



PALM BEACH CHRISTIAN ACADEMY

1101 South Flagler Drive ■ West Palm Beach, FL 33401 ■ 561-671-5795 ■ pbchristianacademy.com

Dear Prospective Parent/Guardian,

Welcome to Palm Beach Christian Academy! We thank you for considering our elementary school for your child's elementary education. Below you will find a helpful checklist to guide you through the registration process. If at any time during this process you need assistance please call Sandra at our main office, 561-671-5795.

- 1. Contact Sandra to submit any IEP/504 paperwork if applicable (steps 2-5 to be completed once it is determined PBCA can meet support needs).
- 2. Contact Sandra to take a tour of our facility.
- 3. Contact Merri Beth to take Admissions Test. There is a \$50 testing fee due a time of test. You will be contacted with results.
- 4. Fill out online Application paperwork/read handbook/review school calendar.
- 5. Contact Sandra to set up a time to bring in all paperwork and set up application/resource fee payment.

Please do not hesitate to contact us should you have any questions.

Sincerely,

PBCA Administration