

**PRESS RELEASE**  
**General Council on Finance and Administration**  
**The United Methodist Church**

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August 24, 2012  
FOR IMMEDIATE RELEASE

**Staffing Changes in GCFA Focus on Shared Services and Improved Efficiencies**

*Nashville, TN* – The General Council on Finance and Administration (GCFA) announces two staffing changes that will result in an increased focus on Shared Services and new management of the business office of the General Conference.

Rev. Alan Morrison is the Director of Support Services-Meeting Planning, Facilities and Procurement. His responsibilities have been expanded to reflect an increased emphasis on seeking to gain greater efficiencies in meeting planning, facility operations and procurement across the general agencies receiving general Church funds. Focusing on the stewardship perspective in this role, Alan will work, in consultation and collaboration with others, to identify and implement best practices across agencies to bring more cost effectiveness and efficiency, and, where appropriate, throughout the United Methodist connection.

Sara Hotchkiss has been promoted to Travel and Meeting Planning Manager/ Business Manager of the General Conference. She will assume the responsibilities for the position that were previously held by Rev. Alan Morrison on September 1. Sara will continue in her responsibilities of providing coordination of meeting planning and travel for GCFA and other related entities in The United Methodist Church.

As Business Manager of General Conference, Sara will work directly with the Commission on the General Conference related to facilities, operations, infrastructure and execution of the quadrennial event. She has worked in Support Services of GCFA for seven years, and is a Corporate Travel Expert and a Certified Meeting Professional. She has been Assistant Business Manager to Rev. Morrison in this area for seven years.

Rev. Gerald Reist, Secretary of the General Conference states, “Alan Morrison has done an extraordinary job as Business Manager of the General Conference. His experiences have more than prepared him for the work he has undertaken. His wisdom in preparing others to take over the work has borne fruit as Sara Hotchkiss assumes the responsibilities that Alan is setting aside. The Church has been and will continue to be well served by both of them.”

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The General Council on Finance and Administration coordinates and administers finances and safeguards the legal interests and rights of The United Methodist Church.

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