



March 9, 2010

Carl Sorensen
80 South Broadway, Apt. #1
Denver, Colorado 80209

Dear Carl,

Thank you for agreeing to present your *Drum Circles* program for the Arapahoe Library District. Please see details below regarding schedule and contact information at the libraries.

Drum Circles

Date	Time	Limit	Location	Contact Person/ Phone Number
June 7	7:00-8:00 pm	10	Koelbel Library 5955 S. Holly St. Centennial 80121	Wincy Martin 303-542-7279, ext 12303
June 29	3:00-4:00 pm	10	Smoky Hill Library 5430 S. Biscay Circle Centennial 80015	Jan Aleksiewicz 303-542-7279, ext 11306
July 13	6:00-7:00 pm	10	Eloise May Library 1471 S. Parker Road Denver 80231	Tanya Mendeleev 303-542-7279, ext 13300

Your intended audience is *Teens ages 11-17*. Please arrive 15 minutes early so you can become familiar with the space for your programs. You will receive a payment of \$200.00 at your Smoky Hill program on June 29th and a second payment of \$100.00 at your Eloise May program on July 13th.

In order to process payment, we must receive a completed W9 form. For your convenience, I have enclosed this form. At your earliest convenience, please fax your W9 to 303-798-2485 or mail to:

Cindy Mares
Arapahoe Library District
12855 E. Adam Aircraft Circle
Englewood, CO 80112

12855 E. Adam Aircraft Circle, Englewood, CO 80112, 303-LIBRARY (303-542-7279)
Fax: 303-798-2485 • E-mail: ask@ald.lib.co.us • Web site: www.arapahoelibraries.org

Public Library Branches: Koelbel Library & Outreach Services (Centennial) • Castlewood Library (Centennial)
Southglenn Library (Centennial) • Smoky Hill Library (Centennial) • Davies Library (Deer Trail)
May Library (Denver) • Kelter Library (Byers) • Sheridan Library (Sheridan)