



**FREMONT  
ANIMAL  
HOSPITAL**

## Job Opportunities

### **Veterinary Kennel Assistant**

#### **Job Description:**

Veterinary Kennel Staff needed. This position requires hands-on work with the animals in the hospital as well as those boarding. The work includes, but is not limited to: walking the dogs, feeding the animals, assisting the technicians, keeping the crates clean, and general hospital cleaning.

The ideal candidate is someone who is actively pursuing a career in the veterinary field such as a veterinary technician and looking for an entry level into this field.

#### **Job Requirements:**

This can be a labor intensive position and heavy lifting can be necessary.

Nights, weekends and holidays required. Full or Part-time schedules available.

### **Veterinary Receptionist**

#### **Job Description:**

We are currently seeking an **experienced** Veterinary Receptionist. Candidates should be self-motivated, customer service focused, and demonstrate exceptional attention to detail.

Responsibilities include, but are not limited to: admissions, discharges, invoicing, appointment scheduling and telephone services.

Veterinary Technician Assistant skills a plus.

ONLY candidates with previous Animal Hospital Reception/Front Desk experience will be considered. Working knowledge of veterinary treatments and medications is required to excel in this position.

#### **Job Requirements:**

Animal Hospital experience required. Excellent customer service and communication skills. Evening and Weekend Shifts Required. Full time or part time.

### **Benefits:**

Health and dental insurance, vacation, retirement plan and employee discount.

### **How to Apply:**

Send cover letter and resume to: [Jobs@FremontAnimalHospital.com](mailto:Jobs@FremontAnimalHospital.com)