

**DEL MAR UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES OF SPECIAL SCHOOL VISITATION BOARD MEETING  
BY THE BOARD OF TRUSTEES**

**Del Mar Heights School  
13555 Boquita Drive  
Del Mar, CA 92014**

**Monday, April 2, 2007  
12:30 – 2:30 p.m.**

Members Present:           Annette Easton, President  
                                  Steven McDowell  
                                  Katherine White

Members Absent:           Janet Lamborghini, Clerk  
                                  Linda Crawford

Staff:                        Tom Bishop, Superintendent  
                                  Wendy Wardlow, Principal

Others in Attendance:    None

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**BUSINESS TRANSACTED WAS LIMITED TO THE FOLLOWING:**

1.     The Board assembled at Del Mar Heights School at 12:30 p.m.
2.     Mrs. Wardlow provided an Agenda for each Board member outlining the programs/classroom that she had selected for the Board visitation. During the visit, the Board:
  - Met from 12:40 – 1:00 p.m. with a team of Del Mar Heights teachers (Andy Smith, Cindy Ralston, Louwana Spetter, Jenn Fletcher, Dorothy Waite and Pam Martin) who discussed the Professional Learning Community (PLC) practices that are flourishing at the Heights. Staff articulated that PLC practices are helping each teacher to learn new teaching strategies that will improve student achievement.
  - Visited the Kindergarten classrooms of Gina Williams and Tracy Polivka who were providing five Kindergarten students with extended day instruction.
  - Visited the Heights MPR where second grade students from Mrs. Rollins class described their 2006/2007 Science Fair projects.
  - Visited the Art classroom where the Art teacher, Jacque Folgner, was providing instruction regarding prints. The Board observed Mrs. Folgner create a high quality print.
  - Visited the computer lab to observe Mrs. Gail Moran providing technology/music instruction that will enable students to create musical programs using software programs.

- The Board re-assembled in the small conference room where Mrs. Wardlow discussed conceptual plans for additional K-6 improvement projects.
3. There was no public input.
  4. The tour of the campus concluded at 2:10. On motion by Member McDowell, seconded by Member White, the board voted 3-0 to adjourn the April 2, 2007 special board meeting at 2:11 p.m.
  5. The Board took no action.

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Janet Lamborghini, Clerk of the Board

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Thomas F. Bishop, Secretary to the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved