

**DEL MAR UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
Del Mar Hills School
14085 Mango Drive
Del Mar, California 92014**

Regular Meeting Minutes

October 25, 2006

OPENING PROCEDURES

1. Board President Barbara Myers called the meeting to order at 6:00 p.m. Grace Hauseur, Teacher on Special Assignment led the audience in the Pledge of Allegiance.

Members Present: Barbara Myers, President of the Board
Linda Crawford, Clerk of the Board
Annette Easton, Janet Lamborghini, Peggy Yamamoto

Members Absent: None

Staff: Thomas F. Bishop, Superintendent
Sherry Forte, Exec. Asst. to the Superintendent
Janet Bernard, Asst. Supt., Curriculum & Instruction
Tom Hauseur, Director of Technology
Rodger Smith, Director of Personnel/Facilities
Trish Snider, Director of Pupil Services
Dena Whittington, Asst. Supt., Business Services
Randy Wheaton, Maintenance Supervisor
Todd Boteler, District Webmaster
Grace Hauseur, Teacher on Special Assignment
Jennifer Steinman, DMCTA President/Sycamore Ridge Tchr.
Jodi Neilson, Music Teacher, Del Mar Hills
Barrett Blake,
Bill Porter, 2nd grade teacher, Carmel Del Mar

In Attendance: Jim Kerr – *Del Mar Times*
Katherine White, Jennifer McDowell, Steven McDowell,
Bill Eiffert, Corinne Hackbart, Martha Murphy, and
approximately twelve other community members.

REPORT OF ACTION TAKEN IN CLOSED SESSION:

Board President Myers reported that no action was taken in Closed Session

BOARD PRESIDENT MYERS CALLED FOR SPEAKER SLIPS.

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2. *Approval of the Agenda* 2.0 On motion by Member *Yamamoto* seconded by Member *Lamborghini* the Board voted unanimously to approve the agenda.
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3. REPORTS, RECOGNITIONS and HEARINGS

- 3.1 *Staff Recognition*
Employees of the Month – October 2006 3.1 The following staff members were recognized as Employees of the Month for October 2006:
- *Ashley Falls: Sandy Johnson, 5th Gr. Teacher*
 - *Carmel Del Mar: Rebecca Jones, 6th Gr. Teacher*
 - *Del Mar Heights: Wanda Lipinczyk, Instructional Assistant*
 - *Del Mar Hills: Samantha Richardson, Instructional Aide*
 - *Sage Canyon: Fred Bettig, 3rd Gr. Teacher*
 - *Sycamore Ridge: Audrey Schengel, 2nd Gr. Teacher*
 - *Torrey Hills: Deena Engler, 1st Gr. Teacher*
- The Board congratulated the October Employees of the Month.
- 3.2 *Student Recognition*
Del Mar Heights Chorus Performance 3.2 The Del Mar Heights Chorus, under the direction of Sarah Sutton and Dorothy Waite, presented the Board with a special preview of the wonderful world of Dr. Seuss.
- 3.3 *Report - DMCTA*
Jennifer Steinman, DMCTA President 3.3 Jennifer Steinman, DMCTA President, thanked Trish Snider, Director of Pupil Services, for being a problem solver for Special Ed students and Instructional Aides. She stressed that amidst all the start-up of school festivities the focus is still on student achievement. Ms. Steinman stated that staff appreciates the guidance of principals and the collaborative team efforts put in place for assessment of students. The DMCTA appreciates leadership efforts with regard to input on staff development days.
- 3.4 *Report*
Young Writer's Camp 3.4 Janet Bernard, Assistant Superintendent, Curriculum & Instruction reported on Young Writer's Camp a special learning opportunity for students that was held this past summer in the area of writing.
- The Young Writers' Camp was offered to interested students as part of the San Marcos Writing Project based at California State University, San Marcos. This Project is under
- the auspices of the National Writing Project,

- 3.5 **Report**
DMUSD Technology
Program: Tom Hauseur,
Director of Technology
- 3.5 Tom Hauseur, DMUSD Director of Technology, presented a report on 2006/2007 Technology to the Board. Mr. Hauseur's presentation was a collaborative effort by all seven school site technology teachers.
- Board Discussion:**
- Board President *Myers* thanked Tom Hauseur for this excellent presentation. She expressed how rewarding it is to witness the growth of technology in the District.
- 3.6 **Report**
Board Report/Comments
- 3.6 Board Report/Comments:
Barbara Myers:
- Attended a meeting with Member Lamborghini, Supt. Bishop and SDUHSD administration new proposals for students at Earl Warren Middle School
- 3.7 **Report**
Superintendent's Report
- 3.7 Superintendent Tom Bishop:
- Thanked staff and parents for a successful parent/teacher conference week.
 - Thanked custodians, principals, and the child nutrition workers for the success of the new hot lunch program.
 - Visited schools and talked with students about the new lunch program. Students seem to like the food.
 - Thanked Dena Whittington for her leadership in developing a safe and healthy hot lunch program.
 - Congratulated teachers, principals and directors to for their continuing work with PLC practices.

BOARD PRESIDENT MYERS CALLED FOR SPEAKER SLIPS.

- 4.1 ***Approval of the Minutes*** 4.1 No Minutes were presented for approval.
- 4.2 ***Approval of Consent Items*** 4.2 On Motion by Member *Yamamoto* seconded by Member *Crawford* the Board unanimously approved the Consent Item calendar as follows:
- *6.1 Board Approval, Del Mar Union School District's Uniform Complaint Quarterly Report for July 1 – September 30, 2006.
- *7.4 Board Approval of the Filing of Notice of Completion for Prime Co Painting, Inc. for Painting of Buildings at Torrey Hills School.
- *8.1 Approval and Acceptance of Donations to the

- Del Mar Union School District
- *8.2 Board Approval of Purchase Orders and Ratification of Commercial Warrant Payments and Revolving Cash Disbursements
 - *8.3 Board Approval of Petition for Issuance of New Warrant in Lieu of Void Warrant
 - *8.4 Board Approval of Performance Agreements Between the Del Mar Union School District and Music Coaches in the Amount of \$5,680.00
 - *8.5 Board Approval of Agreement Between the Del Mar Union School District and Magdalena Ecke Family YMCA for Playground Partners Program at Sage Canyon School in the Amount of \$5,500.00
 - *8.6 Board Approval of Performance Agreement Between the Del Mar Union School District and Deron Cohen, Guest Artist, for Presentations at Del Mar Hills Academy in the Amount of \$1,500.00
 - *8.7 Board Ratification of Professional Service Agreements for the Del Mar Union School District After-School Enrichment Program
 - *8.8 Board Approval of Performance Agreement with Lyn Perino, Educational Consultant
 - *8.9 Board Approval, 2006/2007 SIP Budgets
 - *9.1 Approval of Recommended Personnel Actions: Employment, Resignations, Retirements, Dismissals, Leaves of Absence, and Change of Status

5. CURRICULUM AND INSTRUCTION

6. ADMINISTRATION AND POLICY

6.2 *Relationship of DMUSD and DMSEF*

6.2 Supt. Tom Bishop reported that during the past few months, several members of the community have expressed concerns about selected aspects of the Del Mar Schools Education Foundation.

Tonight information was provided to answer several questions about the relationship of the DMUSD and the DMSEF, including:

1. What is the nature of the District's involvement with the DMSEF? How is the DMUSD engaged with DMSEF? (see attached, pg. 10)

2. What support does the DMUSD provide

to the DMSEF, an independent tax-exempt 501c(3) public benefit corporation? (see attached, pg. 10)

3. How did it occur that a portion of the annual DMSEF goals is targeted at individual school levels? (see attached, page 11)

DMSEF plans to contract with an outside review agency to perform an assessment of its practices and procedures. Supt. Bishop provided a handout answering the above questions. (See attached.)

DMSEF is scheduled to donate \$600,060 for 2006/2007. Disengagement of DMSEF from DMUSD would likely affect the 2007/2008 school year. The DMSEF would incur a larger overhead without some support from DMUSD, i.e. office space at a school site. Due to the school sites meeting their site goals the DMUSD can offer outstanding programs.

Board Discussion:

Member *Crawford* asked clarifying questions regarding the implications if goals were not met, and expressed concern over the community inquiring as to the future of the DMSEF and if it would disband.

Supt. Bishop explained that without the donations of the DMSEF the board might be faced with whether or not to give March layoff notices and be challenged with balancing the 07/08 budget.

Member *Easton* inquired about policy on the distribution of funds if a site does not meet its goal and wondered about the legality of providing support to an outside foundation like DMSEF.

Supt. Bishop's responded to the queries and thanked parents for supporting the wonderful enrichment programs in the district. Supt. Bishop reminded the board and community that the DMSEF was designed exclusively to benefit K-6th grade students in the DMUSD.

Member *Crawford* asked about the relationship of other districts and their foundations. Supt. Bishop said that other districts provide similar types of support that the

DMUSD provides for DMSEF.

Public Input:

Gretchen Morgan, 125 13th Street, Del Mar. Her child attends Del Mar Hills. She is a tax accountant. She spent 40 hours (pro bono) reviewing the DMSEF books and has worked with them to be more transparent; worried about parents not donating due to rumors being spread, etc.; review revealed the reports need to be more professional, but there were no inaccuracies. Truth is foundation is working on reducing the overhead percentage. 15.05% overhead in 2006 expects to be lower for 2007.

John Wells, 12976 Caminito De Las Olas, Del Mar. His children attend Del Mar Heights. Asked if there are guidelines for what can be donated to the DMSEF?

John Logan, 12445 Cavallo St., San Diego. His child attends Carmel Del Mar. He presented an envelope to the board and commented on what he feels is a lack of guidance and accountability of the DMSEF. He wants better structure and practices of DMSEF to ensure it meets its goals.

Kelly Politoske, 5020 Seashell Place, San Diego. Her child attends Ashley Falls. She was a concerned parent and is now speaking to encourage parents to do their own fact finding; much of what she had thought to be the truth was wrong. Her concerns have vanished since she discovered much of what she heard was false. She feels we owe it to our children to keep the DMSEF alive.

Jodi Nielson, music teacher at Del Mar Hills Academy. She thanked the board, DMUSD and DMSEF for working closely to establish wonderful programs at the school sites. She is concerned that music and art are always the first to be cut; DMUSD is the envy of schools across the county; DMSEF has been driving force to supplement salaries for the enrichment teachers; without DMSEF the amazing programs would not exist; please remember how beneficial the DMSEF is for kids; please support learning for all children.

Ellen Mitgang, 13906 Mira Montana, Del

Mar. Her two children were promoted from DMUSD schools. She is discouraged to see what is happening to DMSEF as a result of misinformation and rumors; thanks to the efforts of a professional director the DMSEF has continued to grow. She asked that the negativity stop because it will hurt the children.

Marilee Pacelli, 4915 Concannon Ct., San Diego. Her children were promoted from DMUSD schools. She thanked the Board and Superintendent for foresight of the DMSEF; audits each year have been clean; DMSEF has supported all ESC teachers; feels if negativity continues, then children will suffer. She spoke in support of the DMSEF and its growth.

Board Discussion:

Member *Crawford* suggested representatives of DMSEF report out quarterly at a board meeting rather than annually. Member *Myers* supported the suggestion.

Member *Easton* asked about the timeline for the outside review of DMSEF.

Supt. Bishop reported the DMSEF wants the review to be timely and thorough.

Member *Easton* stated that the DMUSD wants to ensure the success of the DMSEF. She feels the parents concerns were a result of an inadequate response by the DMSEF.

Member *Yamamoto* thanked the past and present board members for their work and support of the DMSEF. She feels the parent concerns need to be addressed.

Member *Crawford* agreed; “no one wants the foundation to close its doors.” There needs to be dialog with community.

Member *Myers* agreed; without DMSEF the DMUSD reserves would be threatened; looking forward to the DMSEF report.

Member *Lamborghini* stated she has been an ex officio member of the DMSEF board. She witnessed the DMSEF’s board’s response to the parent concerns. They have acted responsibly in the face of the criticism. DMSEF is working to benefit children’s enrichment programs.

Member *Easton* expressed she is happy that

everyone is in agreement and the dialog needs to continue. She asked clarifying questions with regard to the DMSEF board members who have recently resigned, which questions were responded to by Supt. Bishop.

- 6.3 *Reminder of Upcoming Events* 6.3 Supt. Tom Bishop reminded the Board of upcoming events and meetings.

7. OPERATIONS AND FACILITIES

- 7.1 *Facilities Report* 7.1 Director of Facilities, Rodger Smith, reported on the various facilities projects of the District.

Public Input:

Jennifer McDowell, 1605 Forest Way, Del Mar asked for clarification of why the planning of the future district office is on the facilities report.

Rodger Smith offered clarification.

Board Discussion:

Member *Easton* asked if this item would be brought back with the plan of progression for a new district office.

Rodger Smith, Director of Facilities/Personnel explained that the first phase of planning will be on a time and material basis.

- 7.2 *Board Approval of Memorandum of Understanding between the Del Mar Union School District and City of San Diego Regarding the Sycamore Ridge Pedestrian Traffic Signal* 7.2 Rodger Smith, Director of Facilities/Personnel presented a Memorandum of Understanding (MOU) reflecting the outcome of the work of the DMUSD and City of San Diego relative to the design, construction and maintenance of the pedestrian signal at the intersection of Sandown Way and Old Carmel Valley Road.

Board Discussion:

The Board asked clarifying questions, which were all answered by Rodger Smith, Director of Facilities/Personnel.

On motion by Member *Easton* seconded by Member *Lamborghini* the Board unanimously approved the proposed Memorandum of Understanding between the DMUSD and the City of San Diego.

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- 7.3 *Approval of Revised Offer to Purchase Real Property from the City of San Diego for the Purpose of Acquiring the Site for* 7.3 Rodger Smith, Director of Facilities/Personnel, presented a revised formal offer to purchase the site for Ocean Air School.
Based upon the revised appraisal of the site
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for Ocean Air School, this offer to purchase represents an increase in the purchase price of the property in the amount of \$305,000.

The entire cost of the purchase referenced above will be supported by funds from the North City West School Facilities Financing Authority, Del Mar Union School District Community Facilities District 95-1, and the State of California. There will be no impact on the general fund of the DMUSD for this purchase.

Board Discussion:

Member *Easton* asked about lack of comparable sales at that time. The appraisal firm is well respected, but there has been a decrease in land values. Is this a good representative value or do we need more details.

Director of Facilities/Personnel, Rodger Smith, responded that the original appraisal had very few comps. The appraisal was based more on the expertise of the appraiser in this area.

Member *Crawford* expressed that land value and home value cannot be compared. It is difficult to find comps for land value. The appraiser must use his expertise.

On motion by Member *Crawford* seconded by Member *Lamborghini* the Board unanimously approved the revised offer to purchase real property from the City of San Diego for the purpose of acquiring the site for Ocean Air School.

8. BUSINESS AND FINANCE

8.10 *Board Approval, 50/50 Ed Tech* 8.10

Supt. Tom Bishop reminded the Board that last month the Board of Trustees approved a new 50/50 Ed Tech grant program that is being funded at the District level by \$70,946 in new one-time state funds (District Block Grant) and \$34,054 from the General Fund.

District staff is pleased to inform the Board that Site Councils at all seven sites approved expenditures of \$15,000 to participate in the 50/50 Ed Tech grant program.

Board Discussion:

Member *Lamborghini* stated this is just one piece of evidence of the collaborative culture within the DMUSD.

On motion by Member *Lamborghini*

seconded by Member *Easton* the Board unanimously approved all seven sites to participate in the District's 50/50 Ed Tech grant program.

9. PERSONNEL

9.2 *Hiring calendar for the position of Ocean Air School Principal*

Rodger Smith, Director of Personnel/Facilities presented the proposed calendar for the selection process for hiring a new principal for the Del Mar Union School District.

9.3 *Approval of the New Job Description and Salary Range Placement at Range 19 for the Position of Child Nutrition Services Assistant II*

Rodger Smith, Director of Personnel/Facilities reported that due to an increase in student participation in the Child Nutrition Program we have found the need to add additional support staff in the form of an additional position of Child Nutrition Services Assistant II.

Board Discussion:

Member *Easton* asked for clarification/confirmation that the costs to operate the program are being offset by the money coming in. Assistant Supt. of Business Whittington, confirmed that parent reserve will pay for the new position.

On motion by Member *Crawford* seconded by Member *Lamborghini* the Board voted 4-0-1 to approve the position of Child Nutrition Services Assistant II with a salary placement of Range 19 on the Regular Classified Salary Schedule. Ayes: Members *Myers, Crawford, Yamamoto, Lamborghini*; Noes: -0-; Abstain: Member *Easton*

10. CORRESPONDENCE/COMMUNICATIONS

10. *Communication*

10.2 *Public Input*

Jana Stoudemire, 2480 Malibu Way, Del Mar. Her two children attend Del Mar Hills; thanked everyone for insured success of DMSEF; To help boost district trust she offered to provide whatever is needed on the website to keep the community informed.

12. *ITEMS FOR NEXT BOARD MEETING*

12.0 ■

13. *ADJOURNMENT*

On motion by Member *Crawford* seconded by Member *Easton* and carried unanimously, the Regular Board Meeting of October 25, 2006 was adjourned at 8:33 p.m.

Linda Crawford, Clerk of the Board of Trustees

Thomas F. Bishop, Superintendent