

Australian and New Zealand Society of Nuclear Medicine (ANZSNM) Physics Special Interest Group

Minutes of the Annual General Meeting 2010

Date & Time: 24 April 2010 13:40 - 14:50

Venue: SKYCITY Auckland Convention Centre, New Zealand.

Attendees: Matthew Griffiths (Chair), Chithra Sathiakumar (Treasurer), Darin O'Keefe (Acting Secretary)(minutes), Rosalie Babicheva, Daniel Badger, Dale Bailey, Paul Cardew, Peter Collins, Ben Crouch, Nicholas Forwood, Nick Hille, Erin McKay, Doug Mackey, Steven Marsh, Graeme O'Keefe, Jye Smith.

Apologies: Leighton Barnden.

1. Minutes from the last meeting (25 April 2009, Sydney)

- 1.1. The minutes from the last meeting were accepted without amendment.
- 1.2. All matters arising were addressed in the planned agenda.

2. Financial report

- 2.1. The total fund approved for the expenditure last year (2009) was \$13,700 with the projected income of \$3,500. However, there was no Physics SIG Symposium activity during the past financial year.
- 2.2. We have submitted the annual budget proposal for this year (same as last year) to the ANZSNM federal committee and waiting on official approval. [Post AGM: the budget was subsequently approved by Council on 17 May 2010]
- 2.3. The profit and loss statement for the past financial year reflects that a Physic SIG Symposium was not held:

The Australian and New Zealand Society of Nuclear Medicine Profit & Loss Budget vs. Actual Physics SIG January through October 2009

	Jan - Oct 09	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Event Income	0.00	416.66	-416.66
Sponsorship	0.00	2,500.00	-2,500.00
Total Income	0.00	2,916.66	-2,916.66
Expense			
Committee Expenses	0.00	4,333.34	-4,333.34
Continuing Prof Development	0.00	3,250.00	-3,250.00
Meeting Expense	0.00	1,433.34	-1,433.34
Sundry Expenses	0.00	2,500.00	-2,500.00
Total Expense	0.00	11,516.68	-11,516.68
Net Ordinary Income	0.00	-8,600.02	8,600.02
Net Income	0.00	-8,600.02	8,600.02

- 2.4. The issue of budgeting for an international speaker was raised and it was commented that in the past this has often been directly funded by a major sponsor.

3. Report from the Chair – Matthew Griffiths

- 3.1. Matthew apologised for the lack of a Physics SIG Symposium at the end of last year.

- 3.2. Matthew has been approached about a Physics SIG representative on Council. The recommendation was to circulate to the membership a call for nominees. It was also suggested that the representative be highly motivated and have experience with regulatory matters. The representative would need to attend twice yearly meetings and a teleconference. Matthew to call for nominations. (Action 25/04/10:1 **Matthew Griffiths**)

4. Report from the Technical Standards Committee (TSC)

- 4.1. Peter Collins presented the suggestion of a Quality Standards subgroup within the TSC. This subgroup would reflect the importance of quality assurance.
- 4.2. The TSC still requires a review of membership and terms of reference. Darin to discuss with Stefan Eberl this review and the idea of a QA subgroup that looks at hardware and software. (Action 24/04/10:2 **Darin O'Keeffe**)

5. Diagnostic Imaging Medical Physicist (DIMP) accreditation development and DoHA support [presented with the report below]

- 5.1. Paul Cardew provided an update on the development of the DIMP training programme and the request for support from the DoHA to meet the future demand for medical imaging physicists. A draft of the proposed training programme is with various people at present for early comments.
- 5.2. The DIMP training process will not affect those in the current Nuclear Medicine TEAP process. However, Matthew raised the point of whether it is worthwhile for those early in the existing NM TEAP process to go back and follow the DIMP process. There is no answer to that at present.

6. Report from the ACPSEM Accreditation Panel Chair - Leighton Barnden

(presented verbally by Darin O'Keeffe)

- 6.1. In 2009-2010 five nuclear medicine physicists with more than 5 years experience were granted accreditation.
- 6.2. Applications for accreditation from other physicists with 5 years or more experience must be received before the end of 2010.
- 6.3. There are 8 trainees in the nuclear medicine Training, Education and Accreditation Program (TEAP).
- 6.4. A request to fund 43 nuclear medicine medical physicist training positions over 5 years in Australia has been submitted to the Commonwealth DoHA.
- 6.5. John Cormack has been appointed to assess and develop a new TEAP that covers both radiology and nuclear medicine physics.
 - a. Physicists who are accredited under this new TEAP will be known as Diagnostic Imaging Medical Physicists or DIMPs.
 - b. The DIMP TEAP will be a 4 year program with 1 year of MSc medical physics subjects, 2 years of common competencies and a final year of either advanced Nuclear Medicine or Radiology competencies. A research project will also be completed within the 4 years.
 - c. An accredited DIMP will be qualified to perform basic duties in both radiology and nuclear medicine, and qualified as a specialist in the modality of his/her advanced competencies.
 - d. The competencies will be based on the IAEA nuclear medicine and Radiology Medical Physics competencies (that in turn were highly influenced by the ACPSEM NM and Radiology competencies).
 - e. The detailed syllabus is presently under development.
- 6.6. The new Nuclear Medicine TEAP coordinator is Marissa Bartlett.
- 6.7. The new Nuclear Medicine Accreditation Panel chair is Leighton Barnden.

7. IDL users group

- 7.1. Leighton Barnden has updated a number of nuclear medicine IDL routines. The code and application details have been placed on the ANZSNM website.

8. Software validation

- 8.1. Peter Collins gave a brief update on the software validation project. More details were presented at his talk on the Monday, including using the online software audits that will be hosted from apps.anzsnm.org.au.

9. Web committee

- 9.1. Doug Mackey provided an overview of the ANZSNM web developments and the launch of the apps.anzsnm.org.au server facility with survey tools and a moodle interface. Contact Doug if you have any surveys you would like to complete or education packages you would like to provide.

10. Election of officer bearers

- 10.1. Leighton Barnden has resigned from the position of Secretary of the Physics SIG after a number of years as office bearer.
- 10.2. Nominations were called for a new Secretary. The only nomination was Darin O’Keeffe (proposed: Peter Collins, seconded: Matthew Griffiths). Darin O’Keeffe was elected without objection.

11. Physics SIG Symposium 2010

- 11.1. The current plan, proposed by the ACPSEM NM Specialty Group, is integration of the Physics SIG Symposium with the EPSM 2010 conference in Melbourne. The pros and cons of this were discussed at length, with much discussion about the cost. In the past the Physics SIG symposium has tended to be a small group and the cost to members has been kept down through sponsorship. Such sponsorship is unlikely to be available because of the constraints of the overall conference sponsorship. The recommendation was that we further explore this option for the 2010 Symposium, with the reservation that we only look at future combined meetings when it is clearly desirable to collocate.
- 11.2. Matthew to discuss with Richard Smart (ACPSEM NM Specialty Group Chair) the options for the Symposium as part of EPSM 2010, and how to manage the costs involved. (Action 24/04/10:3 **Matthew Griffiths**)

12. Other business

- 12.1. None.

13. Meeting close

- 13.1. The AGM closed at 2:50 pm and was followed by a number short scientific presentations and discussion.

Action summary for review at the next meeting

Action No.	Summary of action	Action by:
24/04/10:1	Call for nominations for Physics SIG representative on Council.	Matthew Griffiths
24/04/10:2	Discuss with the Technical Standards Committee Chair the terms of reference and membership of the committee, and the idea of a QA subgroup.	Darin O’Keeffe
24/04/10:3	Discuss with Richard Smart the options for the Physics SIG Symposium combined with EPSM 2010, and how to manage the costs involved.	Matthew Griffiths