

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Del Mar Hills School  
14085 Mango Drive  
Del Mar, California 92014**

**Regular Meeting Minutes and  
Continuation Meeting**

**February 28, 2007  
March 7, 2007**

**OPENING PROCEDURES**

1. Board President *Easton*, called the meeting to order at 5:06 p.m. Shelley Peterson, Principal, Ashley Falls School, led the audience in the Pledge of Allegiance.

**Members Present:** Annette Easton, President of the Board  
Janet Lamborghini, Clerk of the Board  
Linda Crawford, Steven McDowell, Katherine White

**Members Absent:** None.

**Staff:** Thomas F. Bishop, Superintendent  
Sherry Forte, Exec. Asst. to the Superintendent  
Janet Bernard, Asst. Supt., Curriculum & Instruction  
Tom Hauseur, Director of Technology  
Rodger Smith, Director of Personnel/Facilities  
Trish Snider, Director of Pupil Services  
Dena Whittington, Asst. Supt., Business Services  
Todd Boteler, District Webmaster  
Randy Wheaton, Maintenance Supervisor  
Grace Hauseur, Teacher on Special Assignment  
Charlene Komosinski, Director of After School Programs  
Toni Jones, Assistant Principal, Torrey Hills  
Shelley Peterson, Principal, Ashley Falls  
Cinda Peck, Music teacher, Carmel Del Mar  
Julie Lerner, Assistant Principal, Sage Canyon  
Jodi Neilson, Music teacher, Del Mar Hills Academy  
Leslie Johnson, 2<sup>nd</sup> gr. teacher, Sycamore Ridge  
Maribeth Peddie, Kdg. teacher, Sycamore Ridge  
Gina Williams, Kdg. teacher, Del Mar Heights  
Nancy Swanberg, Science teacher, Del Mar Hills Academy  
Kathy Zack, Administrative Assistant, Del Mar Heights  
Wendy Wardlow, Principal, Del Mar Heights  
Paula Intravaia, Art teacher, Carmel Del Mar  
Emily Disney, Principal, Sycamore Ridge

In Attendance:

Jim Kerr – *Del Mar Times*, Bruce Lieberman – *Union Tribune*, Marsha Sutton – *Village Voice*, Sue Lichter, Janette Shelton, Lisa Blazer, Alison King, Katherin Roth, Ellen Burkhart, Jeanne Waite, Robyn London, Robert Gans, Corinne Hackbart, Karen Gilbert, Kelli Politoske, Mary Taylor, John Wells, Pamela Couvignon, Tom Varga, Sue Tumay, Jennifer Fry, Jennifer McDowell, Nada Shirwani, Sally Orpin, Deborah Muns-Park, Becky Deller, David Hackbart and approximately 5 other community members.

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**REPORT OF ACTION TAKEN IN CLOSED SESSION:**

Board President *Easton* reported on the action taken in Closed Session: “*The Board took action and directed Supt. Bishop to notify employees #4997 and #6331 that they may be reassigned or released from their current position for the 07/08 school year.*”

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**2.0**     *Approval of the Agenda*

Board Members asked to have:

- Item 9.1 pulled from Consent, to be presented concurrent with Item 6.4.
- Item 8.2 moved and inserted immediately after Item 6.6.
- Item 9.2 pulled and inserted after Item 9.8.
- Items 6.2, 9.4 and 10.1 pulled from Consent.

Board President *Easton* announced that Item 4.2 would occur at approximately 6:00 p.m.

*On motion by Member McDowell seconded by Member Lamborghini the Board voted unanimously to approve the Agenda as amended.*

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**BOARD PRESIDENT EASTON CALLED FOR SPEAKER SLIPS.**

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**3. CORRESPONDENCE/COMMUNICATIONS**

**3.1 Correspondence**

- Board President Easton brought the Board’s attention to one piece of correspondence from Tamra Atwood. (See attached.)

**3.2 Public Input:**

- None.

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**4. REPORTS, RECOGNITIONS and HEARINGS**

**4.1**     *Staff Recognition Employees of the Month – February 2007*

Board President Easton congratulated DMUSD Employees of the Month and thanked Jake’s Del Mar for it’s continued support by providing a \$30.00 gift certificate to each honoree.

The following staff members were recognized as Employees of the Month for February 2007:

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After School Child Care - Alecia Longo  
After School Child Care - Shannon Dowdy  
After School Child Care - Chris Barzman  
After School Child Care - Fernando Serranto  
After School Child Care - Krystle Ybarra  
Employee Child Care - Sean Laing  
Employee Child Care - Nicole Joaquim

**4.2 Student Recognition  
Ashley Falls School  
Students Perform**

Ashley Falls Principal, Shelley Petersen, introduced 5th grade students at Ashley Falls who performed two songs from the musical review "This Is America" by Teresa Jennings. The students performed the opening song "This is America" and a second song "American Tears".

Board President Easton thanked the very talented Sycamore Ridge music teacher, Allison Hedgepeth, the students and parents for the hard work and wonderful performance.

**4.3 Report - DMCTA  
Leslie Johnson, 2<sup>nd</sup>  
grade teacher,  
Sycamore Ridge**

Leslie Johnson, 2<sup>nd</sup> grade teacher, Sycamore Ridge, representing the DMCTA, reported the following:

- She thanked the Board and directors for their hard work and consideration for the art, music science and technology programs and sustainability in the district. DMCTA would appreciate the Board and management's commitment to the ESC programs and finding a long-term solution.
- She thanked Assist. Supt., Curriculum/Instruction, Janet Bernard and Program Assistant, Shirley Bales, for the Staff Development days in January. DMCTA feels they were well aligned with the Professional Learning Community efforts.
- On behalf of the DMCTA she congratulated Gary Wilson on his new appointment as founding principal of Ocean Air School.

**4.4 Report  
DMSEF Report**

DMSEF Co-Presidents Debra McGinty-Poteet, and Karen Gilbert provided a brief report on DMSEF activities during the past month.

Mrs. McGinty-Poteet thanked the Board for allowing the DMSEF to report out at the monthly DMUSD regular board meeting. She also thanked the Board and community for their hard work in educating, discussing and having discourse on the DMSEF organization and how it is conducted. On behalf of the DMSEF she commented on the legal opinion letter, i.e. it being devoid of significant factors and containing factual errors. She took issue with many opinions of legal counsel and sited many instances where she feels the information is not based on real facts. She felt that the errors were significant and that the Dyer legal opinion is lacking complete information. On behalf of the DMSEF she urged the board to consider carefully the basis for

counsel's opinion before taking action that will jeopardize the ability of the DMSEF and PTAs to raise funds to benefit our children.

Karen Gilbert reported on the current revenue status of the DMSEF. DMSEF has generated over \$700,000 since the start of 2006/2007; corporate and event proceeds \$119,800 and appeal contributions of \$534,614. The prior year the DMSEF raised \$646,000+. Current participation rate is 41% compared to a past average of 34%-37%. (For more information see attached.)

Jennifer McCroskey was approved as a new DMSEF board member representing Torrey Hills at the last DMSEF board meeting.

4.5 **Report**  
**Annual**  
**Demographics**  
**Report from Davis**  
**Demographics:**  
**Scott Torlucci,**  
**Davis**  
**Demographics**

Mr. Rodger Smith, Director of Facilities/Personnel reported that each year, the Del Mar Union School District commissions a study of projected student enrollment for seven years into the future. This study is utilized to insure that sufficient capacity is available in district facilities to accommodate all anticipated students who currently reside or who will reside in the district during the next seven years. These projections are also utilized to a certain extent to determine staffing needs for the schools in the district.

Mr. Scott Torlucci from Davis Demographics Inc. was present to respond to any technical questions the Board members had relative to the report.

**Board Discussion:**

Board members asked clarifying questions regarding the report from Davis Demographics. Mr. Torlucci of Davis Demographics and DMUSD staff answered the questions.

Member *White* requested a matrix for the last seven years and the number of out-of-district students enrolled. Member *White* asked for clarification on various points in the report including any factors for private school attendance, why numbers were used for 2005 instead of current year, why the Attendance Matrix values were inconsistent, and the ability to deal with interdistrict transfers. These questions were answered by Mr. Torlucci and district staff. Member *White* asked that future reports not include opinions on district wide capacity since Davis Demographics did not have any idea of the physical capacity at schools and had not considered transfers.

Member *Crawford* asked for clarification regarding "out of district" students. Mr. Torlucci answered questions and offered to provide a list of students identified as out-of-district.

At the conclusion of the Davis Demographics' report, Board President *Easton* thanked Mr. Torlucci for his presentation and for his attendance.

4.6 **Report**  
**Board**  
**Report/Comments**

Board Report/Comments:

- Member Lamborghini reported that she attended a conference in San Francisco on "Learning and the Brain" sponsored by Stanford

University and Neuro-Sciences Research Institute, UC Santa Barbara. The two and a half day conference was on the brain mechanisms that underlie and assist learning. Because the teaching staff has tripled since 1999 when the Board and principals decided that brain research and its application in the classroom was something they wanted DMUSD teachers to know about, Member Lamborghini urged the board to not cut the budget so much that the district cannot afford to give high quality professional development to our teachers, especially on this topic. She shared that there are many studies relating activity in the brain to learning.

- Member White thanked those people with whom she had met one-on-one. She thanked Emily Disney, Gary Wilson and David Jones for hosting her at their sites. She thanked Randy Wheaton, Trish Snider, Dena Whittington, Tom Hauseur and Tom Bishop for their time to meet with her. She thanked Tom Bishop for his time in helping Members Easton and White with the Equity Proposal presented including his meeting with Members Easton and White on his day off on February 16, 2007.
- Board President Easton thanked Carmel Del Mar Principal, David Jones, and Sage Canyon Principal, Peg LaRose for conducting the Board visitations to their school sites.

4.7 **Report**  
**Superintendent's**  
**Report**

Superintendent Tom Bishop announced that Mr. Gary Wilson, current principal of Torrey Hills will be the founding principal of Ocean Air School and that Mr. Wilson will remain at Torrey Hills until mid-May. He also thanked Assistant Principal, Toni Jones, for her service this year.

Supt. Bishop also thanked the Carmel Del Mar PTA for the opportunity to speak at their meeting on February 27.

He thanked John Logan, Carmel Del Mar parent, and Melinda Tomes, Torrey Hills parent, for attending a meeting at which Assemblyman Garrick spoke. Supt. Bishop was pleased to have the opportunity to educate Assemblyman Garrick of the desire by DMUSD to keep property taxes local.

Supt. Bishop thanked the Board for using companies like Davis Demographics so the district could grow predictably from 1,500 students about nine years ago to 4,000 students in 2007/2008. He thanked the board for providing the staff with the tools necessary to be predictable and to meet the needs of the community.

Supt. Bishop reported that last year's State budget provided one-time money to be used for the purchasing of supplies and staff development in art, music and physical education. He indicated that there will not be more one-time spending money from Sacramento for about 3 years.

Supt. Bishop thanked everyone who has worked for the DMSEF since its inception. He also thanked them for providing an outstanding enrichment program for the students in the DMUSD.

**5.1 Approval of the Minutes**

*On motion by Member Crawford seconded by Member White the Board unanimously approved the minutes of the Regular Board Meeting of December 13, 2006.*

*On motion by Member White seconded by Member Crawford the Board unanimously approved the minutes of the Regular Board Meeting of January 17, 2007.*

*On motion by Member McDowell seconded by Member Lamborghini the Board unanimously approved the minutes of the Special Board Visitation/Meeting of January 29, 2007.*

*On motion by Member White seconded by Member Lamborghini the Board unanimously approved the minutes of the Special Board Meeting of January 31, 2007.*

*On motion by Member White seconded by Member McDowell the Board unanimously approved the minutes of the Special Board Workshop/Meeting of February 2, 2007; Special Board Visitation/Meeting of February 5, 2007; Special Board Joint Meeting of February 7, 2007 and Special Board Meeting of February 12, 2007.*

**5.2 Approval of Consent Items**

*On Motion by Member Crawford seconded by Member McDowell the Board unanimously approved the Consent Item calendar.*

- ~~*Pulled from Consent*~~ \*6.2 ~~Approval of the 2005/2006 Consolidated Application, Part II, For Funding Categorical Aid Programs~~
- \*8.3 Board Approval of Change Orders in the Construction of Ocean Air School in the amount of \$<33,249.00>.
- ~~*Pulled from Consent*~~ \*9.1 ~~Approval and Acceptance of Donations to the Del Mar Union School District~~
- ~~*Pulled from Consent*~~ \*9.2 ~~Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements~~
- \*9.3 Board Approval of Performance Agreements Between the Del Mar Union School District and Music Coaches in the Amount of \$1,360.00
- ~~*Pulled from Consent*~~ \*9.4 ~~Board Approval of Advertising for Bids for Classroom and Office Supplies~~
- ~~*Pulled from Consent*~~ \*10.1 ~~Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status~~

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**6. CURRICULUM AND INSTRUCTION**

**6.1 2007/2008 Kindergarten Program**

The 2006/2007 DMUSD Goals and Objectives included an objective to prepare a Fall 2006 Board agenda item that provides staff recommendations for potentially re-structuring the Kindergarten program in 2007/2008.

Supt. Bishop explained that staff had met with various groups to learn of their opinions on the benefits of an all day DMUSD kindergarten program, which included all kindergarten teachers, a group on non-kindergarten teachers, the principals/directors, and the current PTA Presidents.

**Board Discussion:**

In response to Board Members questions, Assistant Supt., Curriculum and Instruction, Janet Bernard, gave a brief history of the development of the DMUSD's current modified full day program. Assist. Supt. Bernard suggested that because the parents and programs have changed since the DMUSD's first survey regarding the Kindergarten program, it might be advantageous to gather current information. She stated that the feelings amongst the focus groups are mixed regarding the benefit of full-day Kindergarten.

**Public Input:**

- Tom Varga, 13891 Durango, Del Mar, 92014 – He spoke in favor of a full-day kindergarten program.
- Gina Williams, 3629 Wawora Dr., San Diego, 92106 – Ms. Williams is a Kindergarten teacher with DMUSD and has a child in Kindergarten at Del Mar Heights. She spoke for herself and other Kindergarten teachers in support of the current Kindergarten program. She feels the questions to be asked are: do we value the small group; do we value the social and emotional benefit; is more really more; why do we want full-day? She thanked the board for the opportunity to speak.
- Marybeth Norgren, 13964 Boquita Dr., Del Mar, 92014 – She thanked the board for reading the letter she sent and spoke against a full-day Kindergarten program.

**Board Discussion:**

Board Member Easton stated that the meetings were brainstorming sessions only and that a decision would be based on what is good for the whole child.

Member White presented a new option for a Kindergarten program in which she suggests we continue with current Kindergarten program for 2007/2008 and the district staff will report back on the extended day is operating.

Further Board discussion ensued relative to a motion presented in Member White's new option. It was agreed that a discussion relative to staff reporting back on each site's adherence to the policy set forth and further study of full-day Kindergarten including the possibility of a committee to look into Kindergarten achievement and possible changes before the 3-year period would be included in the Regular Board Meeting of March 21, 2007.

Member White stated she was agreeing with the proposal because the board was agreeing to discuss these potential options at the next board meeting.

*On motion by Member White, seconded by Member McDowell, the board unanimously approved the following: The DMUSD will maintain the modified full-day Kindergarten program in the district for the 2007/2008, 2008/2009, 2009/2010 school years. The modified full-day program is to provide one teacher with 4-5 students during each child's modified full-day period.*

**6.2 Approval of the  
2005/2006  
Consolidated  
Application, Part II,  
For Funding  
Categorical Aid  
Programs**

Assist. Supt., Curriculum & Instruction, Janet Bernard, presented the 2006-07 Consolidated Application, Part II, for Funding Categorical Aid Programs for board approval.

**Board Discussion:**

Member White requested that in the future the board be asked for its approval prior to the filing.

Assist. Supt., Janet Bernard explained that because many of the figures needed for the filing are available a day or two before the deadline for filing, a Special Board Meeting would have to be called to approve it before it is filed. She also explained that if the Board feels a change is required a revised page may be sent to the State.

District staff assured Board members that staff would do their utmost to receive Board approval prior to the filing deadline.

*On motion by Member White, seconded by Member Lamborghini, the board unanimously approved the 2006-07 Consolidated Application, Part II, for Funding Categorical Aid Programs.*

**6.3 2007/2008  
Enrichment Staffing  
– Options**

Supt. Bishop stated that district staff has asked for guidance on “Should the district continue the practice of allowing schools to purchase enrichment staffing positions that exceed the enrichment allocations provided by the Board?” He stated that in addition to the information in the Board packet for tonight’s meeting, the board has received a proposal from Members Easton and White for consideration. Also presented was the legal opinion of counsel, Christina Dyer, who was present to answer Board questions.

At the request of Board President Easton, Mrs. Dyer reviewed the legal opinion she provided to the Board. Before beginning the review she offered information in the interest of “transparency”, relative to an association between Member White and an employee of her law firm. At Supt. Bishop’s request she gave a brief summary of her career as a school lawyer.

Mrs. Dyer reviewed the facts of the DMUSD enrichment programs, as she understood them. After learning the facts she explained that she looks at the California Constitution section relative to California providing free K-12 public schools. She stated her concern that with the DMUSD and DMSEF integrated in the work of raising funds for the Enrichment Program it appears the district could be imposing a fee. She also stated that her analysis focused on the district’s participation in the raising of the money, not the DMSEF.

Because she does not represent the DMSEF, her analysis is not regarding their participation.

Mrs. Dyer suggested that the dialog continue. She feels the program can definitely go forward and there are ways for it to go forward that will eliminate the issue of a “fee”. She feels that if the DMUSD and DMSEF uncouple the solicitation, uncouple the calculation of an amount per student that needs to be contributed, then the district should be able to proceed and have the DMSEF or other organizations raise money on behalf of the district.

**Board Discussion with Christina Dyer, Legal Counsel**

The board members asked questions of clarification, which were answered by Mrs. Dyer. Mrs. Dyer’s comments included:

- The appearance of the DMSEF and DMUSD levying a charge for each child to have an enrichment program seems to be the crux of the issue.
- It is reasonable to say one, two, three hundred dollars will help our school.
- Linking the amount of a contribution to a cost per pupil per program is problematic.
- Separateness is important and DMSEF stationery should be distinct
- It is common and acceptable practice for the district to provide DMSEF services, i.e., clerical support, office space, etc. as long as it is not too significant.
- She feels the relationship of DMUSD and DMSEF is very normal in comparison to other foundations/school district relationships. What is unusual is a community with resources to raise the amount of funds being discussed.
- An advisable practice would be to not have staff members sign letters from the DMSEF.
- The Foundation should be held to the same criteria for distribution through students as other organizations.
- It’s okay to receive restricted gifts, but when it relates to a program, salary and amount per pupil, it sounds like a fee.
- It’s okay for PTA, DMSEF, etc. to state they are raising “x” amount of dollars for a program, but it should not be linked to an amount per child needed for a program.

**Board Discussion:**

Board President Easton clarified that the proposal before them is meant to be a “starting point” for discussion.

Member Crawford thanked Members White and Easton for the work put into the Equity Proposal but feels with the late submission to the board and that staff has not had adequate time to research the motions and verify that the motions are following Ed Code, etc., she doesn’t feel there is adequate time to review it to the extent that a vote is feasible.

Board members discussed the content of Motions #9, #10, #11 and the reasoning that went into the creation of these motions.

Supt. Bishop asked for clarification of “organizations obtain pre-approval” contained in Motion #9 and suggested maybe a dollar amount for pre-approval be inserted.

Supt. Bishop stated there is current board policy regarding donations to the district and the acceptance of the donations by the board.

Member Crawford suggested Supt. Bishop and two Board members work with staff to revise Board Policy 3290, which deals with donations, and bring it back to the Board for review and approval at a future time.

Board members asked legal counsel, Christina Dyer, clarifying questions regarding staffing with funds acquired through fundraising. Mrs. Dyer shared thoughts which included:

- A concern in raising money for a staff position is that the district hires the employee and there are precise laws on how staff is laid off and definite timelines.
- Lay off is generally by seniority, i.e. a junior staff member paid out of general funds may be laid off if the person filling a position paid by fundraising funds is more senior.

In response to Member White’s question regarding temporary hiring of staff, Mrs. Dyer stated:

- There are very specific statutes of case law regarding temporary teacher employment. It is a complicated area.
- There are specific statutes of the Education Code for hiring temporary teachers when you have “soft” money. Definition of “soft” money is that it is “categorical”.
- A position partially funded by the General Funds and partially by fundraising becomes extremely complex due to the funding and seniority lists.
- If a teacher does not sign a contract before the first day of school saying they are temporary, then they are probationary.

**Public Input:**

- Corinne Hackbart, 2195 7<sup>th</sup> St., Del Mar, 92014 – Thanked the board for all their effort. She spoke in favor of the district’s General Fund covering the entire expense of the Enrichment Specialists.
- Bob Gans, 735 Hoska Dr., Del Mar, 92014 – Vice President of Foundation and parent at Del Mar Hills. He thanked Mrs. Dyer for her attendance. He feels Mrs. Dyer’s comments show the importance of addressing the issues in a very thorough manner. He asked the board to carefully consider the content of Motion #10 and #11 and the incredible success of the DMSEF in their decision making process.
- Kelli Politoski, 5020 Seashell Pl., San Diego, 92130, Ashley Falls

parent. She agreed with Bob Gans comments. She spoke in favor of the Foundation and feels the track record of the Foundation speaks for itself. She finds the per pupil fundraising amount helpful and questioned why the DMSEF would be charged fees, i.e. rent, when there have been complaints about their overhead.

- Laurie Francis, Principal of Del Mar Hills Academy – She spoke in reference to a memo sent to the Board. Her school community became alarmed when they saw the motions in the proposal. She saw an absence of addressing the Academy concept, the role in the district with magnet students in and the uniqueness of the Hills Academy program. She expressed her community’s desire to work with the board to revisit the Academy charter to make sure it is included in further decisions regarding the enrichment issue.
- Sue Tumay, 3975 Carmel Spring Way, San Diego, 92130 – She is thankful the board has looked into this situation. She spoke in favor of the Enrichment positions being paid from General Funds. She feels the fundamental items need to be covered by the budget. She would also appreciate the board looking into funding the physical education positions.
- Jeannie Waite, 123 Sea Orbit Lane, Del Mar, 92014 – She reviewed the proposal and feels the issues are very challenging. She applauded Board Members Easton and White for taking a stab but feels their proposal is confusing with recommendations that lack support and documentation and knowing whether the community definitely supports the ideas. She thanked Mrs. Dyer for her comments and felt a lot of issues were resolved. She offered a brief history of the DMUSD’s PTAs and the formation of the Foundation. She commented that within the Easton/White proposal there are contradictory remarks relative to the budget. She reminded the board that Strategic Planning is what has guided the district for the last nine years. She also mentioned Basic Aid compared to Revenue District concerns and the potential of the Fire Department wanting a percentage of funds. She also addressed the designation of board members with no institutional history chairing the Budget Committee and Personnel Committee, and encouraged the members to find a board member with history to co-facilitate in order that they have benefit of institutional memory. Mrs. Waite feels that this is a time for parents and community members to pay attention to the issues currently before the board. She feels the past issues of bussing and boundaries pale in comparison to some of the proposal being presented. She encouraged the community to look at these closely. (Statement attached.)
- John Logan, 12445 Cavallo St., San Diego, 92130 – He is currently on the DMSEF board but is speaking as an individual. He reported that Carmel Del Mar has 52% DMSEF participation

rate which is at the top compared to the other schools but Carmel Del Mar is ranked at the bottom in achieving their goal. In the Easton/White proposal he stated his concern of what role the DMSEF will serve in the future. He is in favor of district-wide fundraising.

**Board Discussion:**

Board President Easton stated that the proposal presented is intended to be a starting point to put us in a direction that we may fully fund a minimum 4-5 positions at each school. She feels the DMSEF is a valuable part of the community and her intent is not to dismantle the Foundation. She feels there is a need to look at Strategic Planning and determine future priorities. She stated the intent of the Budget and Personnel Committees is to provide a new viewpoint and to ask ourselves “do we want to continue to do it this way”.

**MOTION #1**

Supt. Bishop offered a history of how the district arrived at the site-based management. By having the sites have a stake on how to improve, innovation began. State Standards have been the building blocks and the basis for instruction during the past eight years; the responsibility for improvement went to the sites about eight years ago; a great practice at one of our schools is easily shared with the others and the result is good. Supt. Bishop also outlined the history of how art, music, etc. started in the district and grew district-wide. From 1998-2000 parents wanted music in the school district. The Foundation was formed to help raise additional resources for music. The District gave the sites ownership of staff development, instructional strategies, etc.

Supt. Bishop stated that the principals and directors would welcome discussion on diversity and what the Board wants and the process for diversity.

Member *Lamborghini* wants to be sure that students at a large school will have the same (or almost the same) minutes of enrichment instruction as a smaller school. She feels the uniqueness and diversity may stray from equity.

*On motion by Member White, seconded by Member McDowell the board voted 3-1-1 to approve the following: The Del Mar Union School District is committed to providing a high quality core curriculum at all sites. Further, the Board recognizes that each school site is different and values the uniqueness and diversity of each site in terms of implementing and integrating the core curriculum and enrichment programs. These attributes contribute to the high quality of education at each school in our district along with the sharing of the best practices learned with the other school sites in the district. Ayes: Members Easton, McDowell, White; Noes: Member Lamborghini; Abstain: Member Crawford. Member Crawford feels*

*the board has not had sufficient time to review.*

Principal Francis reminded the Board of the Amendment presented by the Del Mar Hills Academy. The Board suggested that this subject be tabled for a future date.

MOTION #11

After lengthy discussion on Motion #11 in the Equity Proposal (the endorsement of the DMSEF as the primary fundraising vehicle) the Board recommended that Member McDowell meet with the DMSEF to discuss the motion and bring ideas to the Board on how the DMSEF and DMUSD see their relationship.

The Board asked legal counsel, Mrs. Dyer, to review the Bylaws of the DMSEF and offer her legal opinions.

MOTION #2

At the conclusion of significant Board discussion on Motion #2 (the DMUSD fully funding ESC staff from the General Fund) and Motion #3 (school sites contributing to cover the costs of additional staffing and the DMUSD accepting donations from various entities) and the Board seeking legal opinion from Mrs. Dyer, the following motion was made:

*On Motion by Member White and seconded by Member McDowell, the Board unanimously voted that effective February 28, 2007, the District will eliminate the current site fundraising goals at each school site for enrichment positions and to confirm the District fully fund, from the General Fund, the following 28.5 teaching staff at each of the indicated school sites for the 2006/2007 school year for a total cost of \$2.183 million:*

- Ashley Falls – 4 teachers*
- Carmel Del Mar – 4 teachers*
- Del Mar Heights – 3.5 teachers*
- Del Mar Hills – 3 teachers*
- Sage Canyon – 5 teachers*
- Sycamore Ridge – 3 teachers*
- Torrey Hills – 6 teachers*

Member White stated that some clarity was needed regarding the staffing for Carmel Del Mar. David Jones, Principal of Carmel Del Mar, was not present at the time to offer clarification. Should Mr. Jones indicate the number is incorrect the Board directed staff to bring this item back to the next Board meeting.

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*On Motion by Member White seconded by Member Lamborghini the Board voted unanimously to adjourn the meeting of February 28, 2007 and continue with the meeting on March 7, 2007 at 5:00 p.m. at the Del Mar Hills Academy, 14085 Mango Drive, Del Mar, CA 92014. The meeting of February 28, 2007 was adjourned at 11:00 p.m.*

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Board President Easton, called the March 7, 2007 continuation meeting of the February 28, 2007 Regular Board Meeting to order at 5:00p.m.

**BOARD PRESIDENT EASTON CALLED FOR SPEAKER SLIPS.**

**6.3 Continuation**

**MOTION #10**

Member McDowell presented a revised recommendation for Motion #10 in the Equity Proposal to clearly differentiate the DMUSD responsibilities and roles as separate and distinct from the responsibilities and roles of the DMSEF based on his discussions with DMSEF and other entities and the reasons for each of them.

Member McDowell highlighted the changes made from the original Motion #10.

**Board Discussion:**

At the conclusion of Board discussion the following motion was made:

*On Motion by Member White, seconded by Member McDowell the Board voted unanimously to approve the adoption of the following recommendations to clearly differentiate the DMUSD responsibilities and roles as separate and distinct from the responsibilities and roles of the DMSEF.*

- 1) *The DMUSD school board will continue to elect one board member as an ex-officio to the DMSEF. While other district staff or board members may attend meetings and functions by the DMUSD board, the trustee shall act as the representative of the school board.*
- 2) *DMUSD staff will not recommend DMSEF policy or set a per pupil DMSEF donation goal at each site.*
- 3) *DMUSD staff will not create, sign, or cosign, any appeal letters.*
- 4) *DMUSD staff and board will not participate in items the DMSEF define as confidential in nature.*
- 5) *DMUSD will keep track of payments done on the behalf of, and services provided to the DMSEF. These include, but are not limited to facilities' rent, office equipment, telephone and Internet access, and web hosting. A valuation for these services will be determined in a manner that is consistent with the allocation and assignment of cost to the District enterprise funds invoices of any or all of the items will be consistent with the districts handling of other external organizations. The DMUSD will provide a copy of the above record keeping for inclusions in the DMSEF financial reports.*
- 6) *The DMUSD will just provide a link to the DMSEF on its main webpage. The DMSEF will be responsible for its own web content and eventual hosting of its own website.*

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- 7) *The DMUSD will continue to include on the Board agenda, time for representatives of the DMSEF to inform the DMUSD. Given the ex-officio member will also have the opportunity to speak at Board meetings the DMUSD and DMSEF will try to avoid going over the same items.*
  - 8) *The DMUSD will not provide student data information to the DMSEF. This includes any home mailing information, phone numbers or use of the district phone system. This same prohibition prevents the district from providing information to the PTAs. This puts the district in compliance with current privacy laws. However, since the DMSEF provides valuable support to the district, the district will provide families with an option to “opt in” to DMSEF (and PTA) information in paperwork distributed and collected at the beginning of the school year.*
  - 9) *NO DMUSD materials, including the website, will include solicitations for the DMSEF.*
  - 10) *No DMUSD employee will solicit for the DMSEF in any official capacity or be tasked with any assignments, jobs or goals related to the DMSEF. Nothing in this policy will prohibit DMUSD employees from choosing to participate in fundraising activities as they see fit. Even with clearly differentiated roles and responsibilities, there will still be a relationship between the DMUSD and the DMSEF.*
  - 11) *The DMUSD will waive the cost of the services outlined in Item #5 above to the DMSEF.*

#### **MOTION #11**

##### **Board Discussion:**

Member McDowell updated the board on the status of Motion #11. Legal counsel, Christina Dyer, stated that the dialog and problem solving was making progress but the DMSEF needed time to bring a proposal back to the DMSED board.

##### **Public Input**

- Karen Gilbert, 14046 Mercado Drive, Del Mar 92014, expressed the DMSEF’s appreciation for the time Member McDowell and many others had devoted during the past week. She believes DMSEF has come up with a solution to avoid excessive entanglement between DMSEF and DMUSD and to restore the community’s confidence and clearly give guidance of where parents should donate. The DMSEF proposes that in lieu of Motion #11, an outside review be conducted by a mutually agreed upon third expert on school foundations to ensure best practices. DMSEF would particularly like a review of both Motion #10 and #11.

DMSEF has recently narrowed their search for an outside review company and has spoken to two firms that they feel are reliable to

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conduct the review. One is Charles Sizemore of Martz & Lundy, and the other is Jeannie Schmelzer of Netzel Associates. Mrs. Gilbert stated that the cost of an extensive review by a firm of this caliber is \$10,000. The firms will also offer suggestions on long range planning or work with DMSEF and DMUSD in long range planning. The DMSEF's desire is to make this a completely unbiased. Upon receiving the review the DMSEF would suggest a joint meeting to discuss the findings.

Member Lamborghini expressed her agreement with Karen Gilbert's idea of possibly having each entity fund 50% of the cost of the review.

Member McDowell stated that hiring a consulting firm may not give the DMSEF the type of results desired.

Debra McGinty-Poteet, read a letter written by the California Consortium of Education Foundation. (See attached.)

**Public Input:**

- Mary Taylor, 3959 Corte Mar de Brisa, San Diego, 92130. She expressed concern about the future of the district. She read from her statement attached hereto. She stated two concerns, which are: 1) The \$35,000 donation and the debate it has caused; 2) Conflicts of interest; she took issue with the fact that a current PTA President is sitting on the DMUSD board making decisions that will affect the entire district. (See attached.)
- Ginny Merrifield; Mrs. Merrifield expressed appreciation for the efforts of many to resolve the problems of equity and fundraising. She spoke regarding the emotions and conflicts across the district. She feels the DMSEF is not the victim and ultimately the answer to the problem is to have everyone listen to the donor. She feels the donor must be valued and given choices and they must be felt that they are heard. She feels a measure of the success of the DMSEF would, in part, be how the individual sites view the DMSEF and if they feel they are getting the support they want. She asked that the parents feeling of being listened to be a measurement of the DMSEF's success. She thanked Members Easton and White for working on this situation and thanked Member McDowell for his work this past week. She feels there is still a lot of work to do and hopes the dialog will continue.
- Corinne Hackbart, 2195 7<sup>th</sup> Street, Del Mar, 92014; She addressed the \$35,000 donation issue which came about because Del Mar Heights PTA raised money for ESC teachers two years ago. It was raised before the board had policy regarding restricted funds. Del Mar Heights did not want DMSEF to assess overhead to these funds, which did not involve the DMSEF. She stated that through research the Del Mar Heights PTA learned that it was highly recommended by State and National PTA to not give donations to a third party as a pass-through. She stated it was the intention of

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the Del Mar Heights PTA and the parents for ALL funds raised at the Oktoberfest to go directly for the cost of ESC teachers.

- Karen Gilbert spoke again regarding the need for the DMSEF to have more discussion, of which Member McDowell may be a part. She stated that trying to “tweak” what has already been proposed in Motion #11 may or may not work. She wanted everyone to know that taking more time was not in any way intended to be a stall tactic. DMSEF also has the desire to understand the desires of the parents on some of the key points.

*On motion by Member Crawford, seconded by Member Easton, the Board unanimously approved to table Motion #11 of the Proposed Equity Proposal pending the DMSEF Board discussion, at their next regular board meeting, and returning with a report on the progress that the DMSEF and DMUSD can make together and for Member McDowell to continue to work with the DMSEF.*

#### MOTION #3

At the suggestion of Member White the Board turned to Motion #3 regarding school sites contributing funds to cover the costs of the site-requested additional staffing for enrichment.

#### **Board Discussion:**

Upon Member Easton’s request for the opinion of legal counsel, Christina Dyer, on Motion #3, Mrs. Dyer stated her concerns were the same and suggested care be taken to not assess a per pupil amount to cover these costs.

Board President Easton feels that by approving this motion it sends a message to the community that the DMUSD does need their support and contributions to be able to run these programs.

*On motion by Member Easton, seconded by Member Crawford the Board unanimously approved the following: The Del Mar Union School District respectfully requests each school site to contribute funds sufficient to cover the costs of the site-requested additional staffing as described above, totaling \$172,000. Further, the District is hopeful that donations will be offered to offset the \$600,000 cost of providing certificated enrichment teachers. The District will accept donations from the DMSEF, from the school PTAs, from parents, from corporations and from other non-profits to cover these costs for the 2006/2007 school year.*

#### MOTION #4

Member White suggested the Board address Motion #4 to confirm that the DMUSD is compliant with the issue of charging a fee for any curricular program.

*On motion by Member Easton, seconded by Member White, the board unanimously voted to direct the Superintendent to ensure that the DMUSD is in compliance with the California Constitution*

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*prohibiting charging a fee for any curricular program and to bring a proposed timeline for setting the policy for each school site next year.*

**MOTION #5**

Member White stated that Motion #5 was based on conversations with Supt. Bishop about what kind of staffing was required at each school to fulfill contractual obligations to the DMCTA through prep time.

Supt. Bishop explained that the contract with the DMCTA requires the DMUSD provide each teacher with prep time.

Director of Personnel/Facilities, Rodger Smith presented information relative to Motion #5. He stated the number of classes in 1<sup>st</sup>-3<sup>rd</sup> grades and 4<sup>th</sup>-6<sup>th</sup> grades drives the number of prep periods required each year. He stated that staffing projections could change, as more information on enrollment is available. Mr. Smith stated there are still a number of variables that may still affect the staffing at each site, i.e. board policy on intradistricts, enrollment is not yet permanent due to families moving in and out of the district. As solid information comes in, the staffing projections will be reviewed. Mr. Smith reviewed with the Board the staffing projections presented. Mr. Smith expressed concern with the short time frame before the March 15 deadline of issuing lay-off notices and the customization feature that is part of Motion #5.

**Board Discussion:**

After Board discussion regarding the number of prep times required and the assumptions used, Member White asked to see a matrix of the number of teachers needed based on the number of prep times needed.

Supt. Bishop stated that past practice when opening a new school is to offer the full 4 ESC teachers and suggested Ocean Air be rounded up from 3.5 to 4 ESC teachers.

When asked about classified employees teaching classroom to cover for prep time, legal counsel, Mrs. Christina Dyer stated that the State is very tight regarding only credentialed teachers teaching. She highlighted:

- Enrichment teachers must be credentialed
- Multi- subject credentialed teachers can teach any subject
- Single subject credentialed teachers can teach only the subject in which they have the credential

Mrs. Dyer reviewed the different types of teachers, i.e., probationary, temporary, permanent, etc. She stated that regardless of what the DMSEF raises, the DMUSD must fund the teachers for 2007/2008. She reminded the board to be very careful in linking a position to “soft” dollars and hiring people on temporary contracts.

Member White suggested that staff work with Mrs. Dyer to produce a proposal allowing sites to support their schools as they see

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fit. Supt. Bishop suggested the proposal: reflect the true cost to district; reflect fiscal responsibility; start with \$76,000; add step and column.

*On motion by Member Lamborghini seconded by Member White, the board unanimously voted to table the remaining issues in Item 6.3 until a Special Board Meeting to be held March 29, 2007 at Del Mar Hills Academy at 6:00 p.m.*

Board requested a proposal from Supt. Bishop for review by the Board as soon as possible.

**6.4 Clarification, \$35,000 Donation from Height PTA to DMUSD**

*On Motion by Member Lamborghini, seconded by Member Crawford, the Board voted 4-0-1 to table Item 9.1 and Item 6.4 until the Special Board Meeting on Thursday, March 29, 2007. Ayes: Members Easton, Crawford, Lamborghini, McDowell; Abstain: Member White due to the fact that she currently serves as the PTA President at Del Mar Heights and one of the donations significantly impacts the Del Mar Heights PTA.*

**9.1 Approval and Acceptance of Donations to the Del Mar Union School District**

See motion above in Item 6.4.

*Pulled from Consent*

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**6.5 Report on the District Staff Development Days – January 25 and 26, 2007**

Assist. Supt., Curriculum & Instruction, Janet Bernard presented the report on the January 25 and 26 Staff Development, Professional Learning Academy

The workshop topics were identified from a Professional Learning Communities Needs Assessment conducted last fall. Twenty-seven different workshops were offered over the two days. Classroom teachers, instructional aides, long-term substitutes, and Academic Learning Program teachers, representing 70% of the staff, chose to participate

The District received a state block grant of \$162,069 to support District staff development for 2006-07. District expenses, including staff salary costs, are expected to total \$157,767.

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**6.6 Board Ratification of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program.**

Supt. Bishop presented for Board Ratification of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program.

**Board Discussion:**

Member White expressed concern about ratifying an agreement “after the fact”.

Staff explained the difficulty in bringing these agreements to the

Board in a timely manner, but they would certainly do their best to present them as soon as possible.

*On motion by Member Lamborghini, seconded by Member Crawford, the Board unanimously approved the Ratification of Professional Service Agreements for the Del Mar Union School District After School Enrichment Program.*

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8.2 *1<sup>st</sup> Reading,  
2007/2008 Site and  
Grade Level Caps*

Director of Facilities/Personnel, Rodger Smith, presented for a first reading recommendations of the grade and site level caps. He expressed that the only school for the 2007/2008 school year needing caps will be Sage Canyon. Mr. Smith stated that the enrollment caps that are proposed are intended primarily for two purposes: the first of these is to insure that sufficient capacity exists in each of the schools so that the resident population of students in each school's attendance area can be served by their neighborhood school; a second purpose for caps in most of the district's schools is to provide limited opportunities for students to transfer from their school of residence within the District to another school within the District.

Recommended caps for the other seven schools for 2007/2008 are determined for guidance.

**Board Discussion:**

The Board asked questions for clarification, which were responded to by Mr. Smith.

- Member White requested to have a physical capacity number and also a kindergarten capacity at each site brought to the Board meeting on March 21, 2007.
- Member Easton asked to have early notification of any grades where continuing enrollment is close to the cap.
- Member White directed staff to return with a discussion regarding the need for grade level caps at each school site.

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**7. ADMINISTRATION AND POLICY**

7.1 *1<sup>st</sup> Reading,  
Revisions to:  
7.1.a AR 5111,  
Admission;  
7.1.b AR 5111.1,  
District Residency;  
7.1.c AR 5116,  
School Attendance  
Boundaries;  
7.1.d BP 5116.1,  
Intradistrict Open  
Enrollment;  
7.1.e AR 5117,  
Interdistrict  
Transfers*

Director of Pupil Services, Trish Snider, brought revisions to AR 5111, Admission; AR 5111.1, District Residency; AR 5116, School Attendance Boundaries; BP 5116.1, Intradistrict Open Enrollment; AR 5117, Interdistrict Transfers to the Board for a first reading.

Ms. Snider reviewed the changes in policies and the reasoning behind the recommended revisions.

**Board Discussion:**

There were no questions or recommendations from the Board on AR5111.

Member White requested a revision to AR 5111.1 regarding teachers needing to be full-time employees in order to have their out of district children attend DMUSD. The revision should give consideration to long-time employees who may be working a percentage of time slightly less than 100%. Ms. Snider brought to the

attention of the Board the revision stating that if a parent registers their child under false residency, they will not be granted an Interdistrict transfer for the remaining of that school year.

Member McDowell requested a revision to BP 5116 to include verbiage giving a 5<sup>th</sup> grade student at any school the right to remain at their current school for 6<sup>th</sup> grade.

Member White requested a revision be made in BP 5116 stating the students residing in the Ocean Air attendance area will be “assigned” to Ocean Air School unless they apply for and receive approval to attend another DMUSD school.

Ms. Snider confirmed for the Board that students in SDC classes are not affected by the policies.

Regarding BP5116.1 – Intradistrict Open Enrollment, Ms. Snider reported that after surveying other districts it is normal practice to approve an Intradistrict transfer for only one year.

Member Easton asked Director of Pupil Services, Trish Snider, to look into revising the policy from one year to a multi-year agreement. Member Easton also asked for an answer on what the law states we have to do when a student registers at their neighborhood school and we currently send them to another school because the neighborhood school does not have any space available in his/her grade level.

**Public Input:**

- Vivienne Kosviner, 3891 Ruelle San Raphael, San Diego 92130; for three years her 2<sup>nd</sup> and 4<sup>th</sup> grade sons have attended Del Mar Heights, even though she resides in the Ocean Air attendance area. Both sons have IEPs and are well adjusted at the Heights. She feels a move to Ocean Air would be an adjustment and potentially a move backward for her sons. She thanked the Board for their consideration of Intradistrict transfers, which would offer her the opportunity to keep her children at Del Mar Heights.
- Pamela Couvignou, 4168 Calle Isabelino, San Diego 92130. She stated that she is encouraged by what she is hearing tonight and thanked the board for opening this discussion. She spoke regarding the Del Mar Hills Academy request at the last Board meeting for the Board to adopt the statement read to ensure their continued support for the Academy. She asked the board to consider the role of the Academy in further discussions of limiting Intradistrict transfers.

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**7.2 New Kindergarten  
Oral Health  
Requirement  
(AB1433)**

Director of Pupil Services, Trish Snider, presented an update on AB 1443-Oral Health Assessments.

Effective January 1, 2007. AB 1433 requires oral health assessments for all children entering public school for the first time (kindergarten or first grade). Schools and districts are required to collect this data by May 31 of each year and then forward it to their county offices no later than December 31 of each year.

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Ms. Snider stated that a waiver is also available for those parents that are interested in one.

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7.3 **Board Approval,  
2007 CSBA Delegate  
Assembly Nominees**

Supt. Bishop stated that the Del Mar Board of Trustees may select no more than seven (7) of the nominees to represent Region 17 - San Diego County to the California School Board Association Delegate Assembly (which sets CSBA policy).

*On motion by Member White, seconded by Member Easton, the board unanimously approved the following nominees to represent Region 17: Blanca Brown, Douglas Dechara, Yolanda Hernandez, Kelli Moors, Barbara Ryan, Debra Shade, Carol Skiljan*

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7.4 **Internet Safety  
Presentation**

Director of Pupil Services, Trish Snider, stated that on March 13, 2007 from 7:00 to 8:30 P.M., the Del Mar Union School District is sponsoring an Internet Safety presentation for all DMUSD parents. The presentation will cover five major threats and five ways to keep children safe as they use the Internet. If this pilot presentation is successful, this program will be offered again during the 2007/2008 school year. Parents of upper grade students are the primary target audience for this pilot program.

**Public Input:**

- John Logan, 12445 Cavallo Street, San Diego, 92130; He feels the board has an opportunity for increased transparency by putting the recording of the meetings on the website. He suggested that an index be put at each agenda point. He also suggested looking into putting the meetings on Del Mar TV.

**Board Discussion:**

Member White requested that the recording of the Minutes be placed on the Agenda for the next meeting.

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7.5 **Reminder of  
Upcoming Events**

Supt. Tom Bishop reminded the Board of upcoming events and meetings.

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## **8. OPERATIONS AND FACILITIES**

8.1 **Facilities Report**

Director of Facilities/Personnel, Rodger Smith, brought the board up to date on Ocean Air School. As of March 7, the first coat of stucco is going on the classroom building, the administration building has it's first coat of stucco, framing on the Kdg. building should be done within 10 days, framing on the MPR is 50% complete and no time has been lost due to inclement weather. The staff is very encouraged by the progress on the project.

**Board Discussion:**

Member McDowell requested for the Board to have a copy of the "critical path" to see the level of detail.

Member White requested that a "fiscal area" be added to the Facilities Report.

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## 9. BUSINESS AND FINANCE

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9.4 *Board Approval of Advertising for Bids for Classroom and Office Supplies*

Assist. Supt. Dena Whittington, explained this request was brought to her by one of the sites in an effort to order some supplies more efficiently and at a cost and/or time savings.

*Pulled from Consent*

Member White requested an analysis of the cost increase or savings with the proposed change.

*On a motion by Member Crawford, seconded by Member Lamborghini, the board unanimously approved advertising for bids for classroom and office supplies.*

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9.5 *Board Approval, 2<sup>nd</sup> Interim Budget Report*

Assist. Supt., Business Services, Dena Whittington, presented the 2006/2007 2<sup>nd</sup> Interim Budget Report and highlighted the following:

- Property taxes have been reduced
- History of property taxes goes up and down with no real pattern
- Federal revenues continue to be flat
- State revenue – we received \$668,000 of one-time funds
- Local revenues – everything is consistent with prior years
- Expenditures are right on track with projected ending balance.
- Major change in expenditures is the Collective Bargaining settlement
- Fund balances – calculation regarding Reserves
- \$1.3 million short of recommended reserves by School Specialty
- Expenditures are exceeding revenues by \$883,000
- Undesignated General Fund balance will have an increase of \$398,000 at end of 2008/2009.
- Breakdown by program of the Child Care Fund

**Board Discussion:**

Members asked for clarification on:

- Books and supplies
- Cash flow data report
- Deficits
- CFD \$1.5 million
- What can be done to not be in a deficit position
- The hard and fast rule of the report from the county

Assist. Supt. Whittington offered clarification on all areas of concern.

*On motion by Member McDowell, seconded by Member Lamborghini, the Board unanimously approved the 2<sup>nd</sup> Interim Budget Report and Multi-Year Projection.*

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9.6 *2006/2007 National Lunch Program*

Assist. Supt., Business Services, Dena Whittington, stated that in March 2007, Linda Grondin from the California Department of

**Report**

Education would be visiting our district. The purpose of her visit is to perform a review of our 2006-07 National School Lunch Program. The review will consist of site visits to observe our lunch serving lines as well analysis of our record keeping and claim reports. The final report will be presented to the Board of Trustees when available.

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**9.7 2006/2007 Monthly Budget Update**

Assist. Supt., Business Services, Dena Whittington, stated that in an effort to provide additional information to the Board of Trustees and the community, the Business Services Department has begun a monthly update of remaining budget balances.

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**9.8 2007/2008 Budget Calendar**

Assist. Supt., Business Services, Dena Whittington, stated it is time to start planning for the 2007-2008 Budget. The calendar outlines the steps involved in the budget process. A request has been made to bring the 1<sup>st</sup> read of the 2007/2008 Budget be brought to the March meeting instead of the April meeting.

The first milestone for the Business Department in drafting the 2007-2008 Budget will be the calculation of step and column. Step and column applies to existing staff, both classified and certificated. Individual placement on the district salary schedule determines whether an increase will apply.

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**9.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements**

*On motion by Member McDowell, seconded by Member Crawford, the board unanimously voted to approve Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements.*

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**10. PERSONNEL**

**10.1 Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status**

*On motion by Member White, seconded by Member McDowell, the board unanimously approved the recommended personnel actions: employment, resignations, retirements, dismissals, leaves of absence, and change of status.*

*Pulled from Consent*

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**12. ITEMS FOR NEXT BOARD MEETING**

- Motion #2 of Member White's Kindergarten options
- Academy Amendment to Motion 1 submitted by Laurie Francis and her community

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- Recordings of the Minutes on the website
  - Policies regarding flyer distribution
  - Resolution on school funds for rural fire protection
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*13. ADJOURNMENT* On motion by Member *Lamborghini* seconded by Member *White* and carried unanimously, the Regular Board Meeting of February 28, 2007 was adjourned at 10:30 p.m.

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Janet Lamborghii, Clerk of the Board of Trustees

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Thomas F. Bishop, Superintendent

Approved