

Date:	May 16, 2007
To:	Board Members
From:	Rodger Smith
Through:	Tom Bishop
Subject:	Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

CERTIFICATED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Bonnafox, Nancy	Teacher	1.00	Del Mar Heights	Approve Retirement Effective 6/15/07	
Dahl, Daniel	Teacher	1.00	Del Mar Heights	Approve Unpaid Leave of Absence Effective 2007/2008 and 2008/2009	
Fulston, Jennifer	School Nurse	0.80	Various	Approve Increase from 60% FTE to 80% FTE Effective 2007/2008	Expansion
Hedgepeth, Allison	Music Teacher	1.00	Ashley Falls	Approve Resignation Effective 6/15/07	

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CLASSIFIED

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Atwood, Linda	Special Education Aide I	0.75	Sycamore Ridge	Approve Resignation Effective 6/14/07	
Black, Alison	Special Education Aide II	0.75	Sage Canyon	Approve Resignation Effective 7/27/07	
Brown, Lilli	Child Care Worker I	0.5125	Child Care	Approve Resignation Effective 5/21/07	
Bush, Doreen	School Office Assistant	1.00	Del Mar Hills	Approve Resignation Effective 5/21/07	
Caffery, Heather	Child Care Worker I	0.45	Child Care	Approve Resignation Effective 6/6/07	
Chapman, Kimberlee	Special Education Aide II	0.71875	Sycamore Ridge	Approve Resignation Effective 6/14/07	
Clayton, Margo	Special Education Aide II	0.75	Sage Canyon	Approve Resignation Effective 5/14/07	

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Cowart, Carly	Childcare Instructional Assistant - Preschool	0.875	Child Care	Approve Resignation Effective 5/4/07	
Cruz, Sierra	Child Care Worker I	0.60	Child Care	Approve Reduction in Hours from 30 Hours per Week to 24 Hours per Week Effective 1/8/07	
Dean, Craig	Special Education Aide I	0.75	Carmel Del Mar	Approve Resignation Effective 6/14/07	
Eiffert, William	School Office Assistant	0.875	Ocean Air	Approve Assignment Effective 5/16/07	Expansion
Gilligan, Jenny	Special Education Aide I	0.75	Torrey Hills	Approve Resignation Effective 6/14/07	
Gonzalez, Brittnee	Child Care Worker I	0.45	Child Care	Approve Resignation Effective 6/8/07	
Grossman, Nalani	School Office Assistant Child Nutrition Services Assistant	0.875 0.125	Torrey Hills	Approve Assignment Effective 5/16/07	Replacement
Halliday, Vladimira	Library Media Specialist	0.50	Sycamore Ridge	Approve Resignation Effective 6/1/07	
Harlow, Erica	Child Care Worker II	0.925	Child Care	Approve Resignation Effective 5/10/07	

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Kemp, Rachel	Child Care Worker I	0.75	Child Care	Approve Resignation Effective 5/11/07	
Kim, Elizabeth	Child Care Worker I	0.35	Child Care	Approve Assignment Effective 5/2/07	
Krager, Jessica	Special Education Aide II	0.75	Sycamore Ridge	Approve Resignation Effective 6/14/07	
Lake, Meghan	Special Education Aide I	0.39375	Del Mar Hills	Approve Resignation Effective 6/14/07	
Levsey, Nicole	Child Care Worker II	0.45	Sycamore Ridge	Approve Resignation Effective 5/4/07	
Lizcano, Rita	Special Education Aide I	0.75	Torrey Hills/ Ashley Falls	Approve Resignation Effective 6/1/07	
Martinez, Ryan	Special Education Aide II	0.75	Sage Canyon	Approve Resignation Effective 7/27/07	
Morhous, Celeste	Special Education Aide II	0.625	Ashley Falls	Approve Resignation Effective 6/14/07	
Murphy, Sean	Child Care Worker I	0.45	Child Care	Approve Resignation Effective 5/18/07	

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Pagan, Katie	Special Education Aide I	0.75	Sage Canyon	Approve Resignation Effective 7/27/07	
Peacock, Michelle	Special Education Aide II	0.75	Ashley Falls	Approve Resignation Effective 6/14/07	
Peyton, Danielle	Child Care Worker I	0.60	Child Care	Approve Resignation Effective 5/4/07	
Pierno, Jennifer	Library Media Specialist Noon Duty Aide	0.625 0.125	Del Mar Hills	Approve Resignation Effective 6/8/07	
Pleuss, Joseph	Child Care Worker I	0.50	Child Care	Approve Assignment Effective 4/16/07	Replacement
Pleuss, Joseph	Child Care Worker I	0.65	Child Care	Approve Increase in Hours from 20 Hours per Week to 26 Hours per Week Effective 5/7/07	Replacement
Randall, Eileen	School Office Assistant	1.00	Sycamore Ridge	Approve Unpaid Family Medical Leave Effective 5/11/07 to 6/30/07	
Tagalog, Andrea	Special Education Aide II	0.75	Sage Canyon	Approve Assignment Effective 5/11/07	
Wong, Leslie	Noon Duty Aide	0.05625	Del Mar Hills	Approve Assignment Effective 4/23/07	Replacement

Regular Board Meeting of May 23, 2007

May 17, 2007

To: Board Members
 From: Rodger Smith
 Through: Tom Bishop
 Subject: Approval of Declaration of Need for Fully Qualified Educators

Each year, the district is required to file a "Declaration of Nee for Fully Qualified Educators" with the California Commission on Teacher Credentialing. This document establishes a basis for employing teachers under an "emergency" authorization in the event that the district is unable to recruit appropriately certificated applicants for certain positions. The only difference in this document from the declaration that was filed last year is that a new requirement for all specialist teachers to have a Cross-cultural Language and Academic Development (CLAD) authorization may necessitate the issuance of emergency CLAD authorizations for several of our current specialist teachers.

Although the district does not anticipate the need to hire certificated employees without appropriate certification, filing this document provides the wherewithal to do so if an emergency situation develops. In the event that needs, other than those listed on this document, for certain certificated individuals develops the document can be modified, with Board approval, during the school year.

FISCAL IMPACT: There is no fiscal impact associated with filing this document.

RECOMMENDED: The Superintendent recommends approval of the Declaration of Need for Fully Qualified Educators.

*10.2

Regular Board Meeting of May 23, 2007



State Of California
California Commission On Teacher Credentialing
Box 944270
1900 Capitol Avenue
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Web site: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original declaration of need for year 2007/2008
- Revised declaration of need for year _____

For Service in a School District

Name of District Del Mar Union School District District CDS Code 37-68056
 Name of County San Diego County County CDS Code _____

By submitting this annual Declaration the district is certifying the following:

- a diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- if a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 23 /2007 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the Board agenda item*

With my signature below I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2007.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Thomas F. Bishop</u>	_____	_____
<i>Name</i>	<i>Signature</i>	<i>Title</i>
858-523-6114	858-755-9301	05/23/06
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
	225 Ninth Street, Del Mar, CA 92014	
	<i>Mailing Address</i>	
	tbishop@sdcoe.net	
	<i>E-Mail Address</i>	

For Service in a County Office of Education, State Agency or Non-Public School or Agency

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

(Complete only the appropriate line.)

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

(continued)

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► *This declaration must be on file with the California Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

Areas of Anticipated Need for Fully Qualified Educators

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD (applicant already holds teaching credential)	26
BCLAD (applicant already holds teaching credential)	5
List Target Language(s) for BCLAD Permit(s)	

Resource Specialist	5
Library Media Teacher Services	1
Clinical or Rehabilitative Services:	
Language, Speech and Hearing	5
Special Class Authorization	5

Limited Assignment Permits

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of limited assignment permits the employing agency estimates it will need in multiple subject and single subject areas.

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	N/A
Single Subject	10
TOTAL	10

(continued)

Efforts to Recruit Certificated Personnel

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for more details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable teacher is not available to the school district, the district made a reasonable effort to recruit an individual for the assignment, in the following order:

- an individual who is scheduled to complete initial preparation requirements within six months
- a candidate who qualifies and agrees to participate in an approved internship program in the region of the school district

Efforts to Certify, Assign, and Develop Fully Qualified Personnel

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program. _____

If no, explain why you do not participate in an internship program.

The district does not participate in college or university internship programs due to the size of our district and staffing requirements necessary to implement and maintain such a program.
