

CHATHAM COUNTY COUNCIL ON AGING

BOARD OF DIRECTORS MEETING APRIL 27, 2017

MEMBERS PRESENT: Kathy Meredith, Michael Nowicki, Kalyan Ghosh, Kathy Brommage, Jim Hackney, David Marty, Louis Forrasi, Pam Watrous, Larry Ross, Tamara Patterson

MEMBERS ABSENT: Stephanie Faris, Jim Wall, Emily Foushee, Nansi Greger-Holt

COA PERSONNEL: Sadie McLaurin, Dennis Streets, Brett Moraes, Mel Girard

Larry Ross called the meeting to order at 5:40pm.

David called for the vote of **Pam Watrous** as a three-year Board Member, seconded by Lou, which was unanimously received. (Kirby Ellis had withdrawn her name due to immediate family concerns.)

- After Pam joined the meeting, Mel gave an overview of the **marketing and fundraising** campaign for the May 21st Tony Williamson concert and dinner. We still have many tickets yet unsold for the concert portion of this event. Larry suggested that Board members might want to consider buying 10 tickets each and share them with friends and family. Board members are encouraged to attend the May 21st event and talk with attendees about their role with the Council and encourage potential gifting. Mel reviewed how the Silent Auction would work.
- Dennis shared events via photos, which occurred during April including a visit from students at Horton Middle who interviewed congregate participants at the Eastern Center. He also reviewed grants outstanding from various foundations including Triangle Community Foundation (which we did not receive, although we believe we came in second from comments made by the judges). Dennis mentioned the opening of Senior Games and the **June 8th volunteer luncheon to be held at the new Ag Center in Pittsboro.**
- Board members shared ways they had supported the COA mission since March meeting. Tamara and David attended the all-day workshop presented by the BCBSNC Foundation. David mentioned his participation in the National Walking Day (along with Kathy M). He talked about the ease

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of getting glucose and blood pressure screening at the Center and his participation in Senior Games and the Health/Wellness class (he credited Alan Russo of COA for his series on Health and Wellness.) Kathy B mentioned her efforts to secure sponsors and encouraged other Board members to assist with this. Pam highlighted how she was working to link COA to various social media sites. Kalyan added how he had donated a silent auction item and continued to participate on the County Planning Committee. Larry had assisted with COA's Opening Ceremony for Senior Games and Silver Arts. Jim and David met with the investment agent at Edward Jones, had worked with Brett on the Units of Service report and with Sadie and Dennis on next year's budget draft, and had contributed two items for the auction. Mike sponsored a table for the May 21st event and also donated an auction item. Tamara mentioned she might have auction items and discussed how she had aided someone needing in-home care.

- March **minutes** approved on a motion by Kalyan, seconded by Lou.

Committee Work:

- **Nominating and Governance Committee.** David suggested a follow-up meeting with Pam by Dennis and Larry to provide orientation to the Council to include reviewing Board member responsibilities and by-laws. He indicated that he would be approaching another potential Board candidate. David introduced a format for Committee charters and said he would send out a draft charter for consideration by each of the standing committees. He again encouraged all Board members to review the existing by-laws and offer comments or suggested changes. David completed his report by introducing a draft grid on Board Needs Composition which will provide a profile of current members and identify potential gaps.
- **Finance Committee.** Jim presented the abbreviated financial and income statement. Fund balances have grown YTD and COA is in much better financial condition as a result. Jim also reported that COA had invested some fund balances with the Edward Jones broker. He also highlighted the rest of the Finance Committee minutes. At Jim's request, Dennis presented the draft Background Check Policy (which as approved by the Board on a motion by Jim, seconded by Lou.)
- **Programs and Services Committee.** Kathy M said the committee had not met. She reported that the RFP's for transportation and in-home aide

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were due by May 12th. Kathy anticipates higher unit costs, especially for in-home aides.

- **Marketing and Fundraising Committee.** Mike indicated that their focus will be on the May 21st event.
- In other business, **Dennis** reported on his initial meeting with the Capstone students from UNC; he gave an overview of the Board's Google Docs post and will send out the URL and password to members; and he mentioned the proclamations for Older Americans Month and Elder Abuse Awareness. **Mike** agreed to write the board article for the summer newsletter, which would be due in June.

The meeting adjourned at 7:05pm.

THE NEXT BOARD MEETING WILL BE ON MAY 25th AT THE EASTERN CHATHAM SENIOR CENTER IN PITTSBORO AT 5:30pm.

Respectfully submitted,

Larry Ross (acting Secretary)