

March 21, 2007

To: Board Members

From: Tom Bishop

Subject: Staff Recognition – Employees of the Month

Jake's Del Mar is continuing its support of our educational program by honoring staff members each month who are recognized by their site or department as "Employees of the Month". Jake's provides honorees with a \$30.00 gift certificate.

Employees of the Month for March are:

Ashley Falls	Christine Mazone, Fourth Grade Teacher
Carmel Del Mar	David Skinner, Fourth Grade Teacher
Del Mar Heights	Debbie Rolls, Instructional Assistant/Special Education
Del Mar Hills	Susie Hopper, Technology Teacher
Sage Canyon	Nicole Ortega, Third Grade Teacher
Sycamore Ridge	Mare Peddie, Kindergarten Teacher
Torrey Hills	Jackie Boysen, Third Grade Teacher

RECOMMENDED: For Information Only; No Action is Required.

4.1

March 14, 2007

To: Board Members
From: Peg LaRose, Principal, Sage Canyon School
Through: Tom Bishop
Subject: Sage Canyon School

Peg LaRose, Principal, and Julie Lerner, Assistant Principal, will present information on the Sage Canyon Student Leadership Initiative. The Student Leadership Initiative is a new program that was launched in October and is supported by the Sage Canyon PTA. The voluntary program provides opportunities for fifth and sixth grade students to assume leadership positions at Sage Canyon and positively interact with younger students and the school community.

RECOMMENDED: For information only. No action required.

4.2

March 21, 2007

To: Board Members
From: Randy Wheaton, Director of Maintenance & Operations
Through: Thomas Bishop, Superintendent
Subject: Annual Maintenance & Operations Review

The objective of the Maintenance and Operations Department is to provide an acceptable environment in which the District can accomplish its mission. The Maintenance and Operations Department provides timely service and intervention to ensure that our sites continue their operations in a safe, secure and healthful environment. A well maintained school facility promotes a favorable community attitude and helps develop respect for school property and provides a comfortable working environment for staff. In addition, a well-maintained school contributes to the health, happiness and character development of students.

The specific objectives of the Maintenance and Operations Department are to:

- Extend the life and improve the capability of facilities to perform at their maximum potential
- Reduce equipment and structural failures
- Improve work methods and procedures
- Reduce and eliminate fire and safety hazards
- Select the most cost effective methods of maintenance and operations
- Increase the productivity of maintenance and operation personnel

Remaining 2006/2007 work assignments to be completed:

- Final heating, venting and air conditioning filter change
- Fourth quarter fire alarm operation test
- Annual passenger elevator tests
- Various routine work requests

Potential 2007/2008 work assignments are currently being reviewed and inspected. These include:

- Transferring 25-30 Certified and Classified Employees, with their equipment and supplies, from various sites to Ocean Air
- Assisting Ocean Air in site set-up
- Completing District summer deep cleaning
- Completing annual maintenance on fire alarm, electrical and HVAC systems
- Other work to be identified after completion of annual spring inspections

FISCAL IMPACT: To be determined.

RECOMMENDED: Informational Only