



**THE ARTS COMMISSION**  
INSPIRING A VIBRANT TOLEDO

## **2019 Young Artists At Work Apprentice Job Description** (Applicants, be sure to share this information with your parent/legal guardian.)

Young Artists At Work (YAAW) is an ART (primarily visual art) employment opportunity for youth ages 14–18. If employed, apprentices will be paid minimum wage (\$8.55 per hour) and work 30 hours per week:

Daily Monday – Friday

From 9:00am – 4:00pm with a one hour unpaid lunch.

For six weeks Monday, June 24<sup>th</sup> – Friday, August 2<sup>nd</sup>, 2019

YAAW will NOT be in session on Thursday, July 4<sup>th</sup>, 2019 in observance of Independence Day.

Apprentices will not receive holiday pay.

Missing more than three days of work is cause for termination. If an applicant has other summer engagements (family vacations, football, band camp, etc.) that will require missing more than three days, he or she will be required to choose between YAAW employment and the other engagement.

The position as a YAAW apprentice is a paid job. As good employees, all apprentices will be expected to arrive on time, be productive, be respectful of art staff and fellow apprentices, follow directions and dress appropriately

If employed, you **will be assigned** to work on a variety of VISUAL art projects either in groups or individually. These projects may include but are not limited to: painting a community mural, sketching/drawing and creating saleable works of art in the form of ceramics, bronze casting, photography, printmaking, and sculpture. You may also be asked to perform in a play, write poetry, or design and update websites, brochures, and posters for the YAAW program,

**All three sections of the application (applicant contact info and data; parent and legal guardian data; and character recommendation) must be received in order for the applicant to be considered for employment.**

The status of your application will be communicated to you by a letter sent via the U.S. mail. If you have an address change, please call our office ASAP to update your application information. All applicants will be sent a letter by April 20<sup>th</sup> confirming application status. Please call our offices at (419) 254-2787 if you do not receive a letter from us by this date.

***All candidates will be asked to bring in a portfolio or samples of their VISUAL artwork if scheduled for an in-person interview. We suggest bringing in 3-5 samples of your best VISUAL artwork, which may include digital imaging. You will also be asked to select another visual image that is not your own, but that still inspires you. You will bring this image to your interview to discuss why it inspires you with the interviewer.***





**YAAW APPLICANT DATA**

Please answer the following questions:

1. Do you have any schedule conflicts with the YAAW summer employment dates and times: June 24 – August 2, Monday thru Friday, 9am – 4pm? For example: another job, vacation, summer school, other classes, practice for sports, dance or music etc.

Yes \_\_\_\_\_ No \_\_\_\_\_

2. If you have a schedule conflict, do you realize you will have to choose between that conflict and YAAW if offered employment? Yes \_\_\_\_\_ No \_\_\_\_\_

**PAGE 1 OF 4**

3. Do you have reliable transportation (or access to a TARTA bus stop) to a downtown Toledo work location? Yes \_\_\_\_\_ No \_\_\_\_\_

4. Are you a legal resident of the US? Yes \_\_\_\_\_ No \_\_\_\_\_

5. If you are not a legal resident, do you have proper documentation to work in the US?  
Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

6. In which areas of visual art have you taken a class/workshop OR do you feel talented/experienced?  
Check all that apply

Painting \_\_\_\_\_ Drawing \_\_\_\_\_ Comic Art \_\_\_\_\_ Ceramics \_\_\_\_\_  
Glass Blowing \_\_\_\_\_ Graffiti \_\_\_\_\_ Costuming/CosPlay \_\_\_\_\_  
Printmaking \_\_\_\_\_ Collage \_\_\_\_\_ Sculpture \_\_\_\_\_ Glass Mosaic \_\_\_\_\_  
Murals \_\_\_\_\_ Sewing/Fashion \_\_\_\_\_

7. In what areas of digital media have you taken a class/workshop OR do you feel talented/experienced? Check all that apply

Photography \_\_\_\_\_ Digital Art \_\_\_\_\_ Adobe Illustrator \_\_\_\_\_  
Animation \_\_\_\_\_ Video Recording/Camera Operation \_\_\_\_\_  
Graphic Design \_\_\_\_\_ Adobe Photoshop \_\_\_\_\_  
Adobe InDesign \_\_\_\_\_ 3D Modeling \_\_\_\_\_  
Digital Video Editing: Adobe Premier, Final Cut \_\_\_\_\_

8. In which areas of performance arts have you taken a class/workshop OR do you feel talented/experienced? Check all that apply

Music/Audio \_\_\_\_\_ Poetry \_\_\_\_\_ Song Writing \_\_\_\_\_ Rap \_\_\_\_\_  
Digital Music Production: Beatmaking, Producing, Fruity Loops, etc. \_\_\_\_\_  
Theater/Drama \_\_\_\_\_ Dance/Choreography \_\_\_\_\_  
Playwright \_\_\_\_\_ Singing \_\_\_\_\_

9. If you play a musical instrument(s), list them below

10. How did you hear about YAAW? Check **all** that apply.

Art Teacher \_\_\_\_\_ Other Teacher \_\_\_\_\_ Friend \_\_\_\_\_ Internet/Email/Facebook \_\_\_\_\_  
Newspaper \_\_\_\_\_ Youth Group \_\_\_\_\_ Church \_\_\_\_\_ Other – Please Specify \_\_\_\_\_

Your signature verifies that the information provided in this application is true and accurate to the best of your knowledge.

Applicant Signature _____ Date _____
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**PARENTAL / LEGAL GUARDIAN DATA**

**Mail to: The Arts Commission  
Attn: Young Artists At Work  
1838 Parkwood Avenue, Ste. 120  
Toledo, OH 43604**

**Parent/ Legal Guardian ONLY**, please answer the following questions as they apply to you and your family. This information is required by YAAW and will be used for statistical and funding purposes. All answers will be kept confidential.

The Arts Commission requires the following information for:

- (1) Ongoing solicitation of funds
- (2) Verification of servicing public and private schools throughout our Statistical Metropolitan Area
- (3) Inclusion of participants from varied family income levels
- (4) Validation of ethnic background

**Parent/ Legal Guardian Place(s) of employment:** \_\_\_\_\_

**Number of household members** \_\_\_\_\_

**YEARLY FAMILY INCOME – circle one**

Under \$10,000	\$10,000-14,999	\$15,000-19,999	\$20,000-24,999
\$25,000-29,999	\$30,000-34,999	\$35,000-39,999	\$40,000-\$44,999
\$45,000-49,999	\$50,000-54,999	\$55,000-59,999	Over \$60,000

**ETHNIC BACKGROUND – circle as many as apply**

American Indian/Alaska Native      Asian      Black/African American  
 Latino      Appalachian      White

Or write in preferred term of ethnicity \_\_\_\_\_

**RACE – circle one**

Non-Hispanic      Hispanic

Your signature verifies that the information provided in this application is true and accurate to the best of your knowledge.

Parent/ Legal Guardian Signature _____	Date _____
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**CHARACTER RECOMMENDATION**

This form is to be received or postmarked by  
**Friday, March 22, 2019**

*This form CANNOT be completed by a relative. Appropriate sources for recommendation include: teacher, guidance counselor, employer, family minister, etc.*

**Mail to: The Arts Commission  
Attn: Young Artists At Work  
1838 Parkwood Avenue, Ste. 120  
Toledo, OH 43604**

In recommending \_\_\_\_\_ for summer employment with the Young Artists At Work program, please respond to the following:

How do you know the applicant and for how long: \_\_\_\_\_

(If additional space is needed, please include an additional sheet.)

*Why would the applicant benefit from the Young Artists At Work Program?*

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*Please describe the applicant's artistic talent in the visual arts:*

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*Additional Comments:*

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**ARTISTIC TALENT and CHARACTER RECOMMENDATION**

Regarding \_\_\_\_\_, please evaluate this applicant by assigning a number value from 1-5, where 1 = poor, 2 = below average, 3 = average, 4 = good, and 5 = excellent, for each of the following characteristics.

Applicant's strongest visual art medium \_\_\_\_\_

\_\_\_\_\_ Personal interest in art

\_\_\_\_\_ Leadership qualities

\_\_\_\_\_ Degree of perceptiveness

\_\_\_\_\_ Receptiveness to criticism

\_\_\_\_\_ Oral communication

\_\_\_\_\_ Cooperative

\_\_\_\_\_ Ability to work independently

\_\_\_\_\_ Dependable

\_\_\_\_\_ Ability to work in a group

\_\_\_\_\_ Achievement in other academics

\_\_\_\_\_ Degree of self-confidence

\_\_\_\_\_ Attendance

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**TITLE/POSITION**

\_\_\_\_\_  
**PRINTED NAME**

\_\_\_\_\_  
**PHONE # OF RECOMMENDER**

\_\_\_\_\_  
**E-MAIL ADDRESS**

\_\_\_\_\_  
**DATE**