



600 Eagleview Boulevard, Suite 100
Exton, PA 19341
Phone: 1-877-570-1657
484-615-6200
Fax: 610-458-1202
www.achievementcharter.com

Achievement House Cyber Charter School Board of Trustees
Public Meeting Minutes
April 17, 2018

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:13 p.m.

- I. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- II. Pledge of Allegiance
- III. Roll Call
 - Mrs. Marilou Strangarity (President)
 - Mr. Jim Bowers (Vice President)
 - Mrs. Kristen Chettle (Treasurer)
 - Mr. Don Fraatz (Secretary)
 - Mr. Robert Maranto
 - Mrs. Lisabeth Sweeney
- IV. Executive Session Statement
 - A. M. Strangarity announced that the Executive Session was held to discuss legal and personnel.
- V. Approval of Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the February 20, 2018 meeting.
 1. Motion to approve the minutes from the February 20, 2018 meeting by D. Fraatz. Seconded by K. Chettle. Unanimous.
- VI. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
 1. Neal Thomas stated that there are 95 7th and 8th grade students taking the PSSAs and the state requires 95% participation rate. We are on track to meet our participation rate this year. N. Thomas also mentioned that the Harrisburg testing center was visited by the PA Department of Education (PDE), followed by phone calls to the Testing Coordinator and himself. The PDE said all staff were very cooperative and they would send a report to follow and summarize their visit.
 2. R. Maranto commented on how Achievement House is able to achieve a high participation rate for state testing, which is not easily done within a cyber environment.
 3. L. Sweeney asked if the Keystone tests were required for graduation. D. Asplen stated that currently keystones are not required for graduation. The implementation year continues to be pushed back.
- VII. Discussion of SPED Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
 - B. Lisa Russo stated that there are currently 211 special education students enrolled and will soon be 213.
 - C. M. Strangarity asked about how many special education students are taking the PSSAs. L. Russo stated that 31 special education students would take the PSSAs.
 - D. R. Maranto commented that the percentage of special education students is about 38%, which seems high compared to most schools in Pennsylvania.

- E. M. Strangarity asked about if students enrolling are already identified as special education. L. Russo commented that most are already identified when enrolling. This year about 45-50 permission to evaluate letters were sent out to students and families.

VIII. Discussion HR Video Report

- A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
- B. Don Asplen noted the addition to the HR report of an interview for a teacher position on Friday.

IX. Discussion Enrollment/Marketing Video Report

- A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - 1. D. Asplen stated that enrollment is currently at 571 students. Average daily membership (ADM) is at 498 ½.
 - 2. R. Maranto asked if we were retaining more students or if there are more students enrolling. D. Asplen stated that the trend seems to be that more students are enrolling at this time, due to our consistency with truancy laws.

X. Discussion Guidance Video Report

- A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
- B. D. Asplen stated that there are about 120 students preparing to graduate including about five students who graduated in January.

XI. Finance/Business Report

- A. Ryan Schumm stated that the concern is currently with the uncertainty of calculation of the tuitions rates and when schools will distribute the funds once the rates are determined. Collections from the school districts were healthy and mostly current. 150 days of cash on hand.
- B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 - 1. Motion to approve the written Treasurer's Report by J. Bowers. Seconded by R. Maranto. Unanimous.

XII. Discussion CEO Video Report

- A. M. Strangarity asked if there were any questions or comments about the CEO Video Report, and there was none.

XIII. Personnel

- A. New Hires
 - 1. Nicole Renninger, Part-Time Art Teacher, 10 hours/week, \$26/hour
 - 2. Julia DeBald, Marketing and Outreach Specialist, \$37,000
 - 3. Beth Anne Stork, Special Education Coordinator, \$37,000
 - 4. Kevin Smochko, Help Desk Assistant, \$30,285
- B. Separations
 - 1. Sarah Cardosi, Part-Time Reading Specialist
 - 2. Motion to approve to accept the new hires at the salaries presented and acknowledge the separation above by J. Bowers. Seconded by L. Sweeney. Unanimous.

XIV. Governance

- A. Update PTO Policy
 - 1. D. Asplen called for a motion to accept the amended PTO policy, upon final legal review.
 - a. Motion to accept the amended PTO policy, upon final legal review by K. Chettle. Seconded by L. Sweeney. Unanimous.
- B. AGMT Resolution
 - 1. D. Asplen called for a motion to approve the AGMT resolution for Conestoga Group to manage Achievement House Cyber Charter School staff benefits.
 - a. Motion to approve the AGMT resolution for Conestoga Group to manage Achievement House Cyber Charter School staff benefits by L. Sweeney. Seconded by D. Fraatz. Unanimous.
- C. 2018-2019 School Calendar

1. D. Asplen stated that per the conversation during the executive session, the approval of the school calendar will be postponed to the next Board Meeting.

XV. New Business

A. Update By-Laws

1. D. Asplen called for a motion to pass the updated by-laws, upon final legal review.
 - a. Motion to pass the updated by-laws, upon final legal review by K.Chettle. Seconded by L. Sweeney. Unanimous.

B. Update of Bonding

1. D. Asplen called for a motion, per the updated by-laws, that the President, Secretary, and Treasurer be bonded within 90 days.
 - a. Motion, per the updated by-laws, that the President, Secretary, and Treasurer be bonded within 90 days by L. Sweeney. Seconded by J. Bowers. Unanimous.

C. Volunteer Extension of Terms

1. D. Asplen called for a motion to request that M. Strangarity rejoin the board for an additional term.
 - a. Motion to request that M. Strangarity rejoin the board for an additional term by J. Bowers. Seconded by D. Fraatz and K. Chettle. Unanimous, with M. Strangarity abstaining.
2. M. Strangarity called for a motion to request that D. Fraatz rejoin the board for an additional term.
 - a. Motion to request that D. Fraatz rejoin the board for an additional term by J. Bowers. Seconded by L. Sweeney. Unanimous, with D. Fraatz abstaining.

XVI. Public Comment

- A. M. Strangarity opened the floor to public comment, but there was none.

XVII. Adjournment

- A. Adjourn of the public board meeting at 7:45 pm.