



# Allied Providers Council Meeting Minutes



**2012-11-08**



**Council Discussion:** 8:15-10:00 MST



## Attendees

**No Record Taken**

### **Committees' 2012 Chairs - Contacts:**

Chris Haak • Chair  
+1 814-237-5617  
[haak@agintegrated.com](mailto:haak@agintegrated.com)

Charlie Nuzzolo • Vice-Chair  
+1 508-397-6764  
[charlie.nuzzolo@adaptris.com](mailto:charlie.nuzzolo@adaptris.com)

### **Committees' 2012 Liaisons:**

Conference - Open  
Directory Oversight - Darlene Gibson  
Education - Lorie Gasso  
Emerging Technologies - Open  
Management Team - Josh Wall  
Membership & Communications - Open  
Standards & Guidelines - Dave Blewett



# Agenda

Time	Topic	Topic Leader	Desired Outcome	Notes
<b>Housekeeping</b>				
	1. Introduction of all members present	C. Haak		Each member present introduced themselves, their companies, and what they do as an Allied Provider.
	2. AgGateway Antitrust Policy	C. Haak		All agreed.

<b>Review 2012 Council Activities</b>				
	3. AP Capability Matrix	C. Nuzzolo		Matrix was well received. Discussion on how the future matrix may be part of the member onboarding process. Would be nice if the matrix content was searchable on the website. It could be used as a tool to help promote AgGateway to potential members.
	4. Educational Seminar	L. Brown		The seminar was a success. Over 25 people in attendance. Other council presented and was nice to hear their perspective on integration challenges. Provided information to all the attendees about who the AP members were, what our goals are, and some insight on good software development practices from the client's perspective.
	5. Integration Workshops	C. Nuzzolo		The previous workshop focused on AGIIS integration. Over 40 attended the webinar; which was a very good turnout. Some confusion on which programming language was to be showcased. Enthusiasm is very high for holding additional workshops.
	6. Branding Guidelines	D. Craft		Branding may now move forward since a solid AP Capability Matrix is now in place. Discussion was held on how to present the branding idea and Applied Standards logo to AgGateway. The branding team will work with the communications group to submit a request for an update to the current AgGateway branding guidelines. Upon approval, the updated standards and logo will be presented to the Management Team to start the approval process. Discussion held on being careful about not diluting the AgGateway logo.

## AgGateway Roundup

7. Membership & Communications Report / AP Value Flyer	L. Gasso		Request made for members to join the new member mentoring team. Also discussed needing to create a working group to make a value flyer. The value flyer will highlight what the AP Council and its members do and the benefits in becoming a member of the council. Working group will form during next AP conference call.
8. Directory Oversight Committee Report	D. Gibson		Discussed the need to identify new members of the DOC. Potential members should be active members of AGIIS in order to vote. Also, it was mentioned that the EBID to GLN conversion is being delayed until Q4 2013 or Q1 2014.
9. Conference Committee Report	J. Warf		Attendance to the conference was better than expected. The committee would like to have 2 representatives from each council.
10. Glossary of Terms	C. Haak		The importance of the glossary was presented through the eyes of an insurance agent who needs to information from dozens of sources in order to perform government reporting. The glossary was shown in their sections and its breakdown structure. The AP Council can assist by reviewing section 7 (Information Technology) and helping to describe some of the 350 undefined terms.

## Technical Discussions

11. eBusiness Infrastructure Improvements	M. Breilmann / B. Blich		Bruce Blich and Markus Breilmann discussed an idea about creating a central repository to store company's ebMS and Web Service capabilities. This could possibly be rolled into AGIIS. The repository would essentially act as a Yellow Pages directory. If company A and company B want to connect, they would grant access to each other. Then, each company could connect to the service and query the capabilities of the other company. More discussions on the topic will be had. It was requested that they present the topic again at the Dec. council meeting.
---	-------------------------	--	---

## Conclusion

12. Upcoming Meetings	C. Haak		Thursday, December 20 <sup>th</sup> .
-----------------------	---------	--	---------------------------------------

## Active Action Items

Accountable	Topic	Action
Charlie Nuzzolo	AP Matrix	Email allied providers to see if they object to making the matrix visible externally. If they cite a problem then get feedback so we can find out what needs to remain membership private vs public. Also ask for missing parties to contact us for survey.
Chris Haak & Charlie Nuzzolo	Technical Workshops	Discuss plans for future technical workshops at next council meeting (topics, breakdown, volunteers, build up e-connectivity section on website).
Chris Haak, Charlie Nuzzolo, & Dave Craft	Branding	<ul style="list-style-type: none"> <li>• Update style guide by Jan 1<sup>st</sup>.</li> <li>• Get mgmt. team approval.</li> <li>• Work with membership &amp; communication team to get guideline updated (supply core text).</li> <li>• Leverage membership meeting on 12/7.</li> <li>• Comms needed post approval to APs and others.</li> </ul>
Chris Haak (to raise at council meeting to form working group)	Membership & Communications	Need to complete AP Value Flyer in near future. 1) Form working group at next PA Council call, 2) identify a strong working group lead and 3) establishing a timeline with milestones. Charlie volunteered to help.
Chris Haak (to raise at council meeting)	Membership & Communications	Identify new AP member mentors and work with onboarding team.
Chris Haak & Charlie Nuzzolo (to raise at council meeting)	Directory Oversight	Need to identify new AP representative to Directory Oversight Committee to replace Darlene.
Chris Haak & Charlie Nuzzolo (to raise at council meeting)	Glossary of Terms	Set up working group to review glossary section 7.