

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Del Mar Hills Academy – Multi-Purpose Room  
14085 Mango Drive  
Del Mar, CA 92014**

**Regular Meeting Minutes**

**June 27, 2007**

**OPENING PROCEDURES**

1. Board President *Easton*, called the meeting to order at 6:02 p.m. Natalie Chiles, Music Teacher, Torrey Hills, led the audience in the Pledge of Allegiance.

**Members Present:** Annette Easton, President of the Board  
Janet Lamborghini, Clerk of the Board  
Linda Crawford, Steven McDowell, Katherine White

**Members Absent:** None.

**Staff:**

Thomas F. Bishop, Superintendent  
Sherry Forte, Exec. Asst. to the Supt.  
Tom Hauseur, Director of Technology  
Rodger Smith, Director of HR/Facilities  
Trish Snider, Director of Pupil Services  
Dena Whittington, Asst. Supt., Business Serv.  
Todd Boteler, District Webmaster  
Randy Wheaton, Maintenance Supervisor  
David Skinner, 4th grade teacher, Carmel Del Mar  
Natalie Chiles, Music teacher, Torrey Hills

**Others In Attendance:**

Ian Port – *Village Voice*, Morton Printz, Bob Gans, Maria Olsen, Diana Scheffler, Marybeth Norgren, Scott Tillson, Bob Lewis, Paul Harmon

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**REPORT OF ACTION TAKEN IN CLOSED SESSION:**

The Board discussed the continuing negotiations with the City of Del Mar for a sale of the Shores property.

President Easton announced the Board unanimously approved a new Letter of Intent, which will be delivered to the City of Del Mar for approval. The Board believes the offer to the City is a fair offer and addresses the prior issues discussed between the parties.

The Board is looking forward to a favorable response from the City of Del Mar and completing the sale with the City of Del Mar.

2.0 **Approval of the Agenda**

*On motion by Member Lamborghini seconded by Member McDowell the Board voted unanimously to approve the Agenda.*

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**BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS**

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**3. CORRESPONDENCE/COMMUNICATIONS**

*This section of the agenda is provided for the public to address any item which lies within the governing board's jurisdiction that is not on the agenda. State law prohibits the Board of Trustees from discussing any item not on the agenda.*

**3.1 Correspondence:**

- DMSEF letter of May 7, 2007

**3.2 Public Input**

- None

**4. REPORTS, RECOGNITIONS and HEARINGS****4.1 Staff Recognition, British Petroleum A+ For Energy Program, Jenny Luce, Grant Recipient**

British Petroleum recently announced that Sycamore Ridge Enrichment teacher Jenny Luce had been selected to receive a \$10,000 "A+ for Energy Program" grant.

**4.2 Report, DMCTA Report: Jennifer Steinman, DMCTA President, Sycamore Ridge Teacher**

Jennifer Steinman, DMCTA President, Sycamore Ridge Teacher was not present.

**4.3 Report DMSEF Report**

DMSEF President Bob Gans provided a report on DMSEF activities during the past month. The next DMSEF board meeting is July 11, 7:00 p.m. at Sycamore Ridge when they will be addressing the methodology for forming fundraising goals for 2007/2008.

Member Crawford asked that copies of important DMSEF letters that are sent home in the students' Wednesday folders, be sent to the District office for those board members that do not currently have students enrolled in the district.

**4.4 Public Hearing**

Public Hearing Regarding Sunshine Notification, 2007/2008 Collective Bargaining Negotiation Between DMUSD and DMCTA Regarding Wages, Benefits and Selected Other Articles of the DMUSD-DMCTA Contract

Opened at 6:10 p.m.

Public Comments: None

Supt. Bishop announced that Interest Based Bargaining is scheduled for August 15 & 16. The DMUSD is proposing to open Article 11, Evaluations; Article 13, Professional Responsibilities/Hours of Employment/Duty; and Article 19, Salaries and Benefits.

Closed at 6:12 p.m.

**4.5 Public Hearing**

4.5a Public Hearing Regarding the 2007/2008 DMUSD Budget

4.5b Adoption of the 2007/2008 Budget (Agenda Item 9.10)

Open at 6:13 p.m.  
Public Comments: None  
Closed at 6:14 p.m.

#### 4.6 Report, Board Report/ Comments

- *Annette Easton:* She congratulated all sites for the outstanding 6<sup>th</sup> grade promotion ceremonies.
- *Linda Crawford:* She thanked Sherry Forte and Supt. Bishop for the End-of-the-Year Ice Cream Social which was well attended.
- *Janet Lamborghini:* She thanked Maria Olson for her hard work for the DMSEF and her support of the DMUSD.
- *Steven McDowell:* He expressed what a privilege it was to speak at his daughter's 6<sup>th</sup> grade promotion at Del Mar Heights.
- *Katherine White:* She expressed her appreciation for the opportunity to attend Del Mar Hills Academy's 6th grade promotion. She thanked Carmel Del Mar Principal, David Jones, and Torrey Hills Principal, Susan Paul, for their time to meet with her.

#### 4.7 Report, Superintendent's Report

Superintendent Tom Bishop. . .

- thanked everyone for a great school year.
- invited board members to Interest Based Bargaining training on August 14th.
- stated that new student registration will take place at the District Office from July 5 to August 13.
- announced that the 07/08 Welcome Back event for staff has been scheduled for Wednesday, August 22 at 8:00 a.m. at Sage Canyon.
- complimented Randy Wheaton and his staff for working around all the education programs over the summer.
- stated CCW is at Ashley Falls and has an enrollment of 475
- stated that the Extended School Year programs will run from 7/2 – 7/27
- stated the Employee Child Care Program runs from 8 a.m. – 4 p.m. all summer for approximately 25 students.

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### BOARD PRESIDENT CALLS FOR BLUE SPEAKER SLIPS

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#### 5.1 Approval of the Minutes

- Minutes of Regular Board Meeting of March 21, 2007  
*On motion by Member Crawford, seconded by Member White, the Board voted unanimously to approve the Minutes of March 21, 2007, as amended.*
- Minutes of Special Board Meeting of April 18, 2007  
*On motion by Member McDowell, seconded by Member Crawford, the Board voted unanimously to approve the Minutes of April 18, 2007.*
- Minutes of the Regular Board Meeting of April 25, 2007  
*On motion by Member McDowell, seconded by Member White, the Board voted unanimously to approve the Minutes of April 25, 2007, as amended.*

- Minutes of Special Closed Session Board Meeting of May 9, 2007  
*On motion by Member Lamborghini, seconded by Member Crawford, the Board voted unanimously to approve the Minutes of May 9, 2007, as amended.*
- Minutes of Special Board Meeting/Visitation of May 14, 2007  
*On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of May 14, 2007.*
- Minutes of Special Board Meeting of May 16, 2007  
*On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of May 16, 2007.*
- Minutes of Regular Board Meeting of May 23, 2007  
*On motion by Member Crawford, seconded by Member Lamborghini, the Board voted unanimously to approve the Minutes of May 23, 2007.*
- Minutes of Special Closed Session Board Meeting of May 30, 2007  
*On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of May 30, 2007.*
- Minutes of Special Closed Session Board Meeting of June 8, 2007  
*On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Minutes of June 8, 2007.*

The Board directed staff to include in the Minutes the name and topic addressed for each member of the public who elects to speak before the Board.

## **5.2 Approval of Consent Items**

Agenda items preceded by an asterisk (\*) compose the Consent Agenda, and unless removed at the request of a board member, will be approved by the Board as a group.

*On motion by Member White, seconded by Member Lamborghini the Board unanimously approved Consent Items as amended.*

### **Consent Items:**

- \*7.1 2nd Reading and Board Approval, 2006/2007 School Accountability Report Cards

*School Fact Sheets  
 Ashley Falls SARC  
 Carmel Del Mar SARC  
 Del Mar Heights SARC  
 Del Mar Hills SARC  
 Sage Canyon SARC  
 Sycamore Ridge SARC  
 Torrey Hills SARC*

- \*8.2 Board Approval, Decrease the Retention Amount for Cuyamaca Construction from 10% to 5% in their Construction Contract for Ocean Air School.
- \*8.3 Board Approval, Decrease the Retention Amount for Peltzer Plumbing, Inc. from 10% to 5% in their Construction Contract for Ocean Air School.
- \*8.4 Board Approval of Change Order #5 in the Construction of the Ocean Air School in the Amount of \$ <15,729.00>
- \*9.1 Approval and Acceptance of Donations to the Del Mar Union School District
- \*9.2 *Pulled from consent*  
~~Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements~~
- \*9.3 Board Ratification of Performance Agreement Between the Del Mar Union School District and Rosalind Richards, Music Coach at Del Mar Hills School in the Amount of \$1,600.00
- \*9.4 Board Approval, Contracts for 2007/2008 Fiscal Year Annual Inspections, Maintenance and Service
- \*9.5 Board Approval of Agreement between the Superintendent of Schools, Office of Education, San Diego County and the Del Mar Union School District for Participation in the Outdoor Education Program and Marine Science Floating Lab for the 2007-2008 School Year
- \*9.6 Board Approval of Agreement Between Care-A-Van Transportation and the Del Mar Union School District for Special Education Transportation in the Amount of \$317,890.00 for the 2007-2008 Fiscal Year
- \*9.7 Board Approval of Agreement Between Goodall's Charter Bus/dba Coach USA and the Del Mar Union School District for Field Trip Transportation in the Amount of \$135,000.00 for the 2007-2008 Fiscal Year
- \*9.8 Approval of Association Memberships and Dues for 2007-2008
- \*9.9 Board Approval of Contracting for Special Education Services for the 2007-2008 School Year
- \*10.1 Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

## **6. CURRICULUM AND INSTRUCTION**

### **6.1 Approval of the 2007-08 Consolidated Application for Funding Categorical Aid Programs, Part I**

*On motion by Member Lamborghini, seconded by Member Crawford, the Board voted 4-0-1 to approve the 2007-08 Consolidated Application for Funding Categorical Aid Programs, Part I. Ayes: Members Easton, Crawford, Lamborghini and McDowell; Noes: -0-; Abstain: Member White*

### **6.2 Approval, Waiver of Article 13 (Hours of Employment) from DMCTA members at Sycamore Ridge School**

#### Public Input:

- Natalie Chiles, Music teacher, Torrey Hills: Spoke regarding the proposed After School Music Pilot Program at Sycamore Ridge.

Board directed staff to contact Emily Disney, principal of Sycamore Ridge to determine her availability for the July 25 Board meeting.

*On motion by Member White, seconded by Member Lamborghini, the Board voted unanimously to table Item 6.2 until the July 25, 2007 Board meeting.*

## **7. ADMINISTRATION AND POLICY**

### **7.2 Del Mar Heights Road Maintenance Assessment District**

Scott Tilson spoke to offer clarification for Board member's questions.

Public Input:

- Morton Printz, 2480 El Amigo road, Del Mar, 92014.
- Bob Lewis, 13713 Recuerdo Drive, Del Mar 92014.
- Diana Scheffler, 13914 Boquita Drive, Del Mar, 92014.
- Scott Tilson, 3990 Del Mar Meadows, San Diego, 92130
- Marybeth Norgren, 13964 Boquita Drive, Del Mar, 92014.

*On motion by Member Crawford, seconded by Member Lamborghini, the Board voted 3-2-0 to abstain from voting on the Del Mar Heights Road Maintenance Assessment District. Ayes: Members Crawford, Lamborghini and McDowell; Noes: Members Easton and White; Abstain: -0-*

### **7.3 2008/2009 Board Policy Regarding Enrichment Funding**

Public Input:

- Bob Gans, 735 Hoska Drive, Del Mar, 92014.

Board directed staff to prepare a proposal for a short-term plan for enrichment funding using the same fundraising model as the Spring push of 06/07 (with slight tweaks) for 08/09 and not allowing sites to add additional positions for 08/09 with the possible exception of Ocean Air.

A long-term plan for enrichment funding may be part of the Strategic Planning process.

### **7.4 1st Reading of 2007/2008 DMUSD Goals and Objectives**

Supt. Bishop introduced the Goals and Objectives for a 1<sup>st</sup> reading.

Board directed staff to:

- prioritize the Goals and Objectives for the July meeting according to high, medium, low priority. The Board requested to have goals relative to students on a high priority whereas goals relating to fiscal business and facilities should have a lower priority.
- put a date on the goals and objectives, where possible.
- strike "upon board direction" in G/Os.
- strike "develop" in goal #10 and replace it with "complete"
- add G/O regarding the reimbursement on water system at Ocean Air.
- remove goal #26; it is contained in #15.4
- identify options for moving of employee child care/pre-school in goal #5, as soon as possible.
- look for possible interim location in goal #4. A permanent location will be researched in the future.
- reference the Shores in goal #3.
- add G/O regarding data on ALP to help board determine its priority.

- change “advertise” to “form vacancies” in goal #24.1
- add a goal under Improve Educational Program relative to data on how DMUSD 6<sup>th</sup> gr. students are performing in middle school.

#### **7.5 2nd Reading and Board Approval of Board Policies, 9000 Series, Bylaws of the Board**

Member Crawford requested that BB 9010, Public Statements, be tabled pending the creation of Administrative Regulations needing to be developed. Member White, Member Crawford and Supt. Bishop will meet to create AR 9010 and bring it back in July.

Member Easton BB 9140, Board Representatives, feels more clarity is needed and requested that it be tabled to the July meeting.

BB 9124, Attorney, is included in the approval, however, Board directed staff to survey other districts regarding their policy on a board member wanting to seek legal advice without knowledge or direction by the Board.

Member Easton recommended BB 9320, Meetings and Notice, be tabled and that she would be happy to work with Supt. Bishop or Sherry Forte on a revision.

Members Easton and White requested that BB 9323, Meeting Conduct, be tabled until the recommended changes are incorporated.

*On motion by Member Lamborghini, seconded by Member Easton, the Board voted 4-1-0 to approve the Board Policies, 9000 Series, Bylaws of the Board with the exception of BB 9010, BB 9140, BB 9320 and BB 9323. Ayes: Members Crawford, Easton, Lamborghini, McDowell; Noes: Member White; Abstain: -0- Member White voted “No” due to the fact that BB 9124 was not included as an exception.*

#### **7.6 Update: Possible Sale of the Shores Property**

President Easton announced the Board had unanimously approved a new Letter of Intent, which will be delivered to the City of Del Mar in the next few days. The Board believes the offer to the City is a fair offer and addresses the prior issues discussed between the parties.

The Board is looking forward to a favorable response from the City of Del Mar and completing the sale with the City of Del Mar.

#### **7.7 Possible Board Bylaw (BB 9325) on Board Self-Evaluation**

Members Crawford and McDowell volunteered to work with Supt. Bishop on a sub committee to prepare a Board Bylaw on self-evaluation.

#### **7.8 1st Reading, Policy BB 9325 – Public Access**

Supt. Bishop introduced BB 9325 for a first reading

#### **7.9 Strategic Planning Update**

Supt. Bishop reported that staff was pleased with the response to the Harris Survey from our parents, which will be useful for future planning.

#### **7.10 Press Releases**

Board directed DMUSD staff to put only district press releases on the DMUSD website.

**7.11 End of the year report from the Wellness Committee**

Director of Pupil Services, Trish Snider, reported the district is doing very well with the implementation of the DMUSD Wellness policy. She reported that the district still wants to give more education relative to the nutritional lunch program vs. the wellness policy. Staff members are reporting that students are making good nutritional choices.

**7.12 Update: Summer District Office Schedule**

Supt. Bishop informed the Board of the district office summer hours (10-hour/day; Monday-Thursday).

**7.13 Reminder of Upcoming Events**

Supt. Bishop reminded the Board of upcoming events.

**8. OPERATIONS AND FACILITIES**

**8.1 Facilities Report**

Member Easton thanked Director of HR/Facilities, Rodger Smith, for the informative report.

**8.5 Board Approval, Request to Permanently Close Southern Boundary Gate at Del Mar Heights School (comments from Paul Harmon letter)**

Supt. Bishop relayed the concern of Del Mar Heights principal, Wendy Wardlow, of closing the gates before and after school.

Public Input:

Paul Harmon, 1315 Mira Montana, Del Mar, 92014

Board directed staff to lock the gate to the field effective immediately until August 13<sup>th</sup> and to present more options regarding safety at the De Mar Heights.

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*On motion by Member White seconded by Member McDowell the Board unanimously voted to extend the Regular Board Meeting of June 27, 2007 an additional 30 minutes ending the meeting no later than 11:30 p.m.*

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**8.6 Update on Student Enrollment and Intradistrict Transfers**

Director of Pupil Services, Trish Snider, presented a recap of the current enrollment and Intra-district transfers for 2007/2008.

**9. BUSINESS AND FINANCE**

**9.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements**

*On motion by Member Crawford seconded by Member Lamborghini the Board voted 4-1-0 to approve purchase orders and ratification of commercial warrant payments and revolving cash disbursements. Ayes: Members Crawford, Easton, Lamborghini, McDowell; Noes: Member White; Abstain: -0-*

**9.10 Board Approval, 2007/2008 DMUSD Budget**

Asst. Supt. Dena Whittington presented a review of the 07/08 DMUSD Budget.

*On motion by Member Lamborghini seconded by Member McDowell the Board unanimously voted to approve the 2007/2008 DMUSD budget.*

**9.11 Board Approval, Year-End Budget Adjustment**

Member Crawford asked for a total of legal expenses associated with Board requested legal council. Assist. Supt. Business Services, Dena Whittington, stated that the approximate expense is \$10,000.

*On motion by Member Crawford, seconded by Member Lamborghini, the Board voted 3-2-0 to approve the year-end budget adjustment. Ayes: Members Crawford, Easton, Lamborghini; Noes: Members McDowell and White; Abstain: -0-*

**9.12 Board Approval, Amendment to SDUHSD Vended Meal Agreement to Provide Snacks For After School Daycare**

Board directed staff to charge a percentage of the expense of the delivery driver to Child Care, as the driver will also be serving the Child Care Program.

*On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the Amendment to SDUHSD Vended Meal Agreement to provide snacks for after school daycare.*

**9.13 Board Award and Approval of Agreement for Del Mar Heights Field Renovation**

*On motion by Member White, seconded by Member McDowell, the Board voted unanimously to approve the agreement for Del Mar Heights Field Renovation.*

**9.14 Board Approval, Donations Received as of June 15, 2007 for Additional 07/08 Enrichment Positions**

Supt. Bishop presented donations received as of June 15, 2007 for additional 07/08 enrichment positions for approval.

*On motion by Member Lamborghini seconded by Member McDowell the Board unanimously voted to accept donations received as of June 15, 2007 for additional 07/08 enrichment positions.*

**9.15 2006/2007 Monthly Budget Update**

Assist. Supt. Business Services, Dena Whittington, presented the monthly budget update.

**10. PERSONNEL**

**10.2 Approval of Amendment to 2006/2007 Student Teaching Agreement #40046243**

*On motion by Member Lamborghini, seconded by Member McDowell the Board unanimously voted to approve the Amendment to 2006/2007 Student Teaching Agreement #40046243.*

**11. ARTICLES OF INTEREST**

**11.1 "Readers rewarded with visit by Padres star" – Del Mar Times, May 25, 2007**

**13. ADJOURNMENT**

*On motion by Member Crawford seconded by Member White and carried unanimously, the Regular Board Meeting of June 27, 2007 was adjourned at 11:24 p.m.*

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Janet Lamborghini, Clerk of the Board

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Thomas F. Bishop, Secretary to the Board

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Date

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Date