DISTRICT
STUDENTS

ADMINISTRATIVE REGULATION 5030: STUDENT WELLNESS

To achieve the District Wellness goals:

I. School Wellness Committee:

The school district will have an established school wellness committee to develop, implement, monitor, review, and, as necessary, revise school nutrition and physical activity policies. The committee also will serve as resources to school sites for implementing those policies. This School Wellness Committee may be represented by individuals from the school and community and should include parents, representatives of the school food services, members of the school board, school administrators, teachers, health professionals, and members of the public. They will meet a minimum of four times a school year.

II. Nutritional Quality of Food and Beverages served and sold on campus:

A. School Meals

Meals served in the Del Mar Union School District will:

- Be appealing and attractive to children;
- Be served in clean and pleasant settings;
- Meet or exceed nutrition requirements established by local, state, and federal statutes and regulations;
- Offer a variety of fruit and vegetables;
- Serve only low-fat (1%) and fat-free milk and nutritionally-equivalent non-dairy alternatives (to be defined by USDA); and
- Ensure that half of the served grains are whole grain

The schools will have available and can provide the nutritional content information for all items served in the school meal program.

B. Free and Reduced-priced Meals

Schools will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.

C. Meal Times and Scheduling

- Schools shall require students be seated for a minimum of 15 minutes after sitting down for lunch and shall provide 20 minutes total time for eating lunch as recommended by the National Association of State Boards of Education;
- Schools should schedule meal periods at appropriate times, e.g., lunch should be scheduled between 11 a.m. and 1 p.m.;
- Schools should not schedule tutoring, club, or organizational meetings or activities during mealtimes, unless students may eat during such activities;
- Schools will provide students access to hand washing or hand sanitizing before they eat meals or snacks; and
- Schools should take reasonable steps to accommodate the tooth-brushing regimens of students with special oral health needs (e.g., orthodontia or high tooth decay risk).

D. Qualifications of School Food Service Staff

Qualified nutrition professionals will administer the school meal programs. As part of the school district's responsibility to operate a food service program, the district will provide continuing professional development for all nutrition professionals in schools.

E. Sharing of Foods and Beverages

Schools should monitor students sharing their foods or beverages with one another during meal or snack times, given concerns about allergies and other restrictions on some children's diets.

F. Food Service Program

Any food made available by Del Mar Union School District during the school day will follow all nutritional guidelines as outlined in Board Policy 3550.

G. Fundraising Activities

To support children's health and school nutrition-education efforts, school fundraising activities either will not involve food or will use only foods that meet the nutrition and portion size standards outlined in Board Policy 3550. The school district will make available a list of ideas for acceptable fundraising activities and encourage activities that promote physical activity.

H. Snacks

Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to children's diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water as the primary beverage. Schools will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations. The district will disseminate a list of healthful snack items to teachers, after-school program personnel, and parents.

I. Rewards

Schools will discourage the use of foods or beverages, especially those that do not meet the nutrition standards for foods and beverages sold individually, as rewards for academic performance or good behavior,¹ and will not withhold food or beverages (including food served through school meals) as a punishment.

J. Celebrations

Schools should limit celebrations that involve food during the school day to no more than one party per class per month. Each party should include no more than one food or beverage that does not meet nutrition standards for foods and beverages sold individually. The district will disseminate a list of healthy party ideas to parents and teachers. These celebrations should occur at least 30 minutes after the lunch hour. *Annual District celebrations, such as 6th Grade Promotion, are exempt.*

K. Instructional Related Activities

When food is used as part of instructional activities (science projects, cooking classes, math activities) efforts will be made to offer healthy choices that follow district nutritional guidelines.

¹ Unless this practice is allowed by a student's Individual Education Program (IEP).

Board Policy 5030: Approved by the Board of Trustees: July 24, 2006; Presented to the Board of Trustees for 2nd read with revisions on May 23, 2007.

III. Physical Activity Opportunities and Physical Education:

Physical Education (P.E.) K-6 - All students in grades K-6, including students with disabilities, special health-care needs, and in alternative educational settings, will receive 200 minutes every two weeks of physical education. Student involvement in other activities involving physical activity (e.g., interscholastic or intramural sports) will not be substituted for meeting the physical education requirement.

A. Exemptions

Temporary exemptions from physical education should be limited to students whose medical conditions do not allow for inclusion in the general, modified, or adapted physical education program.

B. Fitness Testing

School districts will administer physical fitness tests according to Board Policy 6142.7.

C. Daily Recess

All elementary school students will have at least 15 minutes a day of supervised recess, preferably outdoors, during which schools should encourage moderate to vigorous physical activity and provide appropriate space and equipment.

Schools should discourage extended periods (i.e., periods of two or more hours) of inactivity. When activities, such as mandatory school-wide testing, make it necessary for students to remain indoors for long periods of time, schools should give students periodic breaks during which they are encouraged to stand and be moderately active.

D. Physical Activity Opportunities

The school district will encourage students to walk or ride bicycles to school to the extent possible.

E. Physical Activity and Punishment

Teachers and other school and community personnel will not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity (e.g., recess, physical education) as punishment.

IV. Communications with Parents

The district/school will support parents' efforts to provide a healthy diet and daily physical activity for their children. The district/school will offer healthy eating information for parents, post nutrition tips on school websites, and provide nutrient analyses of school menus. Schools should encourage parents to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet nutrition standards for individual foods and beverages. The district/schools will provide parents a list of foods that meet the district's snack standards and ideas for healthy celebrations/parties, rewards and fundraising activities. In addition, the district/school will provide opportunities for parents to share their healthy food practices with others in the school community.

The district/school will provide information about physical education and other school-based physical activity opportunities before, during, and after the school day; and support parents' efforts to provide their children with opportunities to be physically active outside of school. Such supports will include sharing information about physical activity and physical education through the website, special events, or physical education homework.

V. Monitoring and Policy Review

A. Monitoring

The Superintendent or designee will ensure compliance with established district-wide nutrition and physical activity wellness policies. In each school, the principal or designee will ensure compliance with those policies in his/her school and will report on the school's compliance to the school district superintendent or designee.

The Superintendent or designee will annually develop a summary report on district-wide compliance with the district's established nutrition and physical activity wellness policies. That report will be provided to the School Board and the District Wellness Committee for review and recommendations. Information will also be provided to school principals, parent/teacher organizations and school health services personnel in the district.

B. Policy Review

To help with the initial development of the district's wellness policies, each school in the district will conduct a baseline assessment of the school's existing nutrition and physical activity environments and policies through the auspices of the school nurse and health offices. The results of those school-

by-school assessments will be compiled at the district level to identify and prioritize needs and forward the results to the District Wellness Committee.

Assessments will be repeated every two years to help review policy compliance, assess progress, and determine areas in need of improvement. As part of that review, the school district will review the nutrition and physical activity program elements and the provision of an environment that supports healthy eating and physical activity. The district will, as necessary, revise the wellness policies and develop work plans to facilitate their implementation.

Legal Reference:

EDUCATION CODE

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
 49490-49493 School breakfast and lunch programs
 49500-49505 School meals
 49510-49520 Nutrition
 49530-49536 Child Nutrition Act
 49540-49546 Child care food program
 49547-49548.3 Comprehensive nutrition services
 49550-49560 Meals for needy students
 49565-49565.8 California Fresh Start pilot program
 49570 National School Lunch Act
 51222 Physical education
 51223 Physical education, elementary schools

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations
 15510 Mandatory meals for needy students
 15530-15535 Nutrition education
 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:
 1751 Note Local wellness policy
 1771-1791 Child Nutrition Act, including:
 1773 School Breakfast Program
 1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program
 220.1-220.21 National School Breakfast Program

Cross Reference:

Board Policy 3550
 Board Policy 6142.7
 Board Policy 5141.21

August 29, 2007

To: Board Members
From: Tom Bishop
Subject: 2007/2008 Student Recognition at Board Meetings

During the last school year, the Board agenda contained a Student Recognition item that brought a group of students or an administrator from each school to one school board meeting.

Staff is seeking guidance from the Board of Trustees regarding the possible development of a Board student recognition schedule for the 07/08 school year.

The Board may want to establish a new 5:45 p.m. starting time for open session at the regular monthly board meeting during 2007/2008, and have the student recognition program take place between 5:50 p.m. and 6:00 p.m.

Staff will create a student recognition schedule if directed to do so by the Board of Trustees.

FISCAL IMPACT: None

August 29, 2007

To: Board Members
From: Tom Bishop
Subject: Consultant from Harris Interactive

Last week Drew Dougherty and Linda Shoob (DMUSD Strategic Planning consultants from Leadership DNA) met with District staff to continue planning for the October 3-5 Strategic Planning event.

Drew and Linda were pleased to learn that Harris Interactive (in Rochester, New York) had received the DMUSD surveys (completed during June 2007) and completed the tabulation of the surveys. After reviewing the draft survey results, Drew Dougherty and Linda Shoob recommend that the DMUSD contract with Harris Interactive to bring an Harris Interactive "expert" who can explain the survey methodology, including their reliance on regression analysis.

Staff believes that the benefits of the Harris Interactive surveys will be enhanced and improved by bringing the Harris Interactive "expert" to Del Mar on September 12.

If the Board approved this one time expenditure, the expert from Harris Interactive will spend two hours with the Board, three hours with the Principals, and two hours with District Directors. In addition, we are studying how to involve teachers with the Harris Interactive expert.

Rationale for this expenditure: The Harris data is being reported in language that is not familiar to DMUSD staff, parents, and Board members. By educating all DMUSD stakeholders about the Harris methodology and interpretations, the success of the Board's Strategic Planning event on Oct 3-5 will be enhanced.

RECOMMENDATION: Superintendent recommends that the Board approve a consultant contract for \$4500 with Harris Interactive. Approval of this item tonight will enable a Harris Interactive employee to work with different DMUSD groups on September 12.

FISCAL IMPACT: This item have a negative fiscal impact on the fund that it is charged against.

7.9

August 29, 2007

To: Board Members

From: Tom Bishop

Subject: Reminder of Upcoming Events and Schedules

Wednesday-Friday, August 22-24, 2007

Teacher Work Days

Friday, August 24, 2007

New Student & Kindergarten Orientation, 10:00 & 11:00 a.m., respectively

Monday, August 27, 2007

First day for students

Wednesday, August 29, 2007

Board of Trustees meeting, 6:00 p.m., Del Mar Hills Academy

Thursday, August 30, 2007

Back to School Night, 6:30 p.m. (*Times may vary at individual sites.*)

Wednesday, September 12, 2007

Special Board Meeting, 3:00 p.m., Location: TBD

Monday, September 3, 2007

Holiday – No School - Labor Day

Wednesday, September 26, 2007

Board of Trustees meeting, 6:00 p.m., Del Mar Hills Academy

Friday, September 28, 2007

Dedication of Ocean Air School, 3:15 p.m.

Wednesday, October 3, 2007

Walk to School Day

Wednesday-Friday, October 3, 4, & 5, 2007

District Strategic Planning, Location: TBD

Time: October 3rd, 1:00 p.m. – 4:30 p.m.;

October 4th, 7:30 a.m. – 4:30 p.m.;

October 5th, 7:30 a.m. – 3:00 p.m.

Saturday, October 6, 2007

“A Salute to Teachers”, 7:00 p.m., Civic Theatre, 3rd & B Streets

Wednesday, October 24, 2007

Board of Trustees meeting, 6:00 p.m., Del Mar Hills Academy

Monday – Friday, October 15-19, 2007

Red Ribbon Week

Monday – Friday, October 22-26, 2007

National Character Counts Week

Monday – Friday, October 22-26, 2007

Parent/Teacher Conference Week, 12:30 Dismissal

Monday – Friday, October 29-November 2, 2007

Carmel Del Mar 6th graders attend Outdoor Education @ Cuyamaca

Wednesday, October 24, 2007

Board of Trustees meeting, 6:00 p.m., Del Mar Hills Academy

Monday-Friday, November 5-9, 2007

Ashley Falls and Sage Canyon 6th graders attend Outdoor Education @ Cuyamaca

Monday, November 12, 2007

Holiday. Veteran’s Day. No School

Wednesday, November 14, 2007

Board of Trustees meeting, 6:00 p.m., Del Mar Hills Academy

Monday-Friday, November 19-23, 2007

Thanksgiving Holiday Week. No School

Thursday, November 22, 2007

Staff Holiday. Thanksgiving Day

Monday-Friday, November 26-30, 2007

Del Mar Heights 6th graders attend Outdoor Education @ Camp Marston

Thursday-Saturday, November 29 – December 1, 2007

CSBA Annual Education Conference & Trade Show, San Diego Convention Center