

The Constitution of the Physics Special Interest Group of the Australian and New Zealand Society of Nuclear Medicine Incorporated

NAME

1. The name of the organisation shall be THE PHYSICS SPECIAL INTEREST GROUP

INTERPRETATION

2. The Physics Special Interest Group (Physics SIG) is a Special Interest Group of members of the Australian and New Zealand Society of Nuclear Medicine Incorporated (ANZSNM Inc.) formed pursuant to Rules 69 and 70 of the Constitution of ANZSNM Inc and consequently this constitution of the Physics SIG is intended to be consistent with the constitution of ANZSNM Inc and to permit the Physics SIG to effectively promote the objects of the ANZSNM Inc.

In this Constitution, unless the contrary intention appears:

"The Society" shall mean the Australian and New Zealand Society of Nuclear Medicine Incorporated.

"The Committee" shall mean the committee of the Physics Special Interest Group.

"The Executive" shall mean the executive of the Physics Special Interest Group.

The male includes the female and vice versa.

The singular includes the plural and vice versa.

OBJECTS

3. The objects of the Physics SIG are to:
 - (i) Ensure high standards of practice in nuclear medicine physics within Australia and New Zealand by:
 - (a) providing opportunities for continuing education of practicing nuclear medicine physicists
 - (b) promoting appropriate educational and professional standards for practicing nuclear medicine physicists
 - (ii) Promote communication between physicists and other professional groups within the Society by:
 - (a) encouraging Society members from other professional groups to participate in SIG activities, particularly continuing education
 - (b) keeping members of the Society informed of SIG activities and new physics developments, through regular reports in the Society newsletter
 - (ii) Support the objects of the Society as set out in Clause 3 of the constitution of the ANZSNM Inc.

POWERS

4. The Physics SIG shall have the power to do all things which in its opinion shall be necessary or desirable for the attainment of any one or more of the objects of the Physics SIG and in particular and without in any way limiting the generality of the foregoing provision the Physics SIG shall have the power to do all or any of the things described in paragraphs inclusive of clause 4 of the constitution of the Society.

MEMBERSHIP

5. Membership of the Physics SIG shall be open to all members of the Society. Members shall comprise:
 - (a) ordinary members
 - (b) associate members
6. A person may be an ordinary member of the Physics SIG if that person is a practicing nuclear medicine physicist and holds a bachelor's degree suitable for admission to ordinary membership of the Australasian College of Physical Scientists and Engineers in Medicine.
7. A person may be an associate member of the Physics SIG if that person has an interest in nuclear medicine physics but does not meet the requirements for ordinary membership.
8. The Committee shall maintain a register containing the names and addresses of all members, together with their category of membership.

GENERAL MEETINGS

9. The Physics SIG shall hold its Annual General Meeting once each calendar year on the occasion of the Annual Scientific Meeting of the Society. If there is no Annual Scientific Meeting of the Society because an international meeting is to be held in its place, the Physics SIG will hold its Annual General Meeting prior to, during, or immediately after that meeting.

10. An Extraordinary General Meeting may be called only

- (a)** on the simple majority decision of the Committee; or
- (b)** on the request of not less than ten (10) ordinary members.

In the latter case the request must be made to the Committee in writing, must state clearly the subject or subjects to be discussed and must be signed by the members making it. Such a meeting must be held within ninety (90) days of the request reaching a member of the Committee. A request may consist of several like documents signed by one or more requisitionists. No other subject may be discussed at such a meeting.

11. A quorum for a General Meeting shall be ten ordinary members including at least one member of the executive.

12. Only ordinary members shall be eligible to vote at General Meetings.

13. A simple majority of ordinary members present at the meeting shall be sufficient for the passing of a resolution submitted to a general meeting save that in the case of a resolution seeking to amend the Constitution a special resolution shall be required.

14. The Chairman or in his absence the Treasurer or in the absence of them both some person elected by the meeting shall be the Chairman of the general meeting.

15. The Chairman of the meeting may only vote in the case of a tied vote.

COMMITTEE

16. The committee of the Physics SIG shall consist of at least two members (Chairman and Treasurer). All committee members must be financial members of the Society.

17. The committee shall be elected biannually (every second year) at an Annual General Meeting of the Physics SIG.

18. The following officers may be elected to the Committee:

- (i)** Chairman
- (ii)** Treasurer
- (iii)** Secretary
- (iv)** Representatives for each of the following specific areas:
 - (a)** Radiation Safety
 - (b)** Computing
 - (c)** Standards
 - (d)** ACPSEM liaison

19. There shall be an executive of the committee responsible to the committee for the day-to-day running of the affairs of the Physics SIG. The executive shall consist of the Chairman, Treasurer and the Secretary (if elected).

20. The office of any member of the committee shall automatically become vacant

- (a)** if he ceases to be a financial member of the Society, or
- (b)** if he absents himself without leave from two (2) consecutive meetings of the committee.

21. Between Annual General Meetings the Committee shall be empowered (inter alia) to:

- (a)** govern and control the business of the Physics SIG;
- (b)** carry into effect the directions from Annual General Meetings;
- (c)** control all monies received and after proper examination of the bills and accounts to discharge same.

FINANCE

22. The financial year of the Physics SIG shall be the same as that of the Society.

23. The Treasurer shall be responsible to the Committee for the financial affairs of the Physics SIG and shall ensure that:

- (a)** all monies due to the Physics SIG are collected and received and deposited in a bank account of the Physics SIG and that all payments authorised by the Physics SIG are made;
- (b)** correct books and accounts are kept showing the financial affairs of the Physics SIG including full details of all receipts and expenditure connected with the activities of the Physics SIG.
- (c)** the books and accounts of the Physics SIG are made available for the purposes of the audit of the Society if required by the auditors.

24. The Committee shall each year cause a balance sheet to be prepared setting out the assets and liabilities of the Physics SIG.

25. All cheques of the Physics SIG shall be signed on its behalf by the Treasurer and one other member of the Physics SIG nominated by the Committee.

REMUNERATION

26. The Physics SIG shall be a non-profitmaking organisation and no portion of its moneys or property shall be paid or transferred to any member of the Physics SIG.

ALTERATIONS TO THE RULES

27. Any request by an ordinary member for an alteration to this Constitution (including the objects of the Physics SIG) must be in writing, be proposed and seconded by two (2) ordinary members and be received by a member of the executive at least 30 days before an Annual General Meeting.

28. The request shall be circulated to all members prior to the Annual General Meeting.

29. An alteration to this Constitution may only be made if passed by a special resolution of the Physics SIG and is passed by 3/4 of those present who are eligible to vote.

LIABILITY OF MEMBERS

30. A member is not liable to contribute towards payment of debts and liabilities of the Physics SIG or the costs, charges and expenses involved in winding up the Physics SIG.

DISSOLUTION

31. The Physics SIG shall be dissolved if a Special Resolution that it be dissolved at a certain date be passed at a General Meeting of the Physics SIG called for the purpose of considering such a Special Resolution.

DISTRIBUTION OF ASSETS ON WINDING UP

32. At a meeting at which a Special Resolution to wind up the Physics SIG is passed the Committee shall arrange that prior to winding up, the assets of the Physics SIG shall be realised and debts paid. Any surplus assets shall be transferred to such other organisation or organisations (having objects wholly or in part similar to the objects of the Physics SIG) to which it is resolved by Special Resolution of the Physics SIG to distribute such assets.

INDEMNITY

33. Members of the Physics SIG and the Committee shall be responsible only for the consequences of their own personal wilful default or neglect and not for the default or neglect of any other person and shall be indemnified by the Society against all other liability incurred by them in the course of their duties as members of the Physics SIG and the Committee.

CUSTODY AND INSPECTION OF DOCUMENTS ETC.

34. Except as otherwise provided by this constitution, the Treasurer shall have the custody and control of all records, books and documents of the Physics SIG.

35. All members of the Society shall have full and free access to all books, documents and securities of the Physics SIG at all reasonable times provided 24 hours notice of intention to inspect is given to the Treasurer.