

Date: January 8, 2007  
To: Board Members  
From: Rodger Smith  
Through: Tom Bishop  
Subject: Approval of Recommended Personnel Actions: Employment, Resignations, Dismissals, Leaves of Absences and Change of Status

**CERTIFICATED**

<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Action</b>	<b>If New Hire, Position is Expansion or Replacement</b>
Wojtkowski, Wendy	Teacher	0.53	Sage Canyon	Approve Unpaid Leave of Absence Effective for Four Weeks After Maternity Leave Ends	

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**CLASSIFIED**

Name	Position	FTE	Location	Action	If New Hire, Position is Expansion or Replacement
Akin, Cassandra	Child Care Teacher - Preschool	0.80	Child Care	Approve Resignation Effective 12/21/06	
Barron, Maria	Child Care Worker I	0.30	Child Care	Approve Resignation Effective 10/31/06	
Camberos, Monica	Child Care Worker I	0.45	Child Care	Approve Appointment Effective 12/11/06	Replacement
Cho, Janice	Child Care Worker I	0.45	Child Care	Approve Resignation Effective 12/15/06	
Dymerski, Courtney	Special Education Aide I	0.75	Del Mar Heights	Approve Resignation Effective 12/21/06	
Hussein, Rubabi	Noon Duty Aide	0.125	Del Mar Heights	Approve Appointment Effective 12/5/06	Replacement

<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Action</b>	<b>If New Hire, Position is Expansion or Replacement</b>
Lezak, Tadeusz	Night Custodian	1.00	District Office	Approve Appointment Effective 1/8/07	Replacement
Lyons, Heather	Child Care Instructional Assistant - Preschool	0.45	Child Care	Approve Resignation Effective 12/21/06	
Martin, Lynsi	Child Care Instructional Assistant - Preschool	0.80	Child Care	Approve Resignation Effective 12/21/06	
Meyer, Melinda	Child Care Worker I	0.40	Child Care	Approve Resignation Effective 1/17/06	
Nale, Jessica	Instructional Aide I PE Director/Coordinator	0.4375 0.26875	Carmel Del Mar	Approve Resignation Effective 12/21/06	
Noack, Derek	Child Care Worker I	0.55	Child Care	Approve Resignation Effective 12/14/06	
So, Kang	Noon Duty Aide	0.075	Sage Canyon	Approve Appointment Effective 11/28/06	Replacement

*Regular Board Meeting of January 17, 2007*

January 10, 2007

To: Board Members

From: Rodger Smith

Through: Tom Bishop

Subject: Approval of Proposed Modifications to the Children's Creative Workshop Salary Schedule

For the past three summers, the Del Mar Union School District has operated the Children's Creative Workshop (CCW), an enrichment program featuring a number of opportunities for children to explore creative activities of various types. Prior to the time that the district took over management of CCW, it was operated by a private organization that rented space for the program in one of the district's schools each summer. The program generally attracts an average of five hundred children during the two sessions that are offered each summer.

Included with the district's assumption of management responsibilities for CCW was a salary schedule that attempted to address issues such as longevity of teacher service in the program and class size. Addressing these issues resulted in five different salary ranges for CCW teachers. Based upon three years of experience with this salary schedule, Charlene Komosinski, the program administrator, has encountered significant confusion and concerns among CCW instructors relative to their rate of compensation and the fairness thereof.

Based upon Ms. Komosinski's experience with the current CCW salary schedule, modifications to simplify the salary schedule are proposed through this agenda item. Copies of both the current and proposed schedules follow this narrative. The modifications that are proposed include:

- Changing the salary for instructional aides from \$6.75 per hour to "minimum wage" in order to accommodate two changes in minimum wage requirements that will take place in each of the next two years.
- Changing the salary range for the CCW Office Assistant from \$11.53 to \$11.81 in order to represent a salary range that currently exists on our classified salary schedule at Range 10, Step 1.

- Reducing the number of ranges for CCW teacher compensation from five to one at \$27.00 per hour in order to match the current level of compensation provided to members of the certificated bargaining unit for “extra assigned duties.”

Ms. Komosinski supports the proposed modifications to the CCW salary schedule as described above.

A budget and income detail for the CCW program are included with this agenda item.

**FISCAL IMPACT:** If the recommended modifications to the CCW salary schedule are approved, an increase in personnel costs of 14% compared to last year’s program is anticipated. Increasing registration fees by \$10 per student will address the increased cost for personnel. If actual participation in the program reflects budget assumptions, the CCW program will realize a positive operating balance of \$1,437.04; this balance will be applied to program reserves for future needs.

**RECOMMENDED:** The Superintendent Recommends Approval of Proposed Modifications to the Children’s Creative Workshop Salary Schedule.



**PROPOSED MODIFIED SALARY SCHEDULE****DEL MAR UNION SCHOOL DISTRICT****GROUP 12 - CCW/Enrichment  
Temporary Classified Hourly**

Range 1	Instructional Aide	Minimum Wage
Range 2	Office Assistant	\$11.81
Range 3	Instructor	\$27.00

## Children's Creative Workshop 2007 Budget

Total Revenues*	122,100.00
Expenses:	
Salaries	85,712.96
Benefits	15,420.00
	-----
Total Payroll	101,132.96
Instructional supplies	11,100.00
Services & Others exp.	8,430.00
	-----
Total Expenses	120,662.96
<b>Balance</b>	<b>1,437.10</b>

\*See Income Detail on Pages Following this Document

## 2007 CCW - Anticipated Enrollment and Revenues

Classes	Sec A	Sec B	Sec C	Sec D	#	Class Fee \$	Total Revenue \$
					(A)	(B)	(A*B)
Adventurous Explorers			10		10	\$ 95	\$ 950
Backyard Nature Advs			10	10	20	\$ 95	\$ 1,900
Book Arts	14	4	16	10	44	\$ 95	\$ 4,180
Beads Galore	13	3			16	\$ 117	\$ 1,872
Birdhouses & More		13			13	\$ 95	\$ 1,235
Broadway Bound	12	11			23	\$ 95	\$ 2,185
Clay Creations	7	13	21	13	54	\$ 117	\$ 6,318
Comic Life			5	8	13	\$ 95	\$ 1,235
Computers	24	24	24	24	96	\$ 95	\$ 9,120
Cooking Around the World			18	13	31	\$ 117	\$ 3,627
Design Your Dream house	7	7	7	10	31	\$ 95	\$ 2,945
Fantasy Furniture	6	8			14	\$ 117	\$ 1,638
Focus on Photography			12	14	26	\$ 117	\$ 3,042
Knit & Crochet Away	7			10	17	\$ 95	\$ 1,615
Magic Stars/Wizardry			8	7	15	\$ 117	\$ 1,755
Now You're Cookin'	10	15			25	\$ 117	\$ 2,925
Paint on Everything	14	7		14	35	\$ 95	\$ 3,325
Printing	10	6			16	\$ 95	\$ 1,520
Quick Easy Quilting		10		8	18	\$ 117	\$ 2,106
Summer Sports Challenge	9	15	7	8	39	\$ 95	\$ 3,705
Super Summer Scrappin			13		13	\$ 117	\$ 1,521
Schengel's Show & Sketch	8	6			14	\$ 95	\$ 1,330
Team Survivor Challenge	10	16			26	\$ 95	\$ 2,470
Under Construction	20	7	14	6	47	\$ 95	\$ 4,465
Kinder Kapers/Kids	29		34		63	\$ 205	\$ 12,915
Kinder Kritters/Klub	29		29		58	\$ 205	\$ 11,890
First Grade Fiesta/World	51		57		108	\$ 205	\$ 22,140
<b>Subtotals</b>	<b>280</b>	<b>165</b>	<b>285</b>	<b>155</b>	<b>885</b>		<b>\$ 113,929</b>

Family registrations

\$ 15 \$ 6,870

t-shirts (Assortment of prices &amp; sizes)

\$ 1,301

**2007 CCW - Anticipated Enrollment and Revenues****Total CCW Revenues****\$ 122,100**