



LEED 2009 for Existing Buildings: Operations & Maintenance

IEQ CREDIT 1.1: INDOOR AIR QUALITY BEST MANAGEMENT PRACTICES

INDOOR AIR QUALITY MANAGEMENT PROGRAM

All fields and uploads are required unless otherwise noted.

ALL OPTIONS

This static sample form has been modified for offline access. All sections of the form are visible. Sample forms are for reference only.

Performance period start:

Invalid date range: The performance period must be between 89 and 731 days, and must end within 90 days of the overall project performance period given in PI Form 4.

Performance period end:

- ☐ The IAQ manager has reviewed the EPA's "Indoor Air Quality Building Education and Assessment Model (I-BEAM)" to support the development and implementation of an IAQ management program. Using the I-BEAM tools and information, the IAQ manager and project team performed an IAQ audit of the project building and associated grounds.

Upload IEQc1.1-1. Provide a report of the IAQ audit results, including a summary of the audit procedures for indoor spaces, exterior spaces, and HVAC systems. For each audited space/system, upload a list of all IAQ-related issues or areas of opportunity discovered during the audit. The report logs the remediation within 60 days of all issues requiring no cost to resolve. For issues requiring costs to remedy, the report establishes a timeline and strategy for addressing each issue.

The project team has established protocols to manage all significant pollutant sources referenced in I-BEAM that are applicable to the project building, including at least two of the following four widely applicable sources:

- ☐ Remodeling and renovation protocol.
- ☐ Painting protocol.
- ☐ Pest control.
- ☐ Shipping/Receiving.

Upload L-10. Provide the IAQ Management Plan for Facility Alterations and Additions.

Upload IEQc1.1-2. Provide a copy of the painting protocol for protecting IAQ.

Upload L-11. Provide the indoor integrated pest management (IPM) plan that was in place and fully implemented over the performance period.

Upload IEQc1.1-3. Provide a copy of the shipping/receiving protocol for protecting IAQ.

Describe the procedures for receiving and responding to IAQ complaints from building occupants. Include the following: an explanation of how occupants are made aware of the complaint protocol; the procedures for investigating and diagnosing the issue; and, the record keeping procedures for logging the complaint, investigation and resolution.

Describe how the IAQ manager executes a periodic inspection program to uncover new IAQ issues. Explain the inspection procedures, schedule, and how any issues are addressed subsequent to the inspection.

ADDITIONAL DETAILS

- ☐ Special circumstances preclude documentation of credit compliance with the submittal requirements outlined in this form.

SPECIAL CIRCUMSTANCES

Describe the circumstances limiting the project team's ability to provide the submittals required in this form. Be sure to reference what additional documentation has been provided, if any. Non-standard documentation will be considered upon its merits.

Upload IEQc1.1-SC. Provide any additional documentation that supports the claim to special circumstances. (Optional)

- ☐ The project team is using an alternative compliance approach in lieu of standard submittal paths.

ALTERNATIVE COMPLIANCE PATH

Describe the alternative compliance path used by the project team. Include justification that this path meets the credit intent and requirements. Be sure to reference what additional documentation has been provided, if any. Non-standard documentation will be considered upon its merits.

Upload IEQc1.1-ACP. Provide any additional documents that support the alternative compliance path approach. (Optional)

SUMMARY

IEQ Credit 1.1: Indoor Air Quality Best Management Practices-Indoor Air Quality Management Program Points Documented: