

May 18, 2006

To: Board Members
From: Rodger Smith
Through: Tom Bishop
Subject: Proposed Modification to the Kindergarten Enrollment Cap at Torrey Hills School

As the enrollment of kindergarten students throughout the district has developed, it has become apparent that the Board-approved cap of 100 for kindergarten enrollment at Torrey Hills School creates a significant problem for eleven families in the Ocean Air attendance area. Due to the number of incoming kindergarten students who reside within the Torrey Hills attendance area, it appears that the current cap would preclude eleven families who reside in the Ocean Air attendance area and who have at least one child already attending Torrey Hills from being able to enroll their incoming kindergartener at Torrey Hills.

Under the present cap, space is available to enroll fifteen Ocean Air students in kindergarten at Torrey Hills. There are currently twenty-six kindergarten students from the Ocean Air attendance area with siblings already attending Torrey Hills. With the current cap, eleven of these kindergarten students would be required to enroll at another DMUSD school.

In order to accommodate the eleven families who would otherwise be required to have children in two different schools, the administration proposes to increase the cap on kindergarten enrollment at Torrey Hills from 100 to 120. By approving this proposal, eleven families would not be required to have children in two schools in the district and space would be available to accommodate 9 more kindergarten students from the Ocean Air attendance area.

Approving the proposed increase in the cap for kindergarten at Torrey Hills would raise the school enrollment cap from 785 to 805. Mr. Wilson has been consulted about this proposed increase; he has confirmed that classroom space is available to accommodate the additional kindergarten class.

FISCAL IMPACT:

Due to the fact that the district has reduced staffing by one kindergarten class at another school in the district, adding a kindergarten class at Torrey Hills does not require an increase in staff. Minor additional expenses for classroom furniture may be necessary.

RECOMMENDED:

The Superintendent Recommends Approval of the Proposed Modification to the Kindergarten Enrollment Cap at Torrey Hills School.

May 20, 2006

To: Board Members
From: Trish Snider
Through: Tom Bishop
Subject: 2nd Reading and Board Approval, Board Policies/Administrative Regulations • Section 5000 – Students

In the continuing review of Board Policy, *Section 5000 – Students* is presented this evening for a second reading and Board approval. Based on last's month discussion of the 5000 Section, tonight's review includes the following revisions, which are identified in ~~*bold italic strikethrough language for deletions*~~, and *bold italic for additions*:

- Item #6 in Admin. Reg. 5112.1 has been deleted as it refers to students at least 15 years of age.
- Throughout Admin. Reg. 5116 all references to "School #8" have been deleted and "Ocean Air" has been inserted in its place.

In order to give priority to incoming Ocean Air kindergarten students who have siblings already in attendance at Sage Canyon or Torrey Hills, the following priorities have been revised.

- *"... and have siblings already in attendance at Sage Canyon. . ."* has been inserted into Priority #3 under *Priorities for enrollment for new student registration at Sage Canyon Elementary School.*
- *"... and who have siblings already in attendance at Torrey Hills. . ."* has been inserted into Priority #4 under *Priorities for enrollment for new student registration at Torrey Hills Elementary School.*

The 5000 Section of Board policy is presented this evening for Board approval with the revisions as presented.

RECOMMENDED: The Superintendent Recommends Approval of Board Policy *Section 5000 – Student* as presented.

**DEL MAR UNION SCHOOL DISTRICT
STUDENTS**

**ADMINISTRATIVE REGULATION TO BOARD POLICY 5112.1:
EXEMPTIONS FROM ATTENDANCE**

A student may be exempted from full-time attendance in the district's regular education program if he/she:

1. Is being instructed in a private full-time school and the district attendance supervisor or designee verifies that the private school has filed an affidavit pursuant to Education Code 33190 (Education Code 48222, 48223)
2. Is being instructed by a private tutor who holds a valid state credential for the grade taught, provided that the instruction consists of study and recitation for at least three hours a day for 175 days of each calendar year (Education Code 48224)
3. Holds a work permit to work temporarily in the entertainment or allied industry (Education Code 48225)
4. Holds a work permit and attends part-time classes (Education Code 48230)
5. Is between the ages of 12 and 18 and enters a school attendance area from another state within 10 days of the end of the school term, with the exemption applicable for the remainder of the term (Education Code 48231)
- ~~6. Is at least 15 years old and is taking a leave of absence for up to one semester for the purpose of supervised travel and study (Education Code 48232)~~
7. Attends a community college as a special full-time student on the grounds that he/she would benefit from advanced scholastic or vocational work (Education Code 48800.5)

**DEL MAR UNION SCHOOL DISTRICT
STUDENTS**

ADMINISTRATIVE REGULATION 5116: SCHOOL ATTENDANCE BOUNDARIES

Priorities for School Placement at Schools that Exceed Enrollment Capacity:

Currently enrolled students residing within the attendance area of a school shall continue enrollment at the school, provided the student's Pupil Placement form is received at the school office by March 24, 2006. When the enrollment demand for a school exceeds the Board-approved enrollment capacity, students will be enrolled according to the priorities outlined below. If the number of students in each priority category exceeds the number of spaces available, enrollment will be determined by lot. Each time space becomes available, a new random, unbiased lottery will be held.

Priority 1:

Students who have siblings already in attendance at the school site where the new student is enrolling and who have registered by March 31, 2006.

Priority 2:

Students enrolling between February 15, 2006 and March 31, 2006 at their assigned school of residence.

Priority 3:

Students enrolling between April 1, 2006 and August 15, 2006 at their assigned school of residence.

Priority 4:

Students from other attendance areas within the Del Mar Union School District on a space available basis.

Priority 5:

Students from outside the attendance areas of the Del Mar Union School District on a space available basis and with an approved interdistrict transfer.

Priorities for enrollment for new student registration at Sage Canyon Elementary School

If the number of students in any of the priority categories exceeds the number of spaces available, enrollment will be determined by lot. Kindergarten students from Torrey Hills or School #8 *Ocean Air*, who were enrolled at Sage Canyon due to the kindergarten caps at Torrey Hills for the 2005/2006 school year, may continue enrollment at Sage Canyon for 1st grade during the 2006/2007 school year.

Priority 1:

Students who reside in the Sage Canyon attendance area and who have siblings already in attendance at Sage Canyon and who have registered between February 15, 2006 and March 31, 2006.

Priority 2:

Students registering between February 15, 2006 and March 31, 2006 and who reside in the Sage Canyon attendance area.

Priority 3:

Students who reside in the ~~School #8~~ *Ocean Air* attendance area **and have siblings already in attendance at Sage Canyon** and register between February 15, 2006 and March 31, 2006. Any student admitted under this priority level will be guaranteed continuous enrollment at Sage Canyon until ~~School #8~~ *Ocean Air* opens.

Priority 4:

Students registering between April 1, 2006 and August 15, 2006 and who reside in the Sage Canyon attendance area.

Priority 5:

Students registering between April 1 and August 15, 2006 who reside in the ~~School #8~~ *Ocean Air* attendance area. Any student admitted under this priority level will be guaranteed continuous enrollment at Sage Canyon until ~~School #8~~ *Ocean Air* opens.

Priority 6:

Students from other attendance areas within the Del Mar Union School District on a space available basis, if Sage Canyon is under its Board-approved site and grade level caps.

Priority 7:

Students from outside the attendance areas of the Del Mar Union School District on a space available basis, if Sage Canyon is under its Board-approved site and grade level caps and who have an approved interdistrict transfer.

Priorities for enrollment for new registration at Sycamore Ridge Elementary School.

If the number of students in any of the prioritized categories exceeds the number of spaces available, enrollment will be determined by lot. Each time space becomes available, a new random, unbiased lottery will be held.

Priority 1:

Students who reside in the Sycamore Ridge attendance area and register between February 15, 2006 and June 30, 2006.

Priority 2:

Students from the Torrey Hills, Sage Canyon or ~~School #8~~ *Ocean Air* attendance area and register between February 15, 2006 and June 30, 2006.

Priority 3:

Students who reside in the Sycamore Ridge attendance area and register between July 1, 2006 and August 15, 2006.

Priority 4:

Students from other attendance areas within the Del Mar Union School District on a space available basis.

Priority 5:

Students outside the attendance areas of the Del Mar Union School District on a space available basis and with an approved interdistrict transfer.

Priorities for enrollment for new student registration at Torrey Hills Elementary School

If the number of students in any of the priority categories exceeds the number of spaces available, enrollment will be determined by lot. Each time space becomes available, a new random, unbiased lottery will be held.

Priority 1:

Students who reside in the Torrey Hills attendance area and who have siblings already in attendance at Torrey Hills School and who have registered between February 15, 2006 and March 31, 2006.

Priority 2:

Students registering between February 15, 2006 and March 31, 2006 and who reside specifically in study area 23C, the study area in which Torrey Hills is located.

Priority 3:

Students registering between February 15, 2006 and March 31, 2006 and who reside in the Torrey Hills School attendance area.

Priority 4:

Students who reside in the ~~School #8~~ *Ocean Air* attendance area **and who have siblings already in attendance at Torrey Hills** and register between February 15, 2006 and March 31, 2006. Any student admitted under this priority level will be

guaranteed continuous enrollment at Torrey Hills until ~~School #8~~ ***Ocean Air*** opens.

Priority 5:

Students registering between April 1, 2006 and August 15, 2006 and who reside specifically in study area 23C, the study area in which Torrey Hills is located.

Priority 6:

Students registering between April 1, 2006 and August 15, 2006 and who reside in the Torrey Hills School attendance area.

Priority 7:

Students registering between April 1, 2006 and August 15, 2006 who reside in the ~~School #8~~ ***Ocean Air*** attendance area. Any student admitted under this priority level will be guaranteed continuous enrollment at Torrey Hills until ~~School #8~~ ***Ocean Air*** opens.

Priority 8:

Students from other attendance areas within the Del Mar Union School District on a space available basis, if Torrey Hills is under its Board-approved site and grade level caps.

Priority 9:

Students from outside the attendance areas of the Del Mar Union School District on a space available basis, if Torrey Hills is under its Board-approved site and grade level caps and who have an approved interdistrict transfer.

May 18, 2006

To: Board Members
From: Trish Snider
Through: Tom Bishop
Subject: Wellness Committee Proposed:
Board Policy 5030
Board Policy 3550
Board Policy 6142.7

The Del Mar Union School District is mandated by the Federal Child Nutrition and WIC Reauthorization Act of 2004 (PL108-265, Sec. 204) to establish a Wellness Policy. The District Wellness Committee has developed a proposed umbrella Wellness Policy, BP 5030, as well as proposed policies addressing child nutrition and physical education.

The Wellness Committee will continue its work to develop goals in the required areas of child nutrition and physical education as well as to develop proposed procedures to monitor compliance.

**DEL MAR UNION SCHOOL DISTRICT
STUDENTS**

BOARD POLICY 5030: STUDENT WELLNESS

Recognizing the link between student health and learning, the Governing Board is committed to providing school environments that promote and protect students' health, well being, and ability to learn by supporting healthy eating and regular physical activity.

The Superintendent/designee shall appoint a wellness committee comprised of parents, food service administrators, school administrators, board members, teachers, health professionals, and school psychologists to support the work of school wellness by developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.

All students in grades K-6 will have opportunities and will be encouraged to participate in regular physical activity as outlined in Board Policy 6142.7.

Foods and beverages sold or served at school will meet the nutrition guidelines specified in law and administrative regulations as outlined in Board Policy 3550.

Schools shall provide research based nutrition education and physical education as part of the health education program in grades K-6 consistent with the expectations established in the state's curriculum frameworks and integrated into core curriculum subjects, as appropriate.

The Superintendent/designee shall monitor compliance with district child nutrition and physical education policies and administrative regulations and annually receive a report from the Wellness Committee regarding the status of its work.

Legal Reference:

EDUCATION CODE

- 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
- 49490-49493 School breakfast and lunch programs
- 49500-49505 School meals
- 49510-49520 Nutrition
- 49530-49536 Child Nutrition Act
- 49540-49546 Child care food program
- 49547-49548.3 Comprehensive nutrition services
- 49550-49560 Meals for needy students
- 49570 National School Lunch Act
- 51222 Physical education
- 51223 Physical education, elementary schools

Legal Reference: (continued on next page)

Board Policy 5030: Presented to the Board of Trustees for a 1st reading: May 24, 2006

Legal Reference: (continued)

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations

15510 Mandatory meals for needy students

CODE OF REGULATIONS, TITLE 5 (continued)

15530-15535 Nutrition education

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:

1751 Note Local wellness policy

1771-1791 Child Nutrition Act, including:

1773 School Breakfast Program

1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

**DEL MAR UNION SCHOOL DISTRICT
BUSINESS AND NONINSTRUCTIONAL OPERATIONS**

BOARD POLICY 3550: FOOD SERVICE/CHILD NUTRITION PROGRAM

The Governing Board recognizes the important connection between a healthy diet and student's ability to learn effectively and achieve high standards in school. The board also acknowledges that schools play a vital role in childhood nutrition and fitness, and as part of the larger community, schools have a responsibility to promote family health and provide a strong foundation for children's future health and well being. To reinforce the district's nutrition education program, foods and beverages available through any district's food service program shall:

- *Be carefully selected as to contribute to students' nutritional well being.*
 - *Meet or exceed nutritional standards specified in law and administrative regulations.*
 - *Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits.*
 - *Be served in age-appropriate portions.*
 - *Be sold at reasonable prices and make no impact on the general fund.*
1. *The Superintendent or designee shall develop strategies designed to encourage the participation of students and parents/guardians in the selection of foods of good nutritional quality for school menus.*
 2. *The Board desires to provide students with adequate time and space to eat meals.*
 3. *The Superintendent or designee shall periodically review the adequacy of school facilities for eating and serving food. School cafeterias shall comply with the sanitation and safety requirement of the California Uniform Retail Food Facilities Law as set forth in Health and Safety Code 113700-114455.*
 4. *The Superintendent or designee will ensure that food service personnel receive nutrition education and utilize safe food handling techniques.*
 5. *The Superintendent or designee shall develop strategies designed to encourage the participation of students and parents/guardians in the selection of foods of good nutritional quality for school snacks, lunches, celebrations, and curriculum activities involving food.*

6. *The Superintendent or designee shall annually report to the Board regarding the district's compliance with state and federal nutrition standards for foods and beverages.*

Legal Reference:

EDUCATION CODE

38080-38103 Cafeteria, establishment and use
45103.5 Contracts for management consulting services; restrictions
49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49493 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services.
49550-49560 Meals for needy students
49565-49565.8 California Fresh Start pilot program
49570 National School Lunch Act

HEALTH AND SAFETY CODE

113700-114455 California Uniform Retail Food Facilities Law

CODE OF REGULATIONS, TITLE 5

15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769h School lunch programs, including:

1751 Note Local wellness policy

1771-1791 Child nutrition, especially:

1773 School breakfast program

U.S. CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

**DEL MAR UNION SCHOOL DISTRICT
INSTRUCTION**

BOARD POLICY 6142.7: PHYSICAL EDUCATION

PHYSICAL EDUCATION

The Governing Board recognized the positive benefits of physical activity for student health and academic achievement. The Board desires to provide a physical education program that gives students the opportunities to engage in healthful levels of vigorous physical activity that promotes and develops the student's physical, mental, emotional, and social well being. In addition, the physical education program builds interest and proficiency in movement skills and encourages students' lifelong fitness through physical activity. Besides promoting high levels of personal achievement and a positive self-image, physical education activities should teach students how to cooperate in the achievement of common goals.

1. The Board shall approve the components of the fitness-based physical education program to develop muscular strength, cardiovascular endurance, and flexibility. The program will include a variety of age appropriate physical activities that focus on the development of basic skills and cooperative play.
2. The Superintendent or designee shall develop effective implementation strategies district-wide to achieve mandated P.E. requirements reflected in State Standards.
3. Appropriate alternative activities shall be provided for students with a physical disability or medically diagnosed health limitations that may restrict excessive physical activities.
4. Physical education staff shall appropriately limit the amount or type of physical exercise required of students during air pollution episodes, hot weather or other inclement conditions.
5. The Superintendent or designee may grant temporary exemption from physical education if the student is ill or injured, unless a modified program to meet his or her needs can be provided.

Legal References on next page

Board Policy 6142.7: Presented to the Board of Trustees for a 1st reading: May 24, 2006

Legal Reference:**EDUCATION CODE**

- 33350 CDE responsibilities re: physical education
- 49066 Grades; physical education class
- 51210 Course of study, grades 1-6
- 51220 Course of study, grades 7-12
- 51222 Physical education
- 51223 Physical education, elementary schools
- 51241 Temporary or permanent exemption from physical education
- 51242 Exemption from physical education for athletic program participants
- 52316 Excuse from attending physical education classes
- 60800 Physical performance test

CODE OF REGULATIONS, TITLE 5

- 1041-1046 Physical performance test
- 3051.5 Adapted physical education for individuals with exceptional needs
- 10060 Criteria for high school physical education programs

UNITED STATES CODE, TITLE 29

- 794 Rehabilitation Act of 1973, Section 504

ATTORNEY GENERAL OPINIONS

- 53 Ops. Cal. Atty. Gen. 230 (1970)

May 19, 2006

To: Board Members

From: Dena Whittington

Through: Tom Bishop

Subject: Board Approval, Special Board Meeting Workshop on June 7, 2006.
2006/2007 DMUSD Budget

The District administration is asking the Board of Trustees to schedule a Special Board study session at 1:00 p.m. on June 7, 2006. The purpose of the study session is to review many of the financial details of the 2006/2007 budget. In advance, the Superintendent wants to thank the Board for their attendance at the June 7 study session.

RECOMMEND: Board approval of a special study session at 1:00 p.m. on June 7, 2006.

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May 19, 2006

To: Board Members
From: Rodger Smith
Through: Tom Bishop
Subject: Board Approval, Special Board Meeting, July 24, 2006,
Construction Contracts, Ocean Air School

Rodger Smith, DMUSD Director of Facilities and Personnel, has informed the District that the bid opening for the construction of Ocean Air School is currently scheduled for July 13, 2006.

The Superintendent recommends that the Board of Trustees schedule a Special Board Meeting on July 24 at 10:00 a.m. to award the contracts to successful bidders for the various trade packages for Ocean Air School.

May 20, 2006

To: Board Members
From: Tom Bishop
Subject: Update: May 13, 2006 • DMSEF Spring Fundraiser

The District wants to congratulate the Del Mar Schools Education Foundation on the success of the May 13 Spring Fundraiser, *Tropical Breezes*, which was held at the Del Mar Hilton.

The gross revenue for *Tropical Breezes* was \$72,602, while the expenses were \$19,469, which created a net of \$53,133.

Congratulations to the DMSEF Board of Directors and their Executive Director, Maria Olson. Special thanks to Board Members Janet Lamborghini and Peggy Yamamoto who represented the Board at this important event.

May 20, 2006

To: Board Members
From: Trish Snider
Through: Tom Bishop
Subject: 1st Reading, Board of Trustees School Site Visitation Schedule,
2006/2007

***Del Mar Union School District
Board of Trustees
2006/2007 School Site Visitation Schedule***

October 9, 2006	Sycamore Ridge, Emily Disney, Principal
November 6, 2006	Ashley Falls, Shelley Petersen, Principal
December 4, 2006	Sage Canyon, Peg LaRose, Principal
February 5, 2007	Carmel Del Mar, David Jones, Principal
March 5, 2007	Del Mar Hills Academy, Laurie Francis, Principal
April 2, 2007	Del Mar Heights, Wendy Wardlow, Principal
May 7, 2007	Torrey Hills, Gary Wilson, Principal

RECOMMENDED: For Information Only.

May 24, 2006

To: Board Members
From: Tom Bishop
Subject: Reminder of Upcoming Events and Schedules

Thursday, May 25, 2006

Classroom of the Future Awards Dinner, UCSD, 5:00 p.m.

Friday, May 26, 2006

California Distinguished School Awards Dinner, Disneyland, Anaheim

Wednesday, June 7, 2006

2006/2007 Budget Workshop at 1:00 p.m. at the District Office

Thursday, June 8, 2006

Student Recognition Assembly, Torrey Hills, K-2nd @ 9:30; 3rd -6th @ 10:40
Student Recognition Assembly, Del Mar Heights @ 8:15 a.m.

Friday, June 9, 2006

Student Recognition Assembly, Ashley Falls @ 1:30 p.m.

Friday, June 9, 2006 • Groundbreaking Ceremony, Ocean Air School

The groundbreaking ceremony for School #8 (Ocean Air School) is scheduled for 3:00 p.m. on Friday, June 9, 2006 at the school site. District staff has invited State Senator Christine Kehoe to be the Keynote Speaker at the groundbreaking ceremony.

Monday, June 12, 2006

Student Recognition Assembly, Sage Canyon @ 1:00 p.m.

Tuesday, June 13, 2006

Student Recognition Assembly, Sycamore Ridge @ 8:30 a.m.
Student Recognition Assembly, Carmel Del Mar @ 10:30 a.m.

Wednesday, June 14, 2006

Student Recognition Assembly, Del Mar Hills @ 12:30 p.m.

Thursday, June 15, 2006

6th grade Promotion Ceremonies at all seven school sites.

Thursday, June 15, 2006

Retirement celebration for County Superintendent Dr. Rudy Castruita from 5:00 – 8:00 p.m. Please confirm your attendance with Sherry Forte.

Friday, June 16, 2006

DMUSD End of the Year Breakfast at Ashley Falls Multi-Use Room.

Tuesday, September 13, 2006

4th annual “Closing the Achievement Gap Press Conference”, 10:00 – 11:00 a.m. at the San Diego County Office of Education.

RECOMMENDED: For Information Only.