



## **THE ARTS COMMISSION**

INSPIRING A VIBRANT TOLEDO

### **Accelerator Grant Program Guidelines for 2017**

*Updated on November 20, 2017*

The Arts Commission values the many artists across disciplines who contribute vibrancy to Toledo. The Accelerator Grant program offers financial support with quick turn-around for artists to advance their creative projects, thereby advancing their careers. Eligible categories of support for the pilot year of this program include: equipment, supplies, professional development and project support. Grant amounts are not to exceed \$1500.

#### ***Who is eligible to apply?***

- Artists with residence or holding a creative studio within 35 miles of downtown Toledo, Ohio.
- Artists who are enrolled in a degree or certificate-granting program of any kind at the time of application are NOT eligible to apply for an accelerator grant. Applications will not be accepted before graduation date.
- Artists working full-time as teaching staff at a college or university at the time of application are NOT eligible to apply for an accelerator grant.
- Artists currently employed by The Arts Commission or serving as members of The Arts Commission's Board of Trustees are NOT eligible to apply for an accelerator grant.
- Artists are limited to two accelerator grants per calendar year. Preference will be given to applicants who have not yet received an accelerator grant.

#### ***Application deadline***

Applications for the 2017 pilot program are due by 11:59 pm (EST) on the last Monday of the month, unless otherwise stated. Upcoming deadlines for the 2017 pilot year include: Monday, May 1 (note extended deadline); Tuesday, May 30 (note extended deadline); Monday, June 26; Monday, July 31; Monday, August 28; Monday, September 25; Monday, October 30; and Monday, November 27.

#### ***Review process***

Applications will be reviewed on the 1<sup>st</sup> Tuesday of the month and recommendations approved on the 2<sup>nd</sup> Tuesday of the month. Applications will be categorized as: Approved for funding, Approved for funding with stipulations, Denial with suggestions for resubmission of application, Denial of funding; Deferral for further conversation.

The review committee for 2017 will include an Arts Commission board member, a representative from the performing arts community, a representative from the literary arts community, a representative from the funding community plus Arts Commission Executive and Deputy Directors serving as ex-officio members.

### ***Additional considerations***

If selected by the review committee to receive funding, the grant recipient will be required to sign a media release providing The Arts Commission unrestricted permission to use any materials provided in the final reporting process, including but not limited to videos, images and publicity materials, to promote the Accelerator Grant Program.

### ***Grant disbursement***

Recipients of accelerator grants will receive the full amount of their approved grant no later than the last Friday of the month following the receipt of their signed grant agreement.

This grant is not a reimbursement. You may NOT pre-purchase materials and apply for funds to be reimbursed. Original receipts will be required as proof that materials were purchased after funds were awarded. Grants received through this program are considered taxable to the extent that is applicable by law. Please consult a tax professional for additional advisement.

### ***Final reporting***

- Funding received should be spent no later than thirty days following the disbursement of funds by the Arts Commission.
- Final reports are due the last day of the third month following the month in which funds were disbursed by the Arts Commission, unless otherwise requested and approved in writing.
- Final reports should be submitted by the above stated deadline via a digital form accessible at [theartscommission.org/forartists](http://theartscommission.org/forartists)
- One section of the final report will ask artists to include photographic and/or video documentation of funded projects with associated media release for use by The Arts Commission in online and print marketing materials. Please submit 300dpi JPEG files for photographs and VIMEO or YouTube links for video. Include credit line information as applicable: artist name, artwork title, medium, dimensions, year, location, description.
- Artist are asked to include acknowledgement in all marketing materials and signage "This project is partially funded by an Arts Commission Accelerator Grant made possible through support from ProMedica, the Ohio Arts Council, Surdna Foundation and The Kresge Foundation" and with inclusion of the Arts Commission organizational logo provided in your grant agreement email communication.

### ***How to apply***

- Review guidelines of Accelerator Grant Program at [theartscommission.org/forartists](http://theartscommission.org/forartists)
- Click on *apply for grant* button at [theartscommission.org/forartists](http://theartscommission.org/forartists)
- Submit your completed application by 11:59pm (EST) on last Monday of the month or by stated extended deadline.

### ***Examples of eligible categories***

Applications that articulate the need or direct use of various equipment, supplies or other expenditures in advancing the body of work or current project will fair best in review.

Equipment, supplies and other expenditures could include but are not limited to: consumable supplies (film, paint, paper), presentation supplies (framing, costumes, publishing/printing costs), equipment (presses, camera lenses, instruments), irregular overhead costs (lift rental, liability insurance). Purchasing of technology such as computers, tablets and mobile phones are NOT eligible unless they are integral to the body of work or current project.

Professional development costs could include but are not limited to: Fees for professional memberships, workshops, business training, residencies, regional performances and other costs related to conceptual or technical research.

***For the 2017 pilot year of the Accelerator Grant program, NON-eligible expenditures include: regular overhead costs like studio rent, utilities, etc AND costs associated with travel, lodging and accommodations.***

Have questions? Email Michelle Carlson [mcarlson@theartscommission.org](mailto:mcarlson@theartscommission.org) to get an answer or to set up a phone appointment.