



LEED 2009 for Existing Buildings: Operations & Maintenance

MR PREREQUISITE 1: SUSTAINABLE PURCHASING POLICY

All fields and uploads are required unless otherwise noted.

This static sample form has been modified for offline access. All sections of the form are visible. Sample forms are for reference only.

Performance period start:

Performance period end:

Invalid Date range: The performance period must be between 89 and 731 days, and must end within 90 days of the overall project performance period given in the Project Information section.

An Environmentally Preferable Purchasing (EPP) policy, which includes product purchasing policies for the building and site, was in effect for the project building over the performance period. The EPP policy adheres to the LEED for Existing Buildings Policy requirements.

SIGNATORY	
Initial here:	<input type="text"/>
<input type="text"/>	

The Environmentally Preferable Purchasing (EPP) policy includes requirements of the following credits: (Select all that apply)

Note: at least one credit is required in addition to MR Credit 1.

- ☐ MR Credit 1: Sustainable Purchasing: Ongoing Consumables (required)
- ☐ MR Credit 2: Sustainable Purchasing: Durable Goods
- ☐ MR Credit 3: Sustainable Purchasing: Facility Alterations and Additions
- ☐ MR Credit 4: Sustainable Purchasing: Reduced Mercury in Lamps

Upload MRp1-1. Provide the Environmentally Preferable Purchasing (EPP) policy.

Select one of the following:

- ☐ The scope of the EPP policy includes purchasing activities in only portions of the project building, which represent less than the entire building.
- ☐ Purchasing activity throughout the entire project building and for the associated grounds.

Summarize the portions of the building not governed by this policy and provide the reasons they are excluded (e.g., because they are occupied by tenants).

ADDITIONAL DETAILS

- ☐ Special circumstances preclude documentation of credit compliance with the submittal requirements outlined in this form.

SPECIAL CIRCUMSTANCES

Describe the circumstances limiting the project team's ability to provide the submittals required in this form. Be sure to reference what additional documentation has been provided, if any. Non-standard documentation will be considered upon its merits.

Upload MRp1-SC. Provide any additional documentation that supports the claim to special circumstances. (Optional)

- ☐ The project team is using an alternative compliance approach in lieu of standard submittal paths and/or documentation.

ALTERNATIVE COMPLIANCE PATH

Describe the alternative compliance path used by the project team. Include justification that this path meets the credit intent and requirements. Be sure to reference what additional documentation has been provided, if any. Non-standard documentation will be considered upon its merits.

Upload MRp1-ACP. Provide any additional documents that support the alternative compliance path approach. (Optional)

SUMMARY

MR Prerequisite 1: Sustainable Purchasing Policy Compliance Documented: