

May 16, 2006

To: Board Members  
From: Janet Bernard  
Through: Tom Bishop  
Subject: Approval of the Initial Proposed Expenditures from the State  
Block Grants for the Arts and Physical Education

The District has received two special grants in state funding to support arts education and physical education. The intent of this funding is to supplement and expand existing district resources in order to support standards-aligned instruction in art, music, and physical education.

One grant is new one-time state funding for art, music, and physical education equipment and supplies (\$256,000). The other state grant is specifically earmarked for art and music and will be funded on an ongoing basis (\$56,000).

The California Department of Education has given local districts broad discretion as to how this funding may be expended following three parameters. Allowable uses for each grant:

\$56,000 (Art, Music)

- Hire additional staff (teachers or administrators)
- Implement or expand staff development opportunities to support standards-aligned instruction
- Purchase new materials, books, and supplies

\$256,000 (Art, Music, and Physical Education)

- Purchase new equipment
- Purchase one-time supplies
- Implement or expand staff development opportunities to support standards-aligned instruction

In their PLC teams, art and music teachers worked collaboratively to develop the attached lists of initial proposed expenditures. A proposed expenditure for physical education will not be developed until the 07-08 school year when the District will be better able to assess program needs.

All unused funds may be carried over to the 07-08 school year.

**FISCAL IMPACT:** The District has received \$296,000 in one-time funding for art, music, and physical education and \$56,000 for art and music.

**RECOMMENDED:** The Superintendent Recommends Approval of the Initial Proposed Expenditures from the State Block Grants for the Arts and Physical Education.

\*6.1

**Proposed Music Expenditures  
2006-07**

<u>School</u>	<u>Item(s)</u>	<u>Cost</u>
Ashley Falls	Baritone Horns (2)	1800
	Percussion Instruments (3)	3600
	Temple Blocks with Standard Mallets	200
Carmel Del Mar	Orff Instruments (20)	6,490
	Music Stands (12)	780
Del Mar Heights	Xylophone and Stands (4)	2,132
	Percussion Instruments (8)	3,000
	Various Cultural Instruments	2,000
Del Mar Hills	Sound Shells (5)	8,860
Ocean Air	Various Equipment	10,000
Sage Canyon	Upright Piano (1)	5,000
	Percussion Instruments (8)	3,000
Sycamore Ridge	Upright Piano (1)	3,500
	Choral Risers (set)	3,000
	Posture Music Chairs (30)	2,000
	Baritone Horns (2)	1,800
	Xylophone & Stands (3)	1,600
Torrey Hills	Tenor Saxophone (1)	800
	Concert Bells (1 set)	2,000
	Bass Clarinet (1)	1,400
	Conductor's Stand (1)	89
	Music Stand Pencil Holders (50)	2
	Risers (1)	620
All Sites	\$2,000 for general supplies and equipment repairs	16,000
<b>TOTAL:</b>		<b>\$79,673</b>

**Proposed Art Expenditures  
2006-07**

**Staff Development**

Release Days for Curriculum Mapping	1,500
Substitute Time (2 day for 8 teachers)	800
Project Zero Institute @ Harvard (3 participants)	7,800
Consultants	5,000
Travel Conference	2,100

**Equipment**

Color Printer/Scanner (8)	6,000
Box Light Projectors & Bulbs (2)	3,000
Digital Cameras (8)	2,400

**Supplies**

Authentic Art Realia (8 sets)	2,100
Art Resources (\$500 per site)	4,000
Special Supply Budget (\$2,000 per site)	16,000

**TOTAL:           \$50,700**

May 23, 2007

To: Board Members

From: Tom Bishop

Subject: Board representatives: 6<sup>th</sup> Grade Promotion Ceremony on June 14, 2007

Each year DMUSD Board members are invited to speak at the 6<sup>th</sup> grade promotion ceremonies. Sixth grade promotion has been scheduled for 9:00 a.m. on Thursday, June 14.

Which promotion ceremony do individual Board members want to attend? Prior to the May 23 Board meeting, it would be helpful if individual board members can forward their site preference for the sixth grade promotion ceremony to the Board President, who can adjust the preferences so that five of the seven sites have Board members present. The Superintendent will attend the sixth site promotion ceremony and one of the Assistant Superintendents/Directors will attend the seventh site promotion ceremony.

SITE

BOARD REPRESENTATIVE

Ashley Falls \_\_\_\_\_

Carmel Del Mar \_\_\_\_\_

Del Mar Heights \_\_\_\_\_

Del Mar Hills Academy \_\_\_\_\_

Sage Canyon \_\_\_\_\_

Sycamore Ridge \_\_\_\_\_

Torrey Hills \_\_\_\_\_

May 23, 2007

To: Board Members

From: Tom Bishop

Subject: Approval, 07/08 Site Enrichment Curriculum Content Areas

During the past few months, site principals have been planning the site enrichment content areas for the 07/08 school year. The principals will be in attendance tonight to answer any questions from the Board about 07/08 enrichment content areas.

Site: Ashley Falls: Ashley Falls is using its four District allocated enrichment positions to staff programs in Art, Music, Science, and Technology. In addition, Ashley Falls will be funding (\$68,000) a full-time certificated PE specialist.

Site: Carmel Del Mar: CDM plans to raise local funds (\$34,000) for a .50 FTE enrichment specialist position so that it can have four enrichment positions in 07/08. The District allocated 3.5 enrichment positions to CDM for 06/07. The four proposed full-time certificated enrichment positions are: Art, Music, Science, and Technology.

Site: Del Mar Heights:

The Heights plans to raise funds (\$68,000) to purchase a full-time certificated Music specialist position. The District's enrichment allocation to the Heights was 3.0 FTE positions, which will be used to staff certificated enrichment programs in Art, Physical Education, and Technology.

Site: Del Mar Hills Academy:

The Hills Academy plans to raise funds (\$68,000) to purchase a full-time certificated enrichment position that will be split four ways (25% to each of the four content areas) so that the Hills Academy has four full-time enrichment positions (full-time Art, Music, Science, and Technology). Depending on additional fund raising efforts, the Hills Academy hopes to raise an additional \$34,000 to purchase a half-time certificated Physical Education specialist.

Site: Ocean Air:

Ocean Air will begin its first year of enrichment with a District allocation of 3.5 enrichment positions that will fund Music (1.0 FTE), Science (1.0 FTE), Technology (1.0 FTE) and a .50 FTE position in Drama/Future Problem Solving/Readers Theater. Ocean Air is attempting to raise \$34,000 or \$68,000 for a half-time or full-time Physical Education specialist.

Site: Sage Canyon:

Sage Canyon will be using its 5.0 FTE District allocation to provide certificated enrichment programs in Art, Music, Science, Technology, and Applied Projects in Technology. This is the same content area allocation as was used in the 06/07 school year.

Site: Sycamore Ridge:

Sycamore Ridge will be allocating it's 3.0 FTE enrichment allocation from the District to provide certificated instruction in Music (1.0 FTE), Technology (1.0 FTE), Art (.50 FTE) and Science (.50 FTE).

Site: Torrey Hills:

Torrey Hills will be using its 4.0 FTE enrichment allocation from the District to provide certificated instruction in Art (1.0 FTE), Music (1.0 FTE), Science (1.0 FTE), and Technology (1.0 FTE). Torrey Hills is attempting to raise \$34,000 or \$68,000 for a half-time or full-time Physical Education specialist.

**RECOMMENDED:** The Superintendent recommends that the Board approve the 07/08 site enrichment content areas. Principals have created 07/08 enrichment schedules that reflect these allocations and content areas.

**FISCAL IMPACT:** The District allocated enrichment positions are contained in the 07/08 general fund budget. If the sites are successful in raising enough funds to pay for additional enrichment positions, the positions will be added to the 07/08 master schedules prior to the start of the 07/08 school year. Depending on circumstances and priorities in the DMUSD Business Services Department, the accounting for the additional 07/08 enrichment positions will be added to the 07/08 general fund by the First Interim Report in the fall.

6.3

May 17, 2007

To: Tom Bishop  
From: Rodger Smith  
Subject: Staffing Issues Associated with the District's Enrichment Program

On behalf of Board member White, you have asked me to prepare information about challenging staffing issues that are associated with the district's enrichment program. The following information is intended to respond to this request.

In general, certificated employees who are employed for the various enrichment programs in the district are hired as probationary employees. The reason for this is that the enrichment program positions ordinarily require specialized certifications that are typically more difficult to find than multiple subject credential holders. Rather than offering these individuals probationary status, the district could potentially make a case for hiring them on a "temporary" contract basis if the district could demonstrate a clear connection of the position to a funding source that what are known as "categorical" programs. However, at times, individuals with unique qualifications are reluctant to apply for or accept a position designated as "temporary." In order to insure that we attract the best possible candidates, it is important to establish these positions as probationary.

Another typical practice of the district relative to specialist teaching positions that are funded by site fund-raising is that these positions are usually designated as "temporary" because the existence of the position on an annual basis is subject to yearly site fund-raising. The "temporary" designation of this type of position allows for the elimination of the position by Board action on an annual basis. Periodically, sites are unable or unwilling to continue fund-raising for a particular program and the "temporary" designation allows for adjustments to be made in an expeditious manner.

As the district moves into the future with a greater degree of flexibility for enrichment programs at each site, addressing staffing issues will become more challenging. The reason for this is that, if a site desires to pursue significantly different program options than those that have been provided by the district in the past, a need for a mechanism to reduce staffing in one enrichment area and add staffing in another area will occur. In the event that a probationary or permanent staff member's position is eliminated, the law requires that the district go through a lay off process as prescribed in the Education Code. Incorporated in that process are provisions that may allow for an individual to exercise "bumping" rights to a classroom position if he/she has the necessary credential to teach in a multiple subject position and he/she has more seniority than others with the same credential.

The scenario described above would cause the assignment of a certificated employee who was originally hired to provide a specialized program to teach in a regular classroom. Since the individual was not originally employed as a classroom teacher, he/she may or may not meet the district's very high standards for selection as a classroom teacher. However, if they possess the appropriate credential and the necessary seniority, the district has no choice under the lay off provisions to assign the individual to a classroom teaching position. Staffing classroom teaching positions in this manner may not provide for optimum circumstances for selecting classroom teachers, but the district has no choice in the matter if the required criteria are met by the individual.

In summary, the district has two options available in the Education Code to adjust staffing needs for enrichment programs. The first of these options is the "temporary" designation of certificated employees whose positions are funded by "categorical" funds; the second of these is conducting a lay off. Both options have strict criteria that must be met; the lay off provisions, in particular, may produce unexpected, undesirable impacts relative to the placement of certificated employees whose positions are eliminated at the site level.

May 15, 2007

To: Board Members  
From: Trish Snider  
Through: Tom Bishop  
Subject: Update 2007/2008 After-School Band

Last month the Board of Trustees directed staff to work with site principals who had an interest in scheduling band instruction at the end of the regular work day at about 2:35 p.m. Currently all band instruction occurs within the 8:00 a.m. to 2:30 p.m. daily instruction schedule.

Staff is pleased to inform the Board that one site has submitted a proposal to provide band instruction after school.

The next step in this process is for the Board to authorize staff to negotiate a possible "side letter of agreement" with the DMCTA that will change the hours of employment for the music teacher at this one site from 7:45 a.m. to 2:45 p.m. to 8:45 a.m. to 3:45 p.m.

If authorized to negotiate a new "side letter of agreement" tonight, staff hopes to reach an agreement with the DMCTA in the next month. The new side letter will apply ONLY to the site that wants to pilot after school band next year.

Staff recommends that the Board direct its staff to negotiate a one-time side letter of agreement that will change the work hours for the music teacher for the 07/08 school year

**RECOMMENDED:** Superintendent recommends District staff negotiate a one-time (pilot) side letter of agreement with the DMCTA regarding a change in work hours of selected Music teacher positions.

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