

Application for Assessment of Eligibility to Undertake the Australian and New Zealand Society of Nuclear Medicine Overseas Qualification Assessment Exam in Nuclear Medicine Technology

Important: Please READ the following explanatory notes carefully before completing the application form

The information on the attached form is collected by the Accreditation Board of the Australian and New Zealand Society of Nuclear Medicine (ANZSNM) Limited for the purpose of assessing qualifications in Nuclear Medicine Technology for recognition in Australia.

All personal information will be handled confidentially. Details may be verified with or provided to other agencies where necessary or required by law.

If you intend to migrate to Australia, you should first contact your nearest Australian Embassy, Consulate or High Commission (overseas post) for information about migration processes and requirements for assessment of your qualifications. If you intend to migrate in a general skilled migration category, information relevant to you is available from the Department of Immigration and Citizenship (DIAC) on their website at www.diac.gov.au/skilled/general-skilled-migration/index.htm. It is essential that you read the information on the DIAC website carefully before proceeding with your skills and qualifications assessment. Please note that the ANZSNM does not provide information about how to migrate.

Introduction

The attached form is an application to assess your ELIGIBILITY to undertake the ANZSNM accreditation examination in Nuclear Medicine Technology. It is not an application to sit this examination: this will be sent to you if you are assessed as eligible. The ANZSNM assesses your eligibility by checking that you have the required qualifications to practise as a nuclear medicine technologist in your own country and that you are of good professional standing.

The assessment is conducted by the ANZSNM for overseas trained nuclear medicine technologists who wish to practise their profession in Australia.

Assessment of eligibility to undertake the accreditation examination is the first step in the process which includes:

- English language test (if applicable)
- Accreditation examination (written)
- Professional Development Programme (clinical)

Information for intending migrants

If you intend to migrate to Australia, you should first contact your nearest Australian Embassy, Consulate or High Commission, for information about migration processes and requirements for assessment of your qualifications. If you intend to migrate in a general skilled migration category, information relevant to you is available from the Department of Immigration and Citizenship (DIAC) on their website at www.diac.gov.au/skilled/general-skilled-migration/index.htm. It is

essential that you read the information on the DIAC website carefully before proceeding with your skills and qualifications assessment.

To migrate to Australia under the general skilled migration categories, you or your spouse must satisfy certain basic requirements before applying to migrate. One of the basic requirements is to nominate an occupation from the Skilled Occupations List which fits your skills and qualifications, and have your skills and qualifications assessed by the relevant assessing authority. You can find the Skilled Occupations List at <http://www.immi.gov.au/allforms/pdf/1121i.pdf>

If your nominated occupation is "nuclear medicine technologist" the ANZSNM is the relevant assessing authority and you should use this form to apply for an assessment of your skills and qualifications to determine if they are suitable for progressing to the accreditation examination.

Please note that, under migration law, if your qualifications were gained in Australia and you wish to apply for a visa under the general skilled migration program, you will also need to apply for an assessment. Even if your Nuclear Medicine Technology qualifications are suitable for migration to Australia you will be required to meet additional requirements of the ANZSNM before you are eligible for full accreditation as a Nuclear Medicine Technologist. **See Professional Development - below.**

English Language Requirements

High-level English language skills are essential to the practice of Nuclear Medicine Technology in Australia. Applicants must submit evidence with their application that they have sufficient English language skills to work as a Nuclear Medicine Technologist in an English language environment. Applicants must meet one of the following criteria before their application will be assessed:

Have English as a first language. For the purposes of this assessment, this means birth in a country where English is an official language and secondary education is undertaken in English. Suitable evidence includes a birth certificate or photograph page of your passport and school documentation indicating that the language of instruction was English.

OR

Provide evidence of a pass in the International English Language Testing System (IELTS) with a minimum overall score of Band 7 in the academic level. If there is any doubt about ability in the English language, the Accreditation Board of the ANZSNM may ask applicants to undertake the IELTS before assessment of Nuclear Medicine Technology qualifications proceeds.

Completing the form

Answer all questions in English, unless otherwise requested.

Initial and date any alteration to the form.

Documents you must send with this form

These are the documents that you **MUST** include with this application. **DO NOT** send originals: send **CERTIFIED COPIES** (but not copies of certified copies - see notes on certification below).

- An official certified copy of evidence of English language ability (see above under English language requirements).
- Official certified copy of your qualification papers (for example, your degree, diploma, certificate etc) in the original language.
- Official certified transcripts of educational courses completed, showing subjects, hours and examination results and, where applicable, details of practical and clinical education, in the original language.
- Official certified evidence of your current registration or licence to practise and a certified letter or certificate of good standing from the registration or licencing OR if registration or licence is not required to work as a Nuclear Medicine Technologist in your country, official certified evidence of employment as a Nuclear Medicine Technologist (i.e. letters from employers indicating the dates of your employment, your job title and the nature of your work).
- Two official, certified references from employers, practical placement supervisors (if recently graduated) or, if self-employed, two references from

professional colleagues attesting to your professional competence.

- Official certified evidence of any change of name, e.g. a marriage certificate **ONLY** if the name on your documents is different from your current name.

You must also send certified copies of translations into English of any of the documents above that are issued in another language.

If forged, altered or falsified documents are submitted to the ANZSNM, no assessment will be provided and your assessment fee will not be refunded.

If you cannot obtain the required documents you should attach a letter to this form identifying which documents you cannot obtain and explaining the reason(s) for this.

Certification

All copies of original documents must be clearly certified as true copies of the original by an authorised person. In Australia, people who are authorised to certify copies are:

- Justices of the Peace
- Legal practitioners
- Admissions officers of all Australian universities
- Officers of State and Territory Overseas Qualifications Units

In countries outside Australia, authorities in that country approve persons who certify documents. If you are uncertain, the nearest Australian Embassy, High Commission or Consulate can advise you.

To have your copies certified, you must present both the original and the copy to the person carrying out the certification.

Each copy of a document must be certified separately and must show clearly:

- the words "certified true copy of the original";
- the signature of the certifying officer; and
- the name and address or provider/registration number (where applicable) of the certifying person, legibly printed below the signature. It must be possible, from the details provided, for the Accreditation Board of the ANZSNM to contact the certifying person if necessary.

Fees

The fee for assessment of overseas Nuclear Medicine Technology qualifications for recognition in Australia and for the assessment of Australian trained overseas applicants who wish to migrate to Australia appears in the attached fee schedule. The fee must be sent with your application form and made payable to the ANZSNM in Australian dollars by one of the following methods:

- bank cheque drawn by a bank outside Australia that has bank clearance arrangements with an Australian bank;
- foreign draft on an Australian bank;
- money order issued by Australia Post;
- bank cheque drawn by an Australian bank or a personal cheque drawn on an Australian bank account;
- credit card (Visa, Mastercard) – please provide card details (card number, expiry date, name of cardholder) on a separate sheet of paper.

Please do not send your payment of fees in cash by post.

A receipt will be issued to acknowledge that the ANZSNM has received your application and fee. The fee is not normally refundable.

Waiting time for assessment

An application for assessment may take up to twelve weeks to process. You should not make contact to check on the progress of your assessment before this time. Processing includes assessment of the application by the Executive Officer, documentation and ratification of the assessment by the Accreditation Board of the ANZSNM. Sometimes further information may be sought from the applicant, educational institution, referees or certifying persons in other countries where the response and mail service may be slow.

Agents

Australia's privacy legislation prohibits the ANZSNM from discussing your application with other people unless you authorise us to do so. If you want someone, such as a family member or other agent, to deal with ANZSNM on your behalf you need to attach a letter, signed by you, authorising this person (by name) to act as your agent.

Reviews

If the assessment does not recognise your qualifications as a Nuclear Medicine Technologist in Australia and you disagree with the assessment, you may apply to the Accreditation Board of the ANZSNM for a review of the decision. Please contact the ANZSNM if you wish to find out more about this option.

Next steps

When your assessment has been completed, you will receive an official assessment letter from the ANZSNM. If you wish to apply for migration to Australia under the general skilled migration category, you should include the original assessment letter you received from the ANZSNM with your application to migrate.

Accreditation is a requirement to obtain a radiation licence in some Australian States and Territories.

A certified copy of the assessment letter from the ANZSNM will be required when you apply for accreditation and membership of the ANZSNM.

Professional Development

You should note that after your arrival in Australia you will be required to undertake a professional development programme in the course of your first year of employment as a Nuclear Medicine Technologist. The Accreditation Board of the ANZSNM will administer the programme.

In the Australian jurisdictions of New South Wales, Queensland, Victoria and South Australia you are currently required to gain accreditation from the ANZSNM in order to obtain a radiation licence, without which you cannot practice as a Nuclear Medicine Technologist. Accreditation is conditional upon you agreeing to complete a professional development programme during your first year of employment as a Nuclear Medicine Technologist. On successful

completion of the programme you will be issued a certificate of accreditation by the ANZSNM.

Similarly, your membership of the ANZSNM is conditional upon your eligibility to practise Nuclear Medicine Technology in all states and territories of Australia, as would occur when the requirements for registration in any of the relevant states and territories are met. Membership of the ANZSNM is not compulsory but prospective employers may require you to demonstrate eligibility for membership, particularly in jurisdictions that do not require registration or licencing. When your qualifications have been assessed as recognised in Australia, you will receive an official assessment letter from the ANZSNM. If you wish to apply for migration to Australia under the general skilled migration category you should include the original ANZSNM letter with your application to migrate.

Need more information?

For more information about the assessment process, you should refer to the ANZSNM website at <http://www.anzsnm.org.au>.

The ANZSNM can be contacted at:
ANZSNM Accreditation Board Secretariat
PO Box 202
Parkville, Vic. 3052
Australia
Email: secretariat@anzsnm.org.au

PLEASE RETAIN THIS SECTION OF THE APPLICATION

ANZSNM ACCREDITATION BOARD FEE STRUCTURE

All fees quoted in Australian dollars. The fee must be in Australian dollars made payable to the ANZSNM and be in the form of a bank cheque drawn by a foreign bank with clearance arrangements with an Australian bank, a foreign draft on an Australian bank, a money order issued by Australia Post, a bank cheque drawn by an Australian bank, or a personal cheque drawn on an Australian bank account. Visa or Mastercard also accepted. If paying by credit card, please provide card number, expiry date and name of cardholder on a sheet of paper separate from your application.

Assessment of eligibility to undertake the OQA examination (document assessment)	\$550
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OQA examination (each attempt):	\$1450
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Letter of suitability for migration for those who have completed an Accreditation Board approved Australian course (needed to extend a visa):	\$50
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All plus 10% GST if applicable (only applicable to applicants residing in Australia)

Assessment of documentation valid for two (2) years (i.e. must make first exam attempt within this time)

Letter of suitability for migration (i.e. exam passed) valid for two (2) years

Examination attempts: maximum four, first two may be within 12 months, then 3rd and 4th at 12-monthly intervals only (the documentation assessment will remain valid while attempting exam)

Application for Assessment of Eligibility to Undertake the Accreditation Examination in Nuclear Medicine Technology

Application for Assessment of Nuclear Medicine Technology Qualifications Immediately Acceptable to Registration Boards and Licencing Authorities in Australia (for migration purposes)

Please read the accompanying explanatory notes before completing this form. Make sure you provide all documents required and sign the declaration.

If you need more space to answer questions, attach a signed and dated sheet giving the necessary details.

Note: This is NOT an application to undertake the professional examination.

Section A - Your personal details

	Preferred title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other <input type="checkbox"/>	-----
1	Your family name	<input type="text"/>					
2	Given names	<input type="text"/>					
3	Any other names you have used (e.g. before marriage etc). If your name is now different from the name on your qualifications.	Family names	<input type="text"/>				
		Given names	<input type="text"/>				
4	Sex	Male <input type="checkbox"/>	Female <input type="checkbox"/>				
5	Date of birth	<input type="text" value="day month year"/>					
6	Country of birth	<input type="text"/>					
7	First language	<input type="text"/>					
8	Country of permanent residence	<input type="text"/>					
9	Address for correspondence	<input type="text"/>					
		<input type="text" value="postcode"/>					
10	Contact numbers	Work	Home				
		<input type="text"/>	<input type="text"/>				
		Facsimile	<input type="text"/>				
	e-mail	<input type="text"/>					

Section B - Your general school education

11 Details of your primary and secondary education.

	<i>Number of years</i>	<i>Name of qualification or certificate obtained</i>	<i>Country</i>
Primary			
Secondary			

Section C - Your professional education

12 Give details of ALL post-secondary or higher education courses or professional courses leading to admission to membership of professional bodies which you have completed. If you have more than two (2) such qualifications attach a separate sheet giving the additional details.

Name of the qualification (in English) Name of the qualification (in your own language)

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Name of the institution

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Full address of the institution

What was the normal entry requirement for the course?

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Normal length of full-time course

Years Semesters

Length of time which you took to complete course

Years Months

Normal length of semester

Weeks OR Months

Date course commenced Date course completed

day / month / year *day / month / year*

Was a period of compulsory clinical practice a requirement of this course? Yes No

Other qualifications obtained (if applicable)

13 Name of the qualification (in English) Name of the qualification (in your own language)

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Name of the institution

--

Full address of the institution

What was the normal entry requirement for the course?

--

Normal length of full-time course

Years Semesters

Length of time which you took to complete course

Years Months

Normal length of semester

Weeks OR Months

Date course commenced Date course completed

day / month / year *day / month / year*

Was a period of compulsory clinical practice a requirement of this course? Yes No

Your English language ability

- 21 You must provide evidence of your English language ability.
Have you provided evidence that you are a native English speaker?
Yes No
- Have you provided evidence that you have achieved a score of overall band 7 in the International English Language Testing System (IELTS) **academic** test?
Yes No

Section F — Checklist

- 22 **Documents which you must include with this application:**
- Certified copies of
- qualification papers (such as degree, diploma, certificate etc)
 - original and current registration or licence to practise
 - internship (if applicable)
 - evidence of a pass in the academic level of IELTS with a minimum score of overall Band 7 (if from non-English speaking country)
 - evidence of change of name (if applicable)
 - Official translation in English of any documents originally issued in a language other than English
- Evidence of resident status in Australia (if applicable) either: relevant pages from your passport or travel documents, or your Australian citizenship certificate, Australian passport or birth certificate
- You must also include the following documents with this application:**
- evidence of your professional work experience from graduation to present
 - two references from employers OR two references from colleagues if self-employed

Section G — Applicant's declaration

- 23 You must read and sign this declaration
I declare that:
- the information I have supplied on this form and any attachments is complete, correct and up-to-date;
 - I undertake to inform the Australian and New Zealand Society of Nuclear Medicine Inc (ANZSNM) of any changes to my circumstances (eg. address) while my application is being considered;
 - I authorise the ANZSNM to make any enquiries necessary to assist in the assessment of my qualifications and to use any information supplied in this application for that purpose; and
 - I have read and understood the information supplied to me in the explanatory notes accompanying this application.

Signature

Date

<i>day</i>	<i>month</i>	<i>year</i>
/	/	

How to lodge your application

- 24 Before lodging this form, check that you have:
- Read the explanatory notes;
 - Attached the required documents;
 - Enclosed the correct fee as per the attached schedule, payable to the Australian and New Zealand Society of Nuclear Medicine; and
 - Signed the declaration.

After completing this form, please detach the explanatory notes and send the form, together with the required documents and assessment fee to ANZSNM Ltd at:

Australian and New Zealand Society of Nuclear Medicine
Post Office 202
Parkville
VICTORIA, 3052, AUSTRALIA