

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills Academy – Multi-Purpose Room
14085 Mango Drive
Del Mar, CA 92014**

Organizational/Regular Meeting Minutes

December 13, 2006

OPENING PROCEDURES

1. Board Clerk *Linda Crawford* called the Organizational Meeting to order at 6:00 p.m. Board Member *Tom Hauseur*, Director of Technology led the audience in the Pledge of Allegiance.

Members Present: Linda Crawford, 2006 Clerk of the Board
Janet Lamborghini
Annette Easton
Steven McDowell
Katherine White

Members Absent: None.

Staff: Thomas F. Bishop, Superintendent
Sherry Forte, Exec. Asst. to the Superintendent
Janet Bernard, Asst. Supt. Curriculum & Instruction
Trish Snider, Director of Pupil Services
Rodger Smith, Director of Facilities/Human Resources
Dena Whittington, Asst. Supt. Business Services
Tom Hauseur, Director of Technology
Grace Hauseur, Teacher on Special Assignment
Todd Boteler, District Webmaster
Randy Wheaton, Director of Maintenance/Operations
Peg LaRose, Principal, Sage Canyon
Wendy Wardlow, Principal, Del Mar Heights
Kathy Zack, Administrative Assistant, Del Mar Heights
Jodi Neilson, Music Teacher, Del Mar Hills Academy
Emily Disney, Principal, Sycamore Ridge
Tori Giles, 4th/5th Grade Teacher, Del Mar Hills Academy
Jennifer Steinman, Technology Teacher, Sycamore Ridge
Nicole Nelson, Art Teacher, Del Mar Hills Academy
Becky Ross, Administrative Assistant, Sage Canyon
Barrett Blake, Technology Technician
Bill Porter, 2nd Grade Teacher, Carmel Del Mar
David Jones, Principal, Carmel Del Mar
Patrick Lum, Custodial Services Supervisor
Christie Uzelac, 1st Grade Teacher, Sage Canyon

In Attendance:

Jim Kerr – *Del Mar Times*, John Logan, Karen Gilbert, Marshall Merrifield, Harvey White, Benjamin White, Tracy McDowell, Jim Crawford, Jennifer McDowell, Corinne Hackbart, Kit Wells, John Wells, Peggy Yamamoto, Becky Deller, and approximately 20 community members.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board Clerk Crawford reported on the following action taken in Closed Session:

“The Board voted unanimously to deny Tort Claims filed by six DMUSD parents regarding the 05/06 lunch program and directed staff to refer the six Tort Claims to the Risk Management Office of the San Diego County Office of Education; the Board voted unanimously to dismiss classified employees #5571, effective November 17, 2006; #7633, effective November 2, 2006 and #9029, effective November 6, 2006.”

ORGANIZATIONAL MEETING FOR THE CALENDAR YEAR 2007:

<p>2.0.0 <i>Oath of Office Annette Easton, Steven McDowell, Katherine White</i></p>	<p>2.0.0 The Oath of Office was administered by Supt. <i>Tom Bishop</i> to re-elected Board Member <i>Annette Easton</i>, and newly elected Board members <i>Steven McDowell and Katherine White</i></p>
<p>2.0.1 <i>Election of the President of the Board of Trustees</i></p>	<p>2.0.1 2006 Board Clerk <i>Linda Crawford</i> opened the Organizational Meeting with the election of President of the Board for 2007.</p> <p>Member <i>Easton</i> was nominated by Member <i>White</i> seconded by Member <i>McDowell</i> for the office of President of the Board. Hearing no further nominations, the voting for President was held. On a vote of 3-2 Member <i>Easton</i> was elected Board President for 2007. Board Members <i>Easton, McDowell and White</i> cast aye votes for the nomination of Member <i>Easton</i>; Board Members <i>Crawford and Lamborghini</i> cast nay votes.</p>
<p>2.0.2 <i>Election of the Clerk of the Board of Trustees</i></p>	<p>2.0.2 Member <i>Lamborghini</i> was nominated by Member <i>Easton</i>, seconded by Member <i>White</i> for the office of Clerk of the Board. Hearing no further nominations, the voting for Clerk was held. Aye votes were cast unanimously for <i>Lamborghini</i>'s election to Clerk of the Board.</p>
<p>2.0.3 <i>Appointments of the Board</i></p>	<p>2.0.3 On a motion by Member <i>White</i> seconded by Member <i>Lamborghini</i> the following Board appointments were approved unanimously:</p> <ul style="list-style-type: none">▪ North Coastal Consortium for Special Education Representative (NCCSE) – <i>Member White</i>▪ North City West School Facilities Finance Authority/CFD No. 1 – <i>Member Lamborghini</i>▪ Del Mar Schools Education Foundation (DMSEF) – <i>Member McDowell</i>

2.0.4 <i>Board Approval of Revision to Board Bylaw 9320: Meetings and Notices</i>	2.0.4 On a motion by Member <i>McDowell</i> seconded by Member <i>Easton</i> the board unanimously approved the revision to Board Bylaw 9320, indicating that the Board adopted a 12-month meeting schedule.
2.0.5 <i>Adoption of Dates, Time and Place of Regular Board of Trustees' Meetings for the Period of January 1, 2007 through November 30, 2007</i>	2.0.5 On a motion by Member <i>White</i> seconded by Member <i>Easton</i> the board unanimously approved the meeting schedule for the calendar year 2007. Meetings will commence at 6:00 p.m. and will be held at Del Mar Hills Academy on the following dates: <i>January 17, 2007</i> <i>February 28, 2007</i> <i>March 21, 2007</i> <i>April 25, 2007</i> <i>May 23, 2007</i> <i>June 27, 2007</i> <i>July 25, 2007.</i> <i>August 29, 2007</i> <i>September 26, 2007</i> <i>October 24, 2007</i> <i>November 14, 2007</i> <i>*December 12, 2007 – will officially be approved at the November 2007 Board Meeting as the date for the Annual Organizational Meeting</i>
2.0.6 <i>Adjournment of the Organizational Meeting</i>	2.0.6 On a motion by Member <i>White</i> seconded by Member <i>Lamborghini</i> the board unanimously voted the Organizational Meeting adjourned at 6:15 p.m.

REGULAR MEETING: THE REGULAR MEETING OF THE BOARD OF TRUSTEES WAS CALLED TO ORDER BY PRESIDENT EASTON AT 6:20 P.M.

2.1 <i>Approval of the Agenda</i>	2.1 Items 8.3, 8.6, 9.2 were pulled from Consent. On a motion by Member <i>Crawford</i> and seconded by Member <i>Lamborghini</i> the Board unanimously approved the revised agenda.
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BOARD PRESIDENT EASTON CALLED FOR SPEAKER SLIPS.

3. REPORTS, RECOGNITION, AND HEARINGS

3.1 <i>Staff Recognition Grace Hauseur, Teacher on Special Assignment</i>	3.1 <i>Supt. Bishop</i> congratulated Teacher on Special Assignment <i>Grace Hauseur</i> , for submitting a total of five grant requests addressing the needs of our district's autistic students. The National Foundation for Autism Research granted \$2,232.30 to the DMUSD to provide materials for two programs <i>Developing "Sense-Abilities"</i> and <i>Get to the System Before the System Gets to the Student.</i>
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3.2 **Report - DMCTA**
***Jennifer Steinman, DMCTA
President and Sycamore
Ridge Teacher***

The California Department of Education and Educational Testing Service (ETS) recently nominated Mrs. Hauseur to assist with: 1) an alignment review of test items compared to the content standards for the California Standardized Tests and the California Alternate Performance Assessment, 2) rating the depth-of-knowledge of the California Content Standards for Science in grades 4, 5, 8, and 10, 3) helping develop California Performance Level Descriptors to correspond with the content standards and achievement levels, and 4) nominating released test items for use as exemplars.

Congratulations and thank you, Mrs. Hauseur!

3.2 DMCTA President and Sycamore Ridge teacher, ***Jennifer Steinman***, reported to the Board.

Ms. Steinman wished the Board of Trustees and Directors a happy holiday and publicly thanked former board members Barbara Myers and Peggy Yamamoto for their years of service to the district.

Ms. Steinman thanked the Board for the new computers, which were recently installed in the computer labs. She thanked Tom Hauseur and the technology team for the efficient set-up.

She said the DMCTA is looking forward to the continuation of the positive, collaborative relationship with the Board of Trustees, Directors and all staff. She stated that the students' needs will be better met through collaboration.

On behalf of the DMCTA Ms. Steinman presented a poinsettia plant to each Board Member, Supt. Bishop, Exec. Asst. Forte and the DMUSD Directors wishing everyone happy holidays and welcoming new board Members McDowell and White.

3.3 **Report**
Board Report/Comments

3.4 Board Report/Comments:

Linda Crawford:

- She stated that four board members attended the CSBA conference in San Francisco and that it was a good opportunity to meet other board members from around the state. She felt it was a great opportunity to fine tune skills and learn more about what will make a great district improve in the future.

Janet Lamborghini

- She thanked Asst. Supt., Curriculum/Instruction, Janet Bernard, Supt. Tom Bishop, and Del Mar Hills Academy Principal, Laurie Francis, for their presentation on the DMUSD ALP at the CSBA

Conference. She said there was a lot of interest shown and felt it was an excellent presentation.

Steve McDowell

- He thanked his family and friends in the audience for their support during the recent school board election.

Katherine White

- She thanked her family and supporters for their support during the recent school board election. She said she looks forward to four wonderful years serving on the Board of Trustees. She said she was thankful for the good communication that has already begun.

At the request of Board President *Easton* Supt. Bishop explained the claims process for a refund of the 05/06 hot lunch program. He said that more information will be put on the website as to documentation needed to complete the form.

3.5 **Report**
Superintendent's Report

- 3.5 Superintendent *Tom Bishop* reported on the following:
- He thanked all five board members for their service that will be forthcoming over next four years.
 - He thanked the board members for going to the CSBA Conference in San Francisco and looks forward to the CSBA conference being held in San Diego for the next three years.
 - He thanked and congratulated Director of Technology, Tom Hauseur and his staff for the quick installation of the new computers in the site's computer labs.
 - He extended his best wishes to the school board and audience for happy and safe holidays.

BOARD PRESIDENT EASTON CALLED FOR BLUE SPEAKER SLIPS.

4.1 *Approval of the Minutes*

- 4.1 **Board Discussion:**
Member *White* pointed out a line that was missing from Item 8.1 and that Steven McDowell's name should be added to 3.5

On a motion by Member *White* seconded by Member *Lamborghini* the Board unanimously approved the minutes of the Regular Board Meetings of November 15, 2006 with revisions as outlined above.

4.2 *Approval of Consent Items*

- 4.2 Items 8.3, 8.6 and 9.2 were pulled from the Consent Calendar. On motion by Member *White* seconded by Member *Lamborghini* the Board unanimously approved the Consent Item calendar as follows:

*8.1 *Approval and Acceptance of Donations to the DMUSD*

Pull from consent

*8.2 *Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements*

*8.3 ~~*Board Approval of Agreement Between the Del Mar Union School District and School Wise Press for Producing and Publishing 2005-2006 Site Accountability Report Cards in the Amount of \$5,960.00*~~

*8.4 *Board Approval of Agreement Between the Del Mar Union School District and The Epler Company for GASB Actuarial Valuation Services in an Amount Not to Exceed \$6,000.00*

*8.5 *Board Approval of Agreement Between the Del Mar Union School District and The Regents of the University of California, a Constitutional Corporation, on Behalf of UCSD Medical Group to Provide Vision Therapy During the 2006-2007 in an Amount not to Exceed \$3,000.00*

Pull from consent

*8.6 ~~*Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)*~~

*9.1 *Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status*

Pull from consent

*9.2 ~~*Board Approval of Proposed Modifications to the Children's Creative Workshop Salary Schedule*~~

5. CURRICULUM AND INSTRUCTION

5.1 *Report: Academic Learning Program, Janet Bernard, Asst. Supt. Curriculum*

5.1 Asst. Superintendent *Janet Bernard* reported on the District's 2005/2006 Academic Learning Program (ALP). She highlighted implementations based on the first two years' results and spoke with regard to the third year of the ALP implementation and the additional improvements to support the program's effectiveness and student learning.

Mrs. Bernard thanked the Board for their support of the Academic Learning Program.

Board Discussion:

At the conclusion of her report, the Board asked clarifying questions, which were answered by Asst. Supt., Curriculum/Instruction, Janet Bernard.

The board requested additional data, which Mrs. Bernard said she would provide or would be able to collect in the future.

5.2 *Update: Staff Development, January 25 & 26, 2007*

5.2 Asst. Supt., Curriculum/Instruction, Janet Bernard, reported to the board that the District will be conducting two full days of optional staff development on January 25 and 26, 2007. The workshop offerings will be scheduled in the format of a professional conference. Teachers will have the opportunity to select workshop attendance from a menu of topics.

	<p>Asst. Supt. Bernard extended an invitation to the board members to attend the January 25 & 26 staff development days.</p> <p>Board Discussion:</p> <p>The Board asked clarifying questions which were answered by Janet Bernard, Asst. Supt., Curriculum/Instruction.</p> <p>Asst. Supt. Bernard confirmed that workshops on the arts are also being offered and that external consultants, teacher leaders and possibly principals will be presenting.</p>
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<p>5.3 <i>San Diego Arts Network Visitation</i></p>	<p>5.3 Asst. Supt., Curriculum/Instruction, Janet Bernard, reported to the board that on Wednesday, December 6, 2006, over forty-two visual and performing arts leaders from 26 districts throughout the County visited DMUSD. Facilitated by Ron Jesse, Visual and Performing Arts Coordinator at the San Diego County Office of Education, the San Diego Arts Network (SDAN) provides a collaborative support network between districts to support and promote arts education.</p> <p>The purpose of the SDAN visit to DMUSD was to demonstrate how technology could be used to support arts education.</p> <p>She thanked all teachers, especially Nicole Nelson and Jodi Neilson for all their assistance in the success of this visitation. She also thanked Peg LaRose and Laurie Francis for their assistance.</p> <p>Board Discussion: None.</p>
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6. ADMINISTRATION AND POLICY

<p>6.1 <i>First Draft, 2007/2008 DMUSD Master School Calendars</i></p>	<p>6.1 Supt. <i>Tom Bishop</i> presented the first draft of the proposed 2007/2008 master school calendars.</p> <p>The Superintendent shared historical information on student absences in reference to days before and after holidays and breaks, and also the results of the 2005 DMUSD Parent Survey, which indicated that 96% of the District's parents wished to have the DMUSD master calendar aligned with the SDUHSD calendar.</p> <p>Board Discussion:</p> <p>Member <i>Easton</i> suggested that the teachers be asked if there are any concerns for our elementary student population when considering alignment of the DMUSD calendar with the SDUHSD calendar.</p> <p>Approval of the DMUSD master calendar will return as an action item in January 2007.</p>
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6.2 **Recommendation to Consider Nominations for the California School Boards Association (CSBA) Delegate Assembly**

6.3 **Board Approval, Special Workshop Meeting for DMUSD Board of Trustees and Board of Directors of the DMSEF**

6.2 *Board President Easton* informed the board that each year the California School Boards Association (CSBA) conducts nomination procedures for representatives to CSBA's Delegate Assembly. Each board may nominate as many individuals as it chooses. Nominations are accepted until January 5, 2007.

Board President Easton indicated that no interest has been expressed to date and asked board members if there was any interest now. There being no interest from board members in being nominated for the CSBA Delegate Assembly the meeting continued.

6.3 Supt. Tom Bishop stated that Karen Gilbert and Debra McGinty-Poteet, Co-Presidents of the DMSEF, have contacted district staff and suggested that DMUSD Board of Trustees schedule a workshop meeting with the Board of Directors of the DMSEF on Tuesday, January 9 or Monday, January 22, 2007 at 6:00 p.m. in the Sycamore Ridge School multi-purpose room.

Board Discussion:

Member *Lamborghini* is not available to meet on January 9th.

Public Input:

John Wells, 12976 Caminito de las Olas, Del Mar, CA, 92014; students attend Del Mar Heights; he spoke in opposition of the termination of Kris Kissner from the DMSEF.

Karen Gilbert, Co-President of DMSEF, thanked Supt. Bishop for the invitation to the DMSEF to give an update to the board on the DMSEF. Mrs. Gilbert welcomed Member *McDowell* as the new ex officio member of the DMSEF board. Mrs. Gilbert spoke of the seeds of negativity that have been sown and the adverse effect it is having on donations. Currently the DMSEF telethons have been either delayed or cancelled.

Mrs. Gilbert said the DMSEF need to know the following:

1. Does the district plan to continue ESC programs and if so how will they be funded?
2. If ESC programs are to be continued how will the resources be distributed across the district's schools?
3. Is it the intent to have the foundation be the single source of funding both from parents, community and corporations at large?

Mrs. Gilbert said she would welcome an opportunity to meet with board members.

Corrine Hackbart, 2195 7th Street, Del Mar, CA 92014. Mrs. Hackbart suggested that the district fully fund the ESC teachers and that a community group study the DMUSD budget and decide if the district can afford to fund the ESC teachers 100%.

Board Discussion:

Member *McDowell* spoke in favor of the DMUSD board meeting with the DMSEF board.

Member *White* spoke in favor of the two boards meeting with regard to the relationship of the DMUSD board with the DMSEF board, however, was not in favor of a meeting at this time. Member *White* suggests the DMUSD board meet first to discuss the roll of the DMSEF.

Member *Crawford* spoke regarding the Equity Study Team reporting their findings at the January board meeting. She feels it would be beneficial to hear from Equity Team before meeting with DMSEF board.

Member *Lamborghini* spoke in favor of the DMUSD board meeting with the DMSEF board to learn and understand its operation before any suppositions are made.

Member *Easton* spoke in favor of Member *Lamborghini's* suggestion. She felt a meeting with DMSEF might be beneficial before the DMUSD board meets.

Board members spoke about concerns they have regarding the preparation and content of the meeting. Member *Crawford* suggested the scope of the meeting be defined as well as the expectations of both boards.

It was suggested that two members from each of the boards meet to plan the Agenda.

Member *Easton* feels that an initial dialog will be helpful in understanding what the DMSEF issues that the DMUSD board needs to address.

The board asked clarifying questions, which were answered by Karen Gilbert.

Member *White* stated she now understood the need to have everyone on the same page and agreed to both meetings, asking that the dates be set for both meetings.

It was stated that the joint meeting would be scheduled to take place after January 15, 2007.

On motion by Member *Crawford*, seconded by Member *White* the board unanimously voted to schedule a joint workshop meeting with the DMSEF board and that two members from each board will meet prior to the joint workshop to prepare the agenda.

6.4 *Board Approval of Alternate Date for Board Visitation to Sage Canyon*

On motion by Member *White* seconded by Member *Lamborghini* the board unanimously voted to schedule a special board meeting to be held after the joint workshop meeting of the DMUSD board and the DMSEF board.

6.4 Supt. Tom Bishop reminded the Board that the previously scheduled December 4, 2006 visitation to Sage Canyon School needed to be re-scheduled. Possible dates for the 12:30-2:30 p.m. Board visitation to Sage Canyon School included Monday, January 29, 2007; Monday, April 23, 2007 and Monday, June 4, 2007.

Board Discussion:

Board members discussed the configuration of a school visitation, i.e formal or informal; the board's interaction with students/staff; currently principals set the agenda; should there be small pullouts with staff;

Member *Crawford* would like to hear from the principals on how to enhance the visitation should they deem necessary.

Supt. Bishop will bring information on this to the January board meeting.

On motion by Member *Lamborghini* seconded by Member *White* the Board unanimously voted to schedule the board visitation to Sage Canyon for January 29, 2007.

6.5 *Authorization to Record Future School Board Meetings*

6.5 Supt. Tom Bishop stated that several months ago, Board Members Easton and Crawford met with the superintendent to review Board policy regarding minutes and to discuss the need for accurate Minutes. Board Members Easton and Crawford asked the superintendent to review "best practices" regarding the school board meeting Minutes.

Board Members Easton and Crawford recommend that the Board of Trustees authorize staff to record the monthly board meeting, effective Wednesday, January 17, 2007.

Effective with the January 17, 2007 Board meeting, DMUSD Executive Assistant, Sherry Forte, plans to circulate a draft version of the Board Minutes to the Board of Trustees within seven calendar days of the meeting. Board members are being asked to review the draft Minutes within seven calendar days of receipt of the Minutes. If a Board member sees an "inaccuracy", the Board member should notify Sherry who will check the Board meeting recording to obtain the correct language.

6.6 **Board Approval, Board Workshop on February 13, 2007 – Long Term Planning**

Board Discussion:

Board members discussed:

- the length of time a recording should be retained
- putting the recording on the website as a means of communication

The board asked staff to look into the practice of recordings being posted on the website.

Member *Crawford* stated her concern that the public might interpret this is to be official approved minutes, which they are not. She wants clarification before any recording goes out on the web.

On motion by Member *McDowell* seconded by Member *Crawford* the Board unanimously voted to record the regular monthly DMUSD Board of Trustees meetings, with the recording to be retained for 365 days.

6.6 Supt. Tom Bishop stated that prior to the November 7, 2006 election, district staff asked long range planning consultant, Lyn Perino, to reserve some of her 06/07 DMUSD consultant time so that the Board of Trustees could have an opportunity to discuss a long term planning process for the DMUSD with Mrs. Perino.

Board Discussion:

Members of the board were not all available on the proposed date of February 13, 2007. The other possible dates are Feb. 21 or 22 from 4-6:30 p.m. and Feb. 14 from 9-11:30 a.m. All board members will check their calendars to determine their availability. Board members also discussed the advantages and disadvantages of holding the long range planning meeting before or after a joint meeting of DMUSD and DMSEF.

On motion by Member *Crawford* and seconded by Member *Lamborghini* the board unanimously voted to schedule a long term planning workshop.

6.7 **Board Consideration, Possible Board/ Superintendent Workshop**

6.7 Supt. Tom Bishop explained that four years ago after two new members were elected to the Board of Trustees, the Board decided to hold a half day “Board/Superintendent” training workshop that would help Board members and the Superintendent to recognize the different responsibilities of their respective positions and to construct protocols that would help the Board and superintendent work together in their respective leadership roles.

Superintendent recommends that the Board select a date for a half day “Board/Superintendent” workshop.

6.8 *Reminder of Upcoming Events and Schedules*

Board Discussion:

Board members asked clarifying questions, which were, answered by Supt. Bishop.

Member *Easton* supports a workshop but questioned if a facilitator is needed.

Supt. Bishop and Member *Lamborghini* both spoke in favor of a facilitator. Member *Lamborghini* also spoke of the importance of stability in a flourishing district.

On motion by Member *Lamborghini* and seconded by Member *Crawford* the board voted 4-0-1 to approve scheduling a half day “Board/Superintendent” workshop. Ayes: Members *Crawford, Easton, Lamborghini, White*; Noes: -0- ; Abstain: Member *McDowell*

6.8 Supt. Tom Bishop reminded the Board of upcoming meetings and events.

7. OPERATIONS AND FACILITIES

7.1 *Facilities Report*

7.1 Rodger Smith, Director of Personnel and Facilities, reported on two projects of the District: Ocean Air School and Torrey Hills’ windows

Board Discussion:

Member *McDowell* suggested that a construction schedule be posted on the website giving the dates of the major milestones.

Member *White* feels a contingency plan needs to be prepared in case construction delays prevent Ocean Air from opening on schedule.

7.2 *Board Consideration of “Resolution of the Board of Trustees of the Del Mar Union School District Approving the Annual and Five-Year Report for Fiscal Year 2005-2006, in Compliance with Government Code Sections 66006 and 66001.*

Director of Facilities/Personnel, Rodger Smith, presented Resolution 2006-25 to the Board for approval, which approval will put the DMUSD in compliance with Government Code Sections 66006 and 66001, approving the annual and five-year report for fiscal year 2005-2006.

On motion by Member *McDowell* seconded by Member *Lamborghini* the Board voted 4-0-1 to approve Resolution 2006-25. Ayes: Members *Easton, Crawford, Lamborghini, McDowell*; Noes: -0-; Abstain: Member *White*.

8. BUSINESS AND FINANCE

8.3 *Board Approval of Agreement Between the Del Mar Union School District and School Wise Press for Producing and Publishing 2005-2006 Site Accountability Report Cards in the Amount of \$5,960.00*

8.3 Del Mar Union School District originally published a SARC for each school site and made copies available through the school sites. In recent years, the SARC has been electronically produced and included on the District’s web site. In a continued effort to improve the quality and level of information provided about each school site, District staff researched outside consultants who produce SARCs and recommends Board approval of the agreement between the District and School Wise

	<p>Press. School Wise Press strives to produce reports that make student performance prominent, that are short and easy to read, and that help people understand how to use the information.</p> <p><u>Board Discussion:</u></p> <p>The board asked clarifying questions, which were answered by Supt. Bishop.</p> <p>One recommendation was made to mail SARCs. Asst. Supt. Janet Bernard stated that it is her understanding that at this time they are not being mailed.</p> <p>On motion by Member <i>Crawford</i> and seconded by Member <i>Lamborghini</i> the board unanimously voted to approve an Agreement Between the Del Mar Union School District and School Wise Press for Producing and Publishing 2005-2006 Site Accountability Report Cards in the Amount of \$5,960.00.</p>
<p>8.6 <i>Board Action to Declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c)</i></p>	<p>8.6 Asst. Supt., Business, Dena Whittington, presented a list of obsolete inventory items at various Child Care sites was presented to the board. These items are damaged or obsolete and no longer being used. Staff has determined that these items are of insufficient value to defray the costs of arranging a sale. It is recommended that the items be disposed of or donated.</p> <p>In addition, District staff is requesting Board action to declare computers at each school site as old and obsolete. These computers are currently unidentified, but will be obsolete as soon as the new computer labs are delivered and set up. Under the supervision of the District's Technology Department, 29 new computers will be installed in each school site lab per the 50/50 Ed Tech Grant Program that was Board approved at the October 25, 2006 Board meeting. The computers being replaced in the labs will be distributed throughout the school sites replacing old technology. In order to expedite the disposal and minimize the number of pickups scheduled, District staff is requesting advance action from the Board. A listing of all disposed items will be compiled and deleted from the annual inventory prepared in June 2007.</p> <p><u>Board Discussion:</u></p> <p>The board asked clarifying questions regarding any fee for the disposal of the equipment, which was answered by Director of Technology, Tom Hauseur.</p> <p>Member <i>McDowell</i> asked for a follow-up on to who, if anyone, did we donate the equipment.</p> <p>On motion by Member <i>McDowell</i> and seconded by Member <i>Crawford</i> the board unanimously voted to</p>

	declare District Personal Property Obsolete and Surplus Property and to Dispose of or Donate per Education Code 17546(a)(b)(c).
8.7 <i>Board Review and Certification of the First Interim Report for Fiscal Year 2006/2007, Review of Multi-Year Projection for Fiscal Years 2006/200__ and Projected Annual Cash Flow Analysis for Fiscal Year 2006/2007</i>	8.7 Asst. Supt., Business, Dena Whittington, presented the 2006-2007 First Interim Financial Report, Cash Flow Report and Multi-year Projection Report for review and certification. AB1200 requires Local Educational Agencies to file interim reports of their annual budget as of October 31 and January 31, respectively. Board Discussion: Member White commented she had not seen a copy of the audit prior to arriving at the meeting tonight. On a motion by Member <i>Crawford</i> seconded by Member <i>Lamborghini</i> , the Board voted 4-0-1 to approve Certification of the First Interim Report for Fiscal Year 2006/2007, Multi-Year Projection and Projected Annual Cash Flow Analysis. Ayes: Members Easton, Crawford, Lamborghini, McDowell. Noes: -0-. Abstain: Member White
8.8 <i>Research studies – Adequacy of K-12 school funding</i>	8.8 Supt. Tom Bishop shared that California’s basic aid school districts are waiting for the release of 23 research studies that investigated three questions: <ul style="list-style-type: none"> ▪ What do California school finance and governance systems look like today? ▪ How can California use the resources that we have more effectively to improve student outcomes? ▪ To what extent are additional resources needed so that California’s students can meet the goals that we have set for them? When the 23 research studies have been released to the public, we will secure a summary of the results and bring it to the Board of Trustees.

9. PERSONNEL

9.2 <i>Board Approval of Proposed Modifications to the Children’s Creative Workshop Salary Schedule</i>	9.2 For the past three summers, the Del Mar Union School District has operated the Children’s Creative Workshop (CCW). Prior to the time that the district took over management of CCW, it was operated by a private organization Included with the district’s assumption of management responsibilities for CCW was a salary schedule that attempted to address issues such as longevity of teacher service in the program and class size. Addressing these issues resulted in five different salary ranges for CCW teachers. Based upon three years of experience with this salary schedule, Charlene Komosinski, the program administrator, has encountered
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	<p>significant confusion and concerns among CCW instructors relative to their rate of compensation and the fairness thereof.</p> <p>The superintendent recommended approval of the proposed modifications to the Children’s Creative Workshop Salary Schedule.</p> <p>Board Discussion:</p> <p>Member <i>White</i> has requested to see the P & L showing that the budget can support this expenditure.</p> <p>Director of Personnel/Facilities Rodger Smith will provide the requested documentation.</p> <p>The Board asked clarifying questions, which were answered by Rodger Smith, Director of Personnel/Facilities and Dena Whittington, Asst. Supt., Business.</p> <p>Item 9.2 has been tabled until the January 17, 2007 board meeting when the requested information will be presented.</p>
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<p>9.3 Board Approval of New Job Description for the Position of “Information Management Coordinator” and Salary Placement at Range 40 on the Regular Classified Salary Schedule <i>Note: Personnel Dept. will have some job description items.</i></p>	<p>9.3 Director of Personnel/Facilities, Rodger Smith, presented for Board Approval the New Job Description for the Position of “Information Management Coordinator” and Salary Placement at Range 40 on the Regular Classified Salary Schedule</p> <p>The position of “Information Management Coordinator” is proposed to replace the position of “Student Information Data Management Coordinator.”</p> <p>Due to the proposed increase in responsibilities for the position of “Information Management Coordinator, an increase in compensation should also be considered. A study of several other districts in San Diego County relative to compensation for similar positions was conducted.</p> <p>Board Discussion:</p> <p>Member <i>White</i> expressed the following concerns:</p> <ul style="list-style-type: none"> ▪ If approved, this position will be at a higher range than positions held by employees with a longer employment history with the DMUSD. ▪ If we review one employee in a department shouldn’t we review the entire department? <p>Item 9.3 has been tabled to a future board meeting. No date was set.</p>
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10. CORRESPONDENCE/COMMUNICATIONS

10.1 <i>Communication</i>	10.1 None
10.2 <i>Public Input</i>	10.2 None

12. ITEMS FOR NEXT BOARD MEETING

	Enrollment
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	Attendance policies Contingency plan and other options for Ocean Air CCW salary schedule Revised Job description – Jonathon Guertin Site visitation – how should it look - agenda 2007/08 calendar Another way of posting the board packet. Vote for district subsidizing support for foundation Enrichment Equity Study Team report
13. ADJOURNMENT	13. On a motion by Member <i>Crawford</i> seconded by Member <i>White</i> the Regular Board Meeting was adjourned at 9:01 p.m.

Janet Lamborghini, Clerk of the Board

Thomas F. Bishop, Superintendent