

Australian and New Zealand Society of Nuclear Medicine (ANZSNM)

Physics Special Interest Group

Minutes of the Annual General Meeting 2013

Date & Time: 13th April 2013, 12:00 – 12:50

Venue: Perth Convention and Exhibition Centre, Perth

Attendees:

Darin O’Keefe (Chair, Minutes), Daniel Badger, Graeme O’Keefe, Richard Smart, Robert Barnett, Nick Forwood, Matthew Griffiths, Rosalie Babicheva, Erin McKay, Peter Collins, Casper Marciniak, Andrew Campbell.

Apologies:

Dale Bailey, Leighton Barnden, Sylvia Gong (Secretary), Rochelle McCredie, Chithradevi Sathiakumar (Treasurer).

1. Minutes of the last meeting (28 April 2012, Melbourne)

The minutes from the last meeting were accepted without amendment (proposed: Richard Smart, seconded: Graeme O’Keefe).

2. Business arising from the minutes

All the business arising from the previous minutes (Actions 2012-04-28:2-5) were addressed in this meeting and are minuted herein.

3. Correspondence

There was no correspondence to the Physics SIG that is not addressed in the agenda or reports.

4. Finances

4.1. Treasurer's report

The Australian and New Zealand Society of Nuclear Medicine Profit & Loss Budget vs. Actual SIG Physics January through December 2012

	Jan - Dec 12	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Event Income	0.00	3,700.00	-3,700.00
Sponsorship	0.00	3,000.00	-3,000.00
Total Income	0.00	6,700.00	-6,700.00
Expense			
Committee Expenses	0.00	3,950.00	-3,950.00
Conferences Expense	636.36		
Continuing Prof Development Meeting/CPD Expense	0.00	3,500.00	-3,500.00
Meeting/CPD Expense	0.00	2,200.00	-2,200.00
Total Expense	636.36	9,650.00	-9,013.64
Net Ordinary Income	-636.36	-2,950.00	2,313.64
Net Income	-636.36	-2,950.00	2,313.64

The only Physics SIG expense was the discounted registration fee for the Chair to attend the AGM in Melbourne. This was not budgeted for because we understood it came from the main ANZNSM funding, but it has been debited against the Physics SIG account. We believe this is because the Chair is not a member of the Federal Council.

2.2. Budget submission 2013

ANZSNM Entity: Physics SIG						
	Jan-March	April - June	July - Sept	Oct - Dec		Annual Total
Projected Income						
Events	\$ 3,750.00			\$ 3,750.00		\$ 7,500.00
Sponsorship	\$ 2,500.00			\$ 2,500.00		\$ 5,000.00
Other						
Total Income Projection	\$ 6,250.00	\$ -	\$ -	\$ 6,250.00		\$ 12,500.00
Projected Expenses						
Annual Conference Awards & Professional Prizes						
Committee Expenses						
Administration						
Accommodation		400				400
Communication Expenses (email, post, phone)						
Ground transport						
Flights		600				600
Other reimbursements						
Meetings/CPD						
Branch/SIG Meetings	7450			7450		14900
Other Meetings						
Workshops						
Other						
Projects						
Miscellaneous Expenses						
Total Expenses	\$ 7,450.00	\$ 1,000.00	\$ -	\$ 7,450.00		\$ 15,900.00
Budgeted Profit/(Loss)	-\$ 1,200.00	-\$ 1,000.00	\$ -	-\$ 1,200.00		-\$ 3,400.00

We budgeted for two symposia in 2013 to bring the symposia back in line with a December date (historical). This budget was for a \$1200 shortfall for the symposia, which the Federal Council approved. However, because of the large number of registrants and good sponsorship, there will be a reasonable profit from the February 2013 symposium which will be detailed in the 2014 report. Darin expressed some concern that the budget has reduced over the past few years and perhaps we need to redress this, especially for non-Symposium activities.

5. Reports

5.1. Physics SIG Chairperson's report – Darin O'Keefe

We received a request for a nuclear medicine physicist to join a panel liaising with ARPANSA on diagnostic reference activities for nuclear medicine. Jocelyn Towson was put forward, joining Richard Smart who was already on the panel. Richard Smart reported that a teleconference will be held later in April to identify exactly what ARPANSA want to do. Richard explained some of the ideas for the data collection, but we won't know in detail until the teleconference.

The Physics SIG symposium on "PET/MRI for Beginners" was held at the University of Sydney on Friday 15th February 2013. The exact breakdown of registrants is not known, but we had approximately 120 registrations. Richard Smart pointed out that a number of radiation oncology physicists were present at the symposium, reinforcing the importance of making sure the ACPSEM members are informed of the symposia. The general comments from the floor were to encourage non-physicists to attend as well so there are more registrations and a single, low-cost fee. PDFs of the presentations will go on the Physics SIG CPD page of the ANZNSM website. Darin explained that the industry presentations will not go on the CPD pages and that the some of the clinical PET/MR presentation has been embargoed pending publication. Feedback about the symposium was very positive, especially about the remote presentation by Prof Pamela Woodard from MIR. However, Darin would like to hear any negative feedback as well. Thank you to Dale Bailey, Chithra Sathiakumar, and Graeme O'Keefe for all their hard work with organising the symposium, to Kathy Willowson for additional local assistance, and to Marissa Bartlett, Matthew Griffiths, and Leighton Barnden for their input.

With Graeme O'Keefe's changing role on the Federal Council (VP) and Darin's involvement in some Federal Council projects, Darin and Graeme O'Keefe discussed about the Physics SIG Chair taking over the role of Physics SIG Representative on the Federal Council. This has been accepted by the Federal Council. It was put to the Physics SIG for discussion and there were no objections.

Darin tried numerous times to make contact with the EANM Physics Committee Chairperson about establishing a formal on-going relationship, but to date he had no success. We have not yet tried the AAPM. Darin is on a project with the SNMMI and it may be possible to make some progress with that body. (Action 2012-04-28:03 Closed),

Establishment of the Physics SIG discussion email list is proving a challenge within the ANZNSM. Robbie Barnett commented that all the ANZSNM email is set up so that it is distributed via the Secretariat. An open email list had been discussed within the ANZSNM, but it was not wanted. This will be investigated further (Action 2012-04-28:2 remains open), as will the idea of the ANZSNM application form being modified so that you select the SIG(s) you want to receive communications from. (Action 2013-04-13:1 Darin O'Keefe)

5.2. Technical Standards Committee report – Richard Smart

Richard provided a brief report because there will be a more comprehensive one given at the ANZSNM AGM.

There have been some minor changes to the “PET requirements for accreditation” document to accommodate a complication with legacy equipment. The ANSTO dose calibrator proficiency testing programme has been on hold for 12 months because of a legal issue from the National Measurement Institute. It has been recognised that a minor change needs to be made to the National Measurement Act to allow ANSTO to issue calibration sources referenced to a secondary standard. If they issued them relative to the primary standard it would be fine, but you can’t do this with short half-life radionuclides. There is going to be a trial of the programme at three sites in Sydney next month. A tender for the trial will go out to a number of companies for distribution of the sources and making measurements. The initial trial will be Tc-99m and I-131. The “Minimum QC requirements for gamma cameras” document is being reviewed and a draft document is being prepared by Andrew Campbell. Software QA – Peter Collins reported the problems with completing the project, but it is so close. Richard asked for some deadlines to be established for completion of the work. Darin O’Keefe is chairing a working group looking at paediatric administered activities, but this has been slowed down to synchronise it with the Nuclear Medicine Global Initiative project on paediatric dose optimisation.

The collection of PET/CT commissioning results and QC programme inspection was discussed and it was agreed that it would be nice to have the data, but the frequency of routine testing and the overall programme were equally important. The vendors are starting to get the idea of what needs to be done and are passing this on to customers, but this needs to be discussed in more detail and is probably something that should be put to the Department of Health for consideration (Action 2013-04-13:2 continue discussion).

5.3. ACPSEM liaison/accreditation – no report in 2013.

5.4. IDL User Group – Erin McKay reported that there had been no progress made with membership formalisation and renaming/restructuring of the IDL User Group. However, based on previous discussion about email lists, Erin suggested software@anzsnm.org.au as a possible email list address for software developers and users. (Action 2012-04-28:1 remains open)

5.5. ANZSNM Federal Council Physics Representative – Graeme O’Keefe

Graeme reported on two items related to the Federal Council: 1). The Federal Council gave congratulatory comments about the success of the Physics SIG workshop on “PET/MRI for Beginners”, and 2). We need a keep an eye on Health Workforce Australia (HWA) as a possible source of grants for such activities as the dose calibrator survey.

5.6. All reports were voted as accepted.

6. Election of committee members – Darin O’Keefe

The following positions for the Physics SIG committee membership were elected without further nominations from the floor:

Chairperson – Darin O’Keeffe (proposed by Dale Bailey, seconded by Richard Smart)
Secretary – Sylvia Gong (proposed by Darin O’Keeffe, seconded by Richard Smart)
Treasurer – Chithra Sathiakumar (proposed by Darin O’Keeffe, seconded by Richard Smart)

7. Next Physics SIG workshop

Two decisions were made about the next Physics SIG Symposium. Firstly, we will try the February date again (majority decision). We need to avoid the busy periods, but keep the university term break in mind. Secondly, the location will be Melbourne in 2014. We will switch from Sydney to Melbourne every fourth year unless there is a special case for holding the symposium in another city. The 2014 topic will be a combination of imaging and radionuclide therapy and possibly with the radiopharmaceutical scientists, focussing on Ga-68 imaging and Lu-177 therapy. With this combination there will be good opportunities for alternative funding sources.

8. Physics SIG objectives – Darin O’Keeffe

We need to add the Physic SIG objectives to the Physics SIG Rules. It was agreed that we simply pull the objectives from the old constitution into the new rules. Darin O’Keeffe to look into this. (Action 2012-04-28:4 remains open)

9. Physics SIG newsletter

Darin O’Keeffe called for contributions to a Physics SIG newsletter (Action 2012-04-28:5 Closed). There was general interest in a newsletter, but not so much interest in making contributions. It was decided that rather than have a separate newsletter we would submit a regular ‘Physics corner’ to the Gamma Gazette for all members to read.

10. Other Business

Rosalie Babicheva shared her experience with the ACPSEM nuclear medicine physics accreditation process and this highlighted communication problems that had been experienced, the subjective nature of some of the assessment process, and the challenges for nuclear medicine physicists working on their own. Discussion of these points continued among individuals after the AGM closed.

11. AGM Close

The AGM closed at 12:50 pm.

Action summary for review at the next meeting

Action No.	Summary of action	Action by:
2012-04-28:1	Formalise the IDL User Group - should it become a general software developers and users group?	Unassigned
2012-04-28:2	Continue investigating options for the Physic SIG email list.	Darin O’Keeffe
2012-04-28:4	Propose Physics SIG objectives based on the old constitution.	Darin O’Keeffe
2013-04-13:1	Check whether SIG membership requests should go on the ANZSNM membership application form.	Darin O’Keeffe
2013-04-13:2	Consolidation of PET/CT acceptance testing results and checks on QC schedules. Should we propose this to the Department of Health?	Continue discussion